

TORRANCE COUNTY
COMMISSION MEETING
February 8, 2023
9:00 A.M.

For Public View Do Not Remove



Torrance County

BOARD OF COUNTY COMMISSIONERS (BCC)

Ryan Schwebach, Chair, District 2 Kevin McCall, Vice Chair, District 1 Vacant, Member, District 3

Janice Y. Barela, County Manager

The meeting will be available via Zoom and the link may be found on the County's website www.torrancecountynm.org/calendar. Click on the event to access Zoom Meeting information.

ADMINISTRATIVE MEETING AGENDA

WEDNESDAY, FEBURARY 8, 2023 @ 9:00 AM 205 S. Ninth Street, Estancia, NM 87016

- 1. Call to Order
- 2. Invocation and Pledge of Allegiance
- 3. Changes to the Agenda
- 4. PROCLAMATIONS
- 5. CERTIFICATES AND AWARDS
 - **A. ROAD:** Recognition of Employee Service Year Pin: Jacob Medina (5) (Deferred from January 11th Commission Meeting)
- 6. BOARD AND COMMITTEE APPOINTMENTS
 - **A. COMMISSION:** Discussion and possible appointment of Torrance County's representative to the Estancia Valley Economic Development Association (EVEDA) Executive Board.
 - **B. COMMISSION:** Discussion and possible appointment of Torrance County's two representatives to the Mid Region Council of Governments (MRCOGG) Executive Board.
 - **C. COMMISSION:** Discussion and possible appointment of Torrance County's two representatives to EMWT Regional Water Association Board.
- 7. PUBLIC COMMENT and COMMUNICATIONS
- 8. APPROVAL OF MINUTES

- **A. COMMISSION:** Discussion and possible approval of the December 28, 2022, Torrance County Meeting Minutes.
- **B. COMMISSION:** Discussion and possible approval of the January 11, 2023, Torrance County Meeting Minutes.

9. APPROVAL OF CONSENT AGENDA

- **A. PLANNING & ZONING:** Approve Conditional Use Permit for Home Based Fitness Facility. (Planning & Zoning Board Meeting December 7, 2022)
- B. FINANCE & PURCHASING: Motion to approve payables.
- 10. ADOPTION OF ORDINANCE/AMENDMENT TO COUNTY CODE
- 11. ADOPTION OF RESOLUTION
 - A. ROAD: 2023 Annual Certified County Maintained Mileage Report.
- 12. APPROVALS
 - **A. FINANCE & PURCHASING:** Oral Presentations / Contract Award RFP TC-FY23-02 Legal Services, County Manager Janice Barela as signatory.
 - 1) NM Government Law, LLC Oral Presentation
 - 2) Robles, Rael & Anaya, P.C. Oral Presentation
 - 3) Virtue & Najjar, PC Oral Presentation
 - **B. FIRE:** Approval of Agreement between Torrance County and Superior Ambulance of Torrance County, Inc. for ambulance services.
 - **C. SHERIFF:** Approval of the Cooperative Law Enforcement Agreement 23-LE-11030300-057 between Torrance County and the USDA, Forest Service Cibola National Forest and Grasslands to provide patrol for designated U.S. Forest Service Roads, campgrounds, developed sites, and dispersed areas; the grant award equals \$5,000.
 - **D. SHERIFF:** Approval of the Patrick Leahy Bulletproof Vest Partnership (BVP Grant award for \$9,200 with \$9,200 match to purchase 23 bulletproof vests for the Torrance County Sheriff's Office.
 - **E. FINANCE:** Request approval of a prior year invoices from Tyler Technologies, Inc. for conversion of financial software of \$14,603.69.

F. MANAGER: Discussion and possible approval of updated programming for the new Torrance County Administrative Building.

13. DISCUSSION

- **A. MANAGER:** Lucy Lawrence, resident of Torrance County, presentation regarding the designation of Kathy Lane as a county road due to increase of lots sold and addresses assigned, therefore foregoing the need to be annexed and requiring maintenance by Torrance County.
- B. MANAGER'S REPORT

C. COMMISSIONERS' REPORTS

- 1) Commissioner McCall, District 1
- 2) Commissioner Schwebach, District 2
- 3) VACANT, District 3

14. EXECUTIVE SESSION

- **A. COMMISSION:** Meeting with County Attorney pertaining to threatened or pending litigation in which Torrance County is or may become a participant. Section 10-15-1(H)(7), regarding abortion litigation.
- 15. Announcement of the next Board of County Commissioners Meeting: February 22, 2023
- 16. SIGNING OF OFFICIAL DOCUMENTS
- 17. ADJOURN











Agenda Item No. 5-A



Agenda Item No. 6-A



Agenda Item No. 6-B



Agenda Item No. 6-C





Agenda Item No. 8-A

DRAFT

Torrance County Board of Commissioners Regular Commission Meeting Wednesday, December 28, 2022, @ 9:00 AM

Commissioners Present:

RYAN SCHWEBACH-CHAIRMAN, DISTRICT 2

KEVIN MCCALL- MEMBER, DISTRICT 1

VACANT, DISTRICT 3

Other present:

JANICE Y. BARELA- COUNTY MANAGER

JUAN TORRES- DEPUTY COUNTY MANAGER

MIKE GARCIA- COUNTY ATTORNEY

SYLVIA CHAVEZ- COUNTY DEPUTY CLERK

KEVIN PHAM- CLERK II

1. Call to Order

Chairman Schwebach: Call the Regular Commission meeting to order at 9:00AM.

2. Invocation and Pledge of Allegiance

Pledge of Allegiance lead by Chairman Schwebach.

Invocation lead by Tracey Master.

Chairman Schwebach: I would like to say that this will be a solum meeting. As you all know Commission Candelaria fell ill suddenly and unexpectedly away from home. His family did have a chance to be with him, in doing such the family is still doing arrangement for his funeral. I have made a decision that we are not going to look at any appointments or even discuss that until after his family have put him to rest. I respectfully ask that the public acknowledge that.

3. Changes to the Agenda

Chairman Schwebach: Is there any changes to the agenda?

County Manager Janice Barela: Request that item 12-C deferred until the first meeting in January 2023, and there are no more changes to the agenda.

- 4. PROCLAMATIONS NONE
- 5. CERTIFICATES AND AWARDS

A. MANAGER: Recognition of Dedicated Service as Torrance County Sheriff and Undersheriff: Martin Rivera

County Manager Janice Barela: I am here before you to honor a man who has dedicated 12 years of his life to public service here in Torrance County in the position of Undersheriff and Sheriff of Torrance County. It is Jose Martin Rivera. I have the opportunity to work with Sheriff Rivera the entire time that he has been here, and I can tell you that he is not just exemplary in his public service and leadership but as he protected and serve the people of Torrance County. He was also a people person, he did it in a way that show people he have compassion in every aspect of his job. He took the safety of the citizen to heart as well as his deputies, and command staff. He is somebody that is easy to work with. He is an advocate for his department in many ways. I know that he will move on and do some great things in Torrance County. I am so thankful that Torrance County had him here during some very difficult time with officers involved shooting, and there was homicide and many different things under his leadership the department does a great job of coming together in addition to providing all services to our constituent as well as our members at the sheriff office. Today, upon finishing up his term on December 31, 2022 Sheriff Rivera will move on to the District Attorney office as a Senior Investigator. He will still be here in Torrance County serving and protecting another capacity. We would like to congratulate you on that, and we would like to thank you very much. This plaque is presented to Jose Martin Rivera in recognition of your public service and leadership in protecting and serving the people of Torrance County as Sheriff.

Sheriff Rivera: I would like to thank the Commissioners; you guy has been great. You have helped us a lot through everything, and Janice have helped us. The whole government has always supported us. I would like to thank my staff, Stephanie. Without Stephanie I think I would be lost, she has kept me inline, and made sure everything was paid. I would also like to make sure that she is noted on here also. I would like to thank my commanding staff Ballard, and Stockum. Without them again we would be lost, so thank you very much.

B. ROAD: Recognition of Employee Service Year Pin: Pete Montano (20) Deferred from November 9, 2022, Meeting

Leonard Lujan Road Superintendent: We would like to recognize an employee that has been with us for 20 years. We hired him right out of school. Part-time as a senior and full-time when he graduated. He has been a blade operator to a truck driver to a mechanic to anything you can think of out there. He is one of my road foremen right now, and he takes care of everything out on the field when I can't get out there. He keeps the guys inline and make sure everything works as they are supposed to. Hopefully he will finish out his career here. I would like to recognize Pete Montano for all the works he has done.

Pete Montano: I would like to say, I've been here a few years and have seen a lot of Commissioners come and go. I would like to say thank you to LeRoy, he has been here before with us, and anybody that knows him know that he is an awesome human being. With Commissioners like that, that keeps us going. Without them and making friends with the Commissioners like these guys up here. It would be pointless to work for nothing, so I would like to acknowledge him. After being here for 20 years LeRoy and the County Commissioners for making it easier than it could have been. I will be here for another 5 years, so thank you guys.

C. ROAD: Recognition of Employee Service Year Pin: Brian Sanchez (25) Deferred from November 9, 2022 Meeting

Leonard Lujan Road Superintendent: Brian is not able to be here today to accept his service pin, because he is taking care of some stuff. He has been her for 25 years. He has been my truck driver for the last 15 years. For the past 18 years he has been on a truck making sure that our gravel projects get done and keep the guy's training on the trucks. I wish he was here, but he cannot be here right now. He has 25 years with us, and he is not planning to leave us right now.

6. BOARD AND COMMITTEE APPOINTMENTS - NONE

7. PUBLIC COMMENT and COMMUNICATIONS

Chairman Schwebach: I ask to keep it around the two minutes range.

County Manager Janice Barela: We have three people sign up for public comment. The first one is Sam Schropp.

Sam Schropp: I would like to start my statement today by remembering and honoring LeRoy Candelaria services to our Country and our State, and Torrance County. For the past two meeting I have pointed out problems with the roads and how they are being manage, and the maintenance cost to the business trying to do business in Torrance County. The increase maintenance cost through the school district, the sheriff department, the fire district, and the people of Torrance County cause by the condition of the roads. As a side note with speaking with Mr. Schwebach this morning. The Commissioners are working on a comprehensive plan to use the money that is coming our way. I appreciate that responsiveness. I've outlined the needs to improve economic opportunity in jobs growth needed to lift this county out of poverty. Those economic opportunity and jobs growth will come to Torrance County with improved roads. We all know that there will be money available in fiscal years 23 and 24 to make tangible improvements to the quality of life for Torrance County residents. I urge the Commissioners and the County Manager to add a page on the County website reporting on pending projects and their status, and the projects of the road works. Transparency in county government would be a first step in relieving frustration and promote understanding in how our county government office operate.

County Manager Janice Barela: Samantha O'Dell Emergency Manager.

Samantha O'Dell Emergency Manager: At the last meeting I've provided some information regarding our Hazard Mitigation Plans, so I just want to give an update on that. Dec. 20th I received an email from the Department of Homeland Security and Emergency Management. Requesting that we agree to the extenuating circumstances application that they have submitted on Oct. 26, 2022, on behalf of the County. This is the first that I am aware that this application has been submitted. I had a meeting with the Department of Homeland Security and Emergency Management yesterday. This application for extenuating circumstances was submitted due to some funding for Claunch Pinto. They are currently trying to get fundings on what they called phase 2. Which is fuel reduction, fire fuel reduction plans that they are working on. Without our Hazard Mitigation Plan, they are not able to get those funding. We have been asked to complete our Hazard Mitigation Plans in 12 months instead of the 18

months that we would normally have to do this. I do not know what the circumstances will be if we do not complete this in 12 months, but we do know that the funding will stop. We do not know if the funding has to be returned. I will be doing more research on this and I will provide an update and hopefully more information on the next meeting.

County Manager Janice Barela: Augustine Montoya

Augustine Montoya: I am here to pay tribute for the loss of Commissioner LeRoy Candelaria. Commissioner LeRoy Candelaria was an integral part of our community for a couple of different reason that we are all well aware of what those are. I just wanted to express how deeply and profoundly how impacted we are as a community, not just by his loss but by his life. I asked that the Commission carry with you guys the morals that he brought forth not just to this Commission, but everything that he did. That is bringing forward service and representation. He expressed that and amplified that through his whole life. With that in mind, I really appreciate guys giving me a moment of your time.

County Manager Janice Barela: That's all we have for in person public comments.

Noah Sedillo Finance Director: We have one more on Zoom for public comments. Rob Wagner.

Rob Wagner: First of all, I would like to express my condolences to Commissioner Candelaria family. Especially during the holiday to lose a loved one. Thanked him for his service. I would like to thank Sheriff Rivera; he definitely deserves the award that he got today. I would like to talk about item 11-A. I am grateful to see this item on the agenda today. I was actually shocked to see that this mechanism exists for removing an elected official. Elected officials that don't go to work can be removed for not showing up for 30 days of work. In the private world that's typically 3 days not 30 days. That's ten time longer for the public sectors then elected officials. That needs to be looked at in our State, where job abandonment takes 30 days. 30 days is far to long of a grace period for an elected servant not showing up for their elected position. I know Commissioners that this is not on you, but it a state statue. I'm just putting it out there for the public to hear. In the real world 3 days is acceptable.

Noah Sedillo Finance Director: Mr. Chairman that conclude Zoom.

8. APPROVAL OF MINUTES – NONE

9. APPROVAL OF CONSENT AGENDA

A. FINANCE: Motion to approve payables.

Action Taken:

Chairman Schwebach: Made a motion to approve payables.

Commissioner McCall: Second the motion.

Rolled Call Vote: District 1 voted yes, District 2 voted yes, All Commissioners in favor. MOTION CARRIED.

B. PLANNING & ZONING: Approval of 2023 Planning and Zoning Board Meeting Schedule.

Action Taken:

Chairman Schwebach: Made a motion to approve 2023 Planning and Zoning Board Meeting Schedule.

Commissioner McCall: Second the motion.

Don Goen Director of P&Z: The Board of Planning and Zoning recommendation to the Commission was to approve the schedule. As it stated in the minutes there, it is straight forward that the meeting is on the first Wednesday of every month. Deadline for submitting for the next month is the first Thursday, and there are no conflicts of any holidays.

Rolled Call Vote: District 1 voted yes, District 2 voted yes. All Commissioners in favor. MOTION CARRIED.

10. ADOPTION OF ORDINANCE/AMENDMENT TO COUNTY CODE-NONE

11. ADOPTION OF RESOLUTION

A. COMMISSION: Resolution 2022-<u>61</u>, a resolution deeming that Torrance County Clerk, Yvonne Otero, has abandoned her position by absenting herself from work for 30 or more successive days.

County Manager Janice Barela: Read Resolution 2022-61 into record. Resolution 2022-61 here to attached.

Action Taken:

Chairman Schwebach: Made a motion to approve Resolution 2022-<u>61</u>, a resolution deeming that Torrance County Clerk, Yvonne Otero, has abandoned her position by absenting herself from work for 30 or more successive days.

Commissioner McCall: Second the motion.

Rolled Call Vote: District 1 voted yes, District 2 voted yes. All Commissioners in favor. MOTION CARRIED.

B. GRANTS: Approve Resolution and Agreement for the Law Enforcement Retention Fund in the total amount of \$93,750.

Cheryl Allen Grant Manager: We have received the award for the Law Enforcement Retention Fund in the total amount of \$93,750. The funds provided is for law enforcement officers that remain in Torrance County for any where from 4 to 19 consecutive years. The award will be split into three years, the first year will be \$37,500. The second year will also

be for \$37,500, and the third year will be for \$18,750. The awarded money will be paid upfront to the County, and any funds that are not used by the end of the fiscal year will have to be return to the state.

All Documents Are Here to Attached.

Action Taken:

Chairman Schwebach: Made a motion to approve Resolution 2022-62. Resolution and Agreement for the Law Enforcement Retention Fund in the total amount of \$93,750.

Commissioner McCall: Second the motion.

Rolled Call Vote: District 1 voted yes, District 2 voted yes. All Commissioners in favor. MOTION CARRIED.

12. APPROVALS

A. GRANTS: Approval of contract with Jeannette Martinez to provide training services regarding the Restorative Justice program to support program design and development and provide coaching for the Restorative Justice Facilitator.

Cheryl Allen Grant Manager: We would like to hire Jeannette Martinez for the Restorative Justice Facilitator with a lot of years of experience, and support from CYFD.

Documents and Contract are here to attached.

Action Taken:

Chairman Schwebach: Made a motion to approve contract with Jeannette Martinez to provide training services regarding the Restorative Justice program to support program design and development and provide coaching for the Restorative Justice Facilitator.

Commissioner McCall: Second the motion.

Rolled Call Vote: District 1 voted yes, District 2 voted yes. All Commissioners in favor. MOTION CARRIED.

B. GRANTS: Approval of amendment to contract with Rebecca Armstrong increasing her hourly rate to \$31/hour as the Juvenile Justice Continuum Coordinator as funded through the Juvenile Justice Continuum of Graduated Sanctions grant.

Cheryl Allen Grant Manager: Two weeks ago, CYFD approved this and recommended by the State Juvenile Justice Continuum Board to increase all Continuum Coordinators through the State. The funding is available through a grant in order to pay this additional salary.

Documents and Contract here to attached.

Action Taken:

Chairman Schwebach: Made a motion to approve amendment contract with Rebecca Armstrong increasing her hourly rate to \$31/hour as the Juvenile Justice Continuum Coordinator as funded through the Juvenile Justice Continuum of Graduated Sanctions grant.

Commissioner McCall: Second the Motion.

Rolled Call Vote: District 1 voted yes, District 2 voted yes. All Commissioners in favor. MOTION CARRIED.

C. GRANTS: Discussion with possible action: Presentation with Kendall Chavez, Food & Hunger Coordinator from the Office of the Governor, about the New Mexico Food Security Grant, with consideration of possible increase in local funding.

ITEM BEING DEFFERED FOR THE FIRST MEETING IN JANUARY 2023.

D. FINANCE: Estancia Basin Water Planning Committee – Request approval of two prior year invoices from John Shoemaker & Associates, INC. for geo-hydrological services in the amounts of \$11,262.05 and \$2,842.04 (combined total of \$14,104.09.)

Noah Sedillo Finance Director: We have an MOU for Estancia Basin Water Planning Committee. We do have two invoices for prior years. Those were prior obligation from last year budget. With our policy, it requires the commissioner's approval. These are funds that are collected. Largely in part from Santa Fe County and other Municipalities within the Estancia Basin for the Water Planning Committee that are physically funded, and we as a County provide in-kind services. This is a debt I do believe; we need to pay and call John Shoemaker & Associates.

Action Taken:

Chairman Schwebach: Made a motion to approve Estancia Basin Water Planning Committee – Request approval of two prior year invoices from John Shoemaker & Associates, INC. for geo-hydrological services in the amounts of \$11,262.05 and \$2,842.04 (combined total of \$14,104.09.)

Commissioner McCall: Second the motion.

Rolled Call Vote: District 1 voted yes, district 2 voted yes. All Commissioners in favor. MOTION CARRIED.

E. MANAGER: Discussion and possible approval of architect for the new Torrance County Administrative Building.

Juan Torres Deputy County Manager: what I have before you is additional documents, two different sets of programs with the three on call engineer architects proposal. At this point you would just go through and pick which one you would like to use and select one today. It's really asking on how you guys want to proceed.

All Documents are here to attached.

Commissioner McCall: Before we go into an agreement, I would like to go over the needs assessments. Have each department gone through this, and giving their opinions on space size and so forth?

Juan Torres Deputy County Manager: As of November 4, 2021, that was dated the last programming that was done, so all the architects do have some kind in-put in their proposal for additional programming. At the time they did go through with each department heads to verify the type of needs at the time.

Commissioner McCall: I understand that there are some programs built into this architectural design. Before any decision is made, I would like to get the needs assessments a little tighter. Maybe we need to include a workshop or get with the department heads with one commissioner to talk about the need assessments from each department.

Chairman Schwebach: I would agree with that. There will be no action taken at this time for item 12-E.

- **F. FIRE:** Discussion and possible approval of changes for Torrance County Firefighter and EMT positions. *Deferred from December 15, 2022 Meeting*
 - 1) Salary increases to retain current staff and fill current vacancies.

Don Dirks Fire Chief: What I have before you here on the first page is the EMS personnel services and benefits. This shows where we are currently at with our budget. The overtime budget is the only thing we are way over. We are at our average 30% budget yearly at this point. For halfway through the year, we are way under budget, except for our overtime because we are so understaffed.

Chairman Schwebach: What is the proposal for the salary increases?

Don Dirks Fire Chief: So, the proposal for the salary increase is for two dollars an hour from the Lieutenant position down, and there is a total of 14 positions. On the proposed budget it shows the increase of all positions were paramedic, so the increase will be \$87,592. It will not reach that much at this point.

Chairman Schwebach: Since we are on discussion, lets discuss on item F-2 also.

2) EMT PRN positions to help fill schedule gaps.

Don Dirks Fire Chief: Our PRN positions are like our float clerks. We call them in when we need them, or for extra shifts when people call in sick. On average companies hire them like Superior and AMR and would usually pay them a couple of dollars more. We would pay the PRN with the same amount as our employee but without the benefits.

Chairman Schwebach: So, the PRN are contract and available?

Don Dirks Fire Chief: Yes.

Chairman Schwebach: Why are they available?

Don Dirks Fire Chief: For instant like, people working for Superior full time. On their day off they can pick up a shift as a PRN to make extra money.

Chairman Schwebach: When we are dealing with contractors as such. How do we know if they're well rested?

Don Dirks Fire Chief: From what I know, they usually have extra time off. When they do come in, they are well rested.

Chairman Schwebach: Clearly, we have a lot of vacant positions, so in the meantime we have the PRN to fill in these positions until we have the full-time positions filled. After the position is filled then we will pull the contractors from the full time positions?

Don Dirks Fire Chief: Yes, that is correct.

County Manager Janice Barela: We can enter a contract for one year with renewable. I can speak with our Finance Director about that on a more professional level. That does not mean we have to call them in, we would just have them on call as needed.

Chairman Schwebach: On this last page we have comparable salary from Moriarty FD. How does the proposed salary match up here?

Don Dirks Fire Chief: The proposed are basic, it pretty much match up to the paramedic levels. They would still pay more for the paramedic level, and the fire fighters. For the EMT's basic we are matching their hourly rate at \$16.85.

Chairman Schwebach: What does that mean for incentive 1, 2, and 3?

Don Dirks Fire Chief: What that mean is that if they're fire fighter basic EMT \$16.85. They can go take class to become an instructor, or fire fighter 2, or go up to an intermediate level. With that their pay rate can go up and receive incentive for each certificate that they get. Up to \$19.54 an hour.

Chairman Schwebach: Do we match them clear across the board?

Don Dirks Fire Chief: We do not match them across the board, because we have built in raises for our probationary and our basic. As well as EMT, Paramedics.

Commissioner McCall: So, we will be running close to Moriarty until we get to the Paramedic level?

Don Dirks Fire Chief: Yes, for incentive level 1.

Commissioner McCall: Where would Torrance County be with the \$2.00 raised?

Don Dirks Fire Chief: We will be at \$18.75.

Commissioner McCall: So that would be higher, correct?

Don Dirks Fire Chief: Yes, by 15 cents.

Commissioner McCall: What would the pay be with the \$2.00 raises for each position.

Don Dirks Fire Chief: It will be \$16.75 for the basic, \$17.75 for the intermediate, \$18.75 for the Paramedics, and the lieutenant.

Chairman Schwebach: How does our incentive work?

Don Dirks Fire Chief: For our incentive is if they go up on their EMT levels, which is what we have been focused on.

Chairman Schwebach: Is this proposed increase for the full 12 months budget, and no for the remainder of this budget cycle, correct? Assuming all position are fill?

Don Dirks Fire Chief: Yes, that is correct.

Chairman Schwebach: I'm inclined to move forward with this because we have the budget for this.

Commissioner McCall: When we get fully staffed, do we have enough equipment to full fill our needs?

Don Dirks Fire Chief: We have enough equipment with two new ambulances, and three backups.

Commissioner McCall: How are we looking on volunteers?

Don Dirks Fire Chief: We have a total of 70 across the County, and actively about 40.

Commissioner McCall: I had conversation this week with Mayor Heart, and County Manager to meet with MESD Superintendent to see if we can create a program within the school. Where we can get these high schoolers trained, so when they do come out of high school they can apply when they turn 18. I think that would be a great opportunity for the students, and I'll get involved in that with County Manager and Mayor Heart.

Action Taken:

Chairman Schwebach: Made a motion to approve F-1 salary increases to retain current staff and fill current vacancies, and F-2 EMT PRN positions to help fill schedule gaps.

Commissioner McCall: Second the motion.

Rolled Call Vote: District 1 voted yes, District 2 voted yes. All Commissioners in favor. MOTION CARRIED.

G. ROAD: Discussion and possible approval of amendment to Road Department Salary Schedule.

Leonard Lujan Road Superintendent: I have spoken with Juan on how we have a lot of vacancies in our department, and how we can fill them. We created a salary schedule for step 1, step 2, and step3. What I like to do here is pull out on how they get their raises based on the number of years they have been here. I would like to replace that with raises based on their certifications. When you come in at an Operation 1 you get paid at \$13.00 an hour and \$13.50 when you get certified. After that I can only bump up their pay base on the number of years they've been here, and not base on their certifications. Even if they're certified to operate all machines and get their CDL. What I would like to do is change my starting salary at \$16.50, and a bump of 75 cents to an OP. 2 and another 75 cents to an OP 3. Which would put us at \$18.00 an hour. With that we are not changing our budget at all, we are just changing the salary. We are not asking for more money because that is what our budget is budgeted at \$18.00 an hour.

Commissioner McCall: I can appreciate that. Especially with what I'm trying to do in retaining our youth to know if they work hard, they don't have to wait 12 years to get to that level.

Chairman Schwebach: Are you proposing that this be effective immediately or on the next budget cycle?

Leonard Lujan Road Superintendent: Immediately, ASAP. We have enough funds in our budget and it wouldn't change our budget at all.

Chairman Schwebach: It would change your budget effectively next year, but not currently because you have a lot of vacant positions?

County Manager Janice Barela: That's not accurate. The way our previous Finance Director did the budget, was by setting it up with every position was maxed out on its salary. Just incase if there was that one individual that qualified for the highest level possible, so there would not be a change in the budget with the increase. As Leonard stated it is all ready in the budget to be covered.

Juan Torres Deputy County Manager: Even if we have all positions filled and put every employee at \$18.00, this would still be under budget. The reason is because the budget was max out at \$18.75. Even moving forward, we will still be under budget for this.

Chairman Schwebach: Are you proposing to totally remove the step plans or just take the year out for when an operator gets up to the point where they are certified and qualify?

Leonard Lujan Road Superintendent: Yes, I want to move them up by the way that they are certified, and not by years. The way that it is done now is by years.

Commissioner McCall: Are you proposing for everything up from mechanics, admin, foremen and all that? Or are you proposing to take away all the years?

Chairman Schwebach: You want to go solely on qualifications?

Leonard Lujan Road Superintendent: Yes, just only on Operation. OP 1, 2, and 3.

Chairman Schwebach: When they get certified, they go up in pay from the certification. With the years in service do we go up in pay also?

Leonard Lujan Road Superintendent: That will be your cost of living if we do get one.

Chairman Schwebach: I would like to continue this discussion on the next meeting, so we can gather more in-depth information on this matter.

H. COMMISSION: Discussion and possible action regarding ARPA funding for roadway projects/equipment.

Commissioner McCall: I have asked the Commissioners if they will be willing to put some of our ARPA funds that we have to work on the roads. The other Commissioners were engaged to discuss this for a possible action. Leonard, did you say base course for 40K a mile?

Leonard Lujan Road Superintendent: It's 45K.

Chairman Schwebach: For 45K, is that with engineer base course?

Leonard Lujan Road Superintendent: yes.

Commissioner McCall: Can you give me the specs difference in chipseal and the price?

Leonard Lujan Road Superintendent: The chipseal is about 35K a mile for a single pan, so if create a new road you would use double pan so it will cost 70K per mile. We can use caliche for under 20K and its coming from our pit.

Commissioner McCall: How is that material holding up vs the base course?

Leonard Lujan Road Superintendent: Base course is good material if you have steady moisture. Caliche would be way better material if we can crush it down to 1 inch minus, it will give us a better base and it will hold up a lot better in the moisture and the dry season also.

Chairman Schwebach: Have you looked at the cost for maintaining the roads with this different material?

Leonard Lujan Road Superintendent: For the base course, we have to blade that road at least 3 to 4 time a month. For caliche roads it'll be close to 3 months before we have to blade it.

Chairman Schwebach: So, back to the original question why we are having this discussion. Yes, I am all for committing the ARPA funds, but I would like to take a County wide

comprehensive approach on how we will do it with a 4 to 8 year plan. Based on traffic and material cost. How was your conversation with MRCOG?

County Manager Janice Barela: I have spoken with the executive director from MRCOG Dewey Cave. He is willing to come out and visit with us, so it will be Leonard, Commissioner, myself, and Juan. Where we will begin discussion for a comprehensive road plan to be made for Torrance County, and how that would work. MRCOG is interested in helping us, and what they can do for the County when it comes to roads.

Chairman Schwebach: How fluid is this plan based on our resources and our existing knowledge? How would it be incorporated? Does it take in traffic studies, and population?

Leonard Lujan Road Superintendent: There is a couple of ways we can do it. We can have MRCOG come and do a study on the road and prioritize every road we got. That would be the way to start, and they can pick a road for us to start on where it begin and where it ends. Then we go from there and see what kind of material we are going to use. Once we do that, my guys can come in and keep up with that plan pretty good.

Commissioner McCall: I agree that we need to come up with a comprehensive plan and evaluate that plan. With extra funds. Would you have the manpower and or the needs to take care of some problematic roads?

Leonard Lujan Road Superintendent: Yes, we could.

Chairman Schwebach: I am all for bringing a crusher in and crush the caliche material, but I would like the insurances that it would do for what we are looking into doing. How can we figure that out?

Leonard Lujan Road Superintendent: The only way for that is we would only crush some, so it will be enough to put some down. Then evaluate the roads and see what they look like, and how it would hold up.

Chairman Schwebach: There will be no action taken today, but I would like to put this discussion on the next meeting.

13. DISCUSSION

A. EMERGENCY MANAGEMENT: Discussion of the location of Emergency Management Office and the need for office, EOC, storage, vehicles, and mobile command to be in one location.

Samantha O'Dell Emergency Management: Open the discussion on the location of Emergency Management Office and the need for office, EOC, storage, vehicles, and mobile command to be in one location. With presenting a power point.

Here to attached is the power point on the discussion.

Chairman Schwebach: How big of a location are we talking about?

Samantha O'Dell Emergency Management: We would need a big enough location to house the EOC, and two offices for sure. A kitchen would also be needed for the EOC, when it is activated. Storage area, and a place where a mobile command can be parked inside due to water and such that is in it. With room for three trailers with a secure fence around them. A central location would be more ideal like McIntosh or Estancia would be great.

Commissioner McCall: Thank you for the information, that was more information that I've anticipated.

Chairman Schwebach: Thank you, that was a well put presentation.

B. MANAGER: Torrance County Domestic Violence Program – Current program status update and discussion to transition the program to a non-profit organization.

County Manager Janice Barela: This is placed on the agenda as a discussion item only for today but depending on the outcome of this discussion it can be moved to an action item in the future. We have an executive director that has resigned. When we started to look at the grant that we have with this we ended up communicate with the state. We found out that we are only one of two Counties in the state that actually provide these services. Some of the other Counties have entered in some sort of agreement or contract their services through a non-profit. The state is discouraging Torrance County to stay with this type of setup, and they are not excited about funding this grant for us.

Cheryl Allen Grant Manager: I've spoken with David Rivers CYFD Program Manager for the Domestic Violence Program. Since then, he has emailed me and said that he already talked to Valencia Shelter Services, and they are very interested in entering some sort of partnership with this. He was hoping to be able to set up a meeting with us in early January in order to negotiate what would be involved, and what Torrance County's roll would be with in that project.

Chairman Schwebach: Why the shift? Are we failing somewhere, or is the non-profit better?

Cheryl Allen Grant Manager: According to David, certain government employees should not have access to some of the records that they must have access to. For records like medical and such. It is better for the way 401K is structure to handle this kind of information, and is better protected through them.

Commissioner McCall: How is this program currently being funded? Is it being funded through the State of NM?

Cheryl Allen Grant Manager: yes.

Commissioner McCall: If we were to move this program to a non-profit. Would it still be funded through a grant.

Cheryl Allen Grant Manager: Yes, but not through Torrance County. It would be funded through CYFD to Valencia Shelter Service.

Commissioner McCall: So that would take us out of the loop?

Cheryl Allen Grant Manager: Yes, but the County would need to provide some sort of inkind with the mutual and providing the office space. Another thing is that we would provide some support to the non-profit itself in a form of a grant or some kind of funding. I'm not to sure on how that works.

County Manager Janice Barela: As of right now Torrance County does provide funds to the Domestic Violence Program. I believe it is in the amount of 30K every year that is required since time that the deadline was not met for the application for the grant. That has continued ever since. I just want to make you aware that that is something that could be used. It is in the budget, and we are funding it.

Commissioner McCall: What is the timing look like?

Juan Torres Deputy County Manager: We have Tracey Master, who has gracefully stepped in to help us with the hotlines and the phone. There are certain things that we as Torrance County cannot provide. We cannot provide counseling, so in the very least we have to contract that out. Just so we can continue going until we can come up with a master agreement with the non-profit. There are some services that we are not capable of right now. Even if we hire someone today, they will have to be certified. It would take that one employee one year before they would even be eligible to teach those courses or hold those group sessions. That is something we do need to get done sooner than later.

Commissioner McCall: What is our current process and the way we do business now with the resignation happening. Is there anyway we could be in jeopardize in losing our grant, or not meeting our needs?

Cheryl Allen Grant Manager: Right now, with the grant, we are behind in reporting. I am working on that and try to get that report done ASAP.

Commissioner McCall: Is that all you know of that can jeopardize the grant?

Cheryl Allen Grant Manager: Yes.

Chairman Schwebach: From what I'm hearing that if we move to a non-profit, we will be providing better services. Are we not?

Cheryl Allen Grant Manager: I would say yes.

Tracey Master DWI Coordinator: I don't know much about domestic violence, and I am learning as I go. I have had the hotline for two weeks, and I am requesting that you move as quickly as reasonably possible. I have been asked questions that I have no answers for.

County Manager Janice Barela: I would like to set up a meeting with Mr. Rivera, and the non-profit Valencia to see what our options are, and to check with the state to see how quickly they would allow us to move on this vs waiting till the grant time frame is done. This is to make you aware of what is going on, and get your input on how you would like to move forward with this.

Chairman Schwebach: I would like to try to resolve this by the next meeting, or at least have direction to get more information.

C. MANAGER

D. MANAGER'S REPORT

County Manager Janice Barela: I would like to introduce to you our new HR Director Stephanie Reynolds. We have our swearing in ceremony for our elective officials this Friday December 30th at 11:00AM here in the Commission Chamber, and lunch will be served after. For job opening we have Chief Procurement Officer, County Attorney, Zoning Officer, Animal Control Officer, 911 Operator, Equipment Operator, and EMT Fire Fighter. We also have the Clerical Float, and Sheriff Deputy position available. We do have a resignation; we have Cheryl Allen our Grant Manager. She is not leaving the County instead she will be working for the Sheriff as his Executive Assistance, so January 5th will be her last day. Congratulations to Cheryl Allen. We are thankful that she is continuing service here in the County for the residents. We will be talking on the next meeting on restructuring the Grant Department, and also, we will be talking about hiring a company to do a salary study. I like to take this opportunity to express my condolence to Commissioner Candelaria's Family.

E. COMMISSIONERS' REPORTS

1) Commissioner McCall, District 1

Commissioner McCall: Is there any updates on the design for the Road Department?

Juan Torres Deputy County Manager: The Road Department bid will be going out this week. We will be getting that publish. Hopefully we will get the bids in by the end of January and have them reviewed. Hopefully by February we will have a contractor selected before you guys for contract. For the County Fair, as soon as I get the proposal in we can get those before you and have you guys get a selection there. After that we can get going with those projects.

Commissioner McCall: I too, would like to send my condolences to the Candelaria Family. It speaks volume to how hard it is to lose a family during this time. Our thoughts and prayers go out to his family, and he will be sorely missed to this County.

2) Commissioner Schwebach, District 2

Chairman Schwebach: I want to thank those of you who have been talking to the Commission on the roads for example. We have been working on, sometimes we need a little encouragement to push through for it to be a little bit faster. I do appreciate that and thank you. I also want to speak on LeRoy, and the condolences go out to his family. He is a good man and a family guy, and pleases keep him in thoughts and prayers, and may the lord be with him.

3) VACANT, District 3

14. EXECUTIVE SESSION- NONE

	15.	Announcement of the next Board of County at 9:00 AM.	Commissioners Meeting: January 11, 2023,
	16.	SIGNING OF OFFICIAL DOCUMENTS	
	17.	ADJOURN	
	Chairman Schwebach: Adjourn the meeting at 12:00PM		at 12:00PM
Ryan Schwebach-Chairman		bach-Chairman	Kevin Pham-Clerk II
			•
Date			



Agenda Item No. 8-B

Draft COPY Torrance County Board of Commissioners Regular Commission Meeting January 11, 2023 9:00 AM

Commissioners Present:

RYAN SCHWEBACH – CHAIR KEVIN MCCALL – VICE CHAIR

Others Present:

JANICE BARELA – COUNTY MANAGER
JUAN TORRES – DEPUTY COUNTY MANAGER
MICHAEL GARCIA – COUNTY ATTORNEY
SYLVIA CHAVEZ – DEPUTY COUNTY CLERK
NOAH SADILLO – FINANCE DIRECTOR
GENELL MORRIS – ADMINISTRATIVE ASSISTANT

1. Call Meeting to order

<u>Chairman Schwebach:</u> Calls the January 11, 2023, Regular Commission Meeting to order at 9:07 AM.

- 2. <u>Pledge lead by:</u> Chairman Schwebach <u>Invocation lead by</u>: Commissioner McCall
- 3. Changes to the Agenda: Defer items 7C, employee is unavailable to attend meeting. Move item 14.F after 14.A to allow time for the presenter to tour the fairgrounds.
- 4. Election of Chair and Vise Chair:

A. COMMISSION: Election of Chair and Vice Chair for Calendar Year 2023.

Action Taken:

Commissioner McCall: Motion to appoint Commissioner Schwebach as Chair.

Commissioner Schwebach: Seconds the motion.

Roll Call Vote: Commissioner Schwebach: – Yes: Commissioner McCall: -Yes: MOTION CARRIED

Action Taken:

<u>Chairman Schwebach:</u> Motion to appoint Commissioner McCall as Vice Chair. <u>Commissioner McCall:</u> Seconds the motion.

<u>Roll Call Vote:</u> Commissioner Schwebach: – Yes: Commissioner McCall: -Yes: **MOTION CARRIED**

5. Open meetings Act Resolution:

A. COMMISSION: Motion to approve Resolution 2023-1 establishing the provisions of the New Mexico Open Meetings Act, NMSA 1978 § 10-15-1 and repealing Resolution 2022-1.

Action Taken:

<u>Chairman Schwebach:</u> Motion to approve Resolution 2023-1 establishing the provisions of the New Mexico Open Meetings Act, NMSA 1978 § 10-15-1 and repealing Resolution 2022-1.

Commissioner McCall: Seconds the motion.

<u>Roll-Call Vote:</u> Commissioner Schwebach: – Yes: Commissioner McCall: -Yes: **MOTION CARRIED**

6. PROCLAMATIONS: None

7. CERTIFICATES AND AWARDS:

A. ANIMAL SERVICES: Recognition of Employee Service Year Pin: Cindi Sullivan (20)

Madam County Manager Barela: Presented Cindi with her 20-year service award, pin and spoke kind words of her dedication to the job and how well she did her job. Cindi has submitted her paperwork and will be resigning; she will be missed.

B. SHERIFF: Recognition of Employee Service Year Pin: John Stocum (15)

Madam County Manager Barela: John is a person you can always count on; he is always willing to help. John assists with the non-profit RESPECT and is willing to help with special events. He does multiple jobs as an officer including handling and overseeing evidence.

<u>Commissioner McCall:</u> Thank you for your hard work. We are blessed to have you here.

- C. ROAD: Recognition of Employee Service Year Pin: Jacob Medina (5) Deferred
- D. MANAGER: Recognition of Employee of the 4th Quarter: Lori Archuleta

Madam County Manager Barela: Lori is a great help to all, especially now with the new software, she is willing to help any department with any questions or concerns. For being the employee of the quarter, Lori will have her picture displayed in the hall by the Clerks' office and will receive one paid day off within this quarter.

8. BOARD AND COMMITTEE APPOINTMENTS: None

A. MANAGER: Motion to appoint County Manager Janice Barela as the Torrance County voting member on the New Mexico Counties Insurance Pool and Deputy County Manager Juan Torres as the alternate.

Action Taken:

<u>Chairman Schwebach:</u> Motion to appoint County Manager Janice Barela as the Torrance County voting member on the New Mexico Counties Insurance Pool and Deputy County Manager Juan Torres as the alternate.

<u>Commissioner McCall:</u> Seconds the motion.

Roll Call Vote: Commissioner Schwebach: – Yes: Commissioner McCall: -Yes: MOTION CARRIED

B. MANAGER: Motion to appoint County Manager Janice Barela as the Torrance County voting member to the New Mexico Counties Insurance Authority (NMCIA) and Deputy County Manager Juan Torres as the alternate.

Action Taken:

<u>Chairman Schwebach:</u> Motion to appoint County Manager Janice Barela as the Torrance County voting member to the New Mexico Counties Insurance Authority (NMCIA) and Deputy County Manager Juan Torres as the alternate.

<u>Commissioner McCall</u>: Seconds the motion.

<u>Roll Call Vote:</u> Commissioner Schwebach: – Yes: Commissioner McCall: -Yes: **MOTION CARRIED**

9. PUBLIC COMMENT and COMMUNICATIONS

<u>Nathan Dial – Mayor of Estancia:</u> Speaking on behalf of the district 3 community, I request you hold off appointing a County Clerk till District 3 has representation on the Commission.

<u>Destry Hunt – Torrance County Resident /Estancia News:</u> I would like an update on the unofficial audit for the Primary Election, outstanding ballots, and the chain of custody. I don't believe any changes will be made but other counties are counting on us to finish. We want to know how many ballots remain.

10. APPROVAL OF MINUTES

A. Motion to approve minutes of the October 26, 2022, Regular Meeting of the Board of County Commissioners.

Action Taken:

<u>Chairman Schwebach:</u> Motion to approve minutes of the October 26, 2022, Regular Meeting of the Board of County Commissioners.

Commissioner McCall: Seconds the motion.

<u>Roll Call Vote:</u> Commissioner Schwebach: – Yes: Commissioner McCall: -Yes: **MOTION CARRIED**

B. Motion to approve minutes of the December 15, 2022, Regular Meeting of the Board of County Commissioners.

Action Taken:

<u>Chairman Schwebach:</u> Motion to approve minutes of the December 15, 2022, Regular Meeting of the Board of County Commissioners.

Commissioner McCall: Seconds the motion.

<u>Roll Call Vote:</u> Commissioner Schwebach: – Yes: Commissioner McCall: -Yes: **MOTION CARRIED**

11. APPROVAL OF CONSENT AGENDA

A. FINANCE: Approval of Payables

Action Taken:

Chairman Schwebach: Motion to approve payables.

Commissioner McCall: Seconds the motion.

Roll Call Vote: Commissioner Schwebach: - Yes: Commissioner McCall: -Yes:

MOTION CARRIED

12. ADOPTION OF ORDINANCE/AMENDMENT TO COUNTY CODE:

None

13. ADOPTION OF RESOLUTION:

A. MANAGER: Motion to approve Resolution 2023-02, A Resolution Accepting the Agreement for Capital Appropriations Project to plan, design, construct, furnish and equip improvements to the county fairgrounds in Estancia in Torrance County (22-G3049).

<u>Juan Torres – Deputy County Manager:</u> This resolution is to accept the capital appropriation for the fairgrounds we received in the amount of \$268,800.00.

Action Taken:

<u>Chairman Schwebach:</u> Motion to approve Resolution 2023-02, A Resolution Accepting the Agreement for Capital Appropriations Project to plan, design, construct, furnish and equip improvements to the county fairgrounds in Estancia in Torrance County (22-G3049).

Commissioner McCall: Seconds the motion.

Roll Call Vote: Commissioner Schwebach – Yes; Commissioner McCall: -Yes: MOTION CARRIED

B. DWI: Approval of documents for FY2024 Local DWI Grant Application.

<u>Tracey Master – Torrance County DWI prevention:</u> Before you is the FY2024 Local DWI Grant Application. These documents are the same every year only the

date changes. The first is the resolution allowing the county to apply for the grant. The second document is the MOU saying we are going to do what we are going do as far as client confidentiality and HIPPA compliance. Lastly a statement of assurances, this means we are going to have our reporting done in a timely manner and follow all the guidelines.

Madam County Manager Barela: The date will need to be changed to todays date.

1) Resolution 2023-03

Action Taken:

<u>Chairman Schwebach:</u> Motion to approve Resolution 2023-03 with the amended date of 1/11/2023.

Commissioner McCall: Seconds the motion.

<u>Roll Call Vote:</u> Commissioner Schwebach: – Yes: Commissioner McCall: -Yes: **MOTION CARRIED**

1) Memorandum of Agreement

Action Taken:

<u>Chairman Schwebach:</u> Motion to approve Memorandum of Agreement

<u>Commissioner McCall:</u> Seconds the motion.

Roll Call Vote: Commissioner Schwebach: - Yes: Commissioner McCall: -Yes:

MOTION CARRIED

3) Statement of Assurances

Action Taken:

Chairman Schwebach: Motion to approve Statement of Assurances

<u>Commissioner McCall:</u> Seconds the motion.

Roll Call Vote: Commissioner Schwebach: – Yes: Commissioner McCall: -Yes:

MOTION CARRIED

14. APPROVALS

A. SHERIFF: Request approval to restructure the two Court and Community Services positions to certified Patrol Deputy positions.

<u>David Frazee - Torrance County Sheriff:</u> Handling prisoners is a dangerous job. We should have the most qualified officers. I don't want to cut corners when it comes to officers' safety. We also don't have any statutory language that defines peace offices from the certified officers. If there is an officer injured or killed it would be more difficult to prosecute a certified, then uncertified officers. Another reason is productivity. If we have officers in that role, when they finish their transport, they can go out in the field and do any necessary job. Uncertified officers cannot go out in the field and perform other duties. Certified offices can go out and do anything. I wanted to see how much work is being produced by the uncertified offices after they finish their transport duties. From October 3rd to current and calculated time in court 61 hours spent in 15 weeks of transport duties totaling 4.06 hours a week. What are they doing the rest of the time. This is not the fault of the officers. I don't believe this was researched well. If we have certified officers in that role, they can hit the street and do any job we have. The vehicles and equipment will stay the same, the pay will be the only change and we do have it in our budget to move forward. There are two positions and one filled at this time, we have asked him if he wants to become a certified officer (he declined), or we will assign him to a different position in the county.

Eli Lucero – Undersheriff: We will still provide security for the courts.

Commissioner McCall: What are we going to do to fill the job openings?

Eli Lucero – Undersheriff: With the competitive pay rate we will start to see more applicates in the next coming months.

<u>Commissioner McCall:</u> Are we going to be taking deputies off the streets to provide transportation and court services?

Eli Lucero – Undersheriff: We will take into consideration what hours the courts will need security and we will arrange schedules around this.

<u>David Frazee – Torrance County Sheriff:</u> We have seven applicants waiting to be interviewed.

<u>Chairman Schwebach:</u> I'm willing to take this chance assuming we are going to get the positions filled. The alternative is I will leave it at your discretion, is we pause for an additional month because we have an employee in that position. As soon as we do this, that position is vacated, and the individual takes the opportunity to become certified.

Action Taken:

<u>Chairman Schwebach:</u> Motion to approve the restructure of the two Court and Community Services positions to certified Patrol Deputy positions.

Commissioner McCall: Seconds the motion.

Roll Call Vote: Commissioner Schwebach: — Yes: Commissioner McCall: -Yes: MOTION CARRIED

E. GRANTS: Discussion with possible action: Presentation with Kendall Chavez, Food & Hunger Coordinator from the Office of the Governor, about the New Mexico Food Security Grant, with consideration of possible increase in local funding.

<u>Senaida Anaya – Grants Assistant:</u> We are fortunate to have Kendall Chavez from the Office of the Governor with us here today. We are requesting \$120,000 for the commercial kitchen renovations at the fairgrounds, this would be to add stainless steel countertops.

<u>Chairman Schwebach:</u> We had a \$500,000 grant with a \$5,000 match. We looked at the kitchen and came up with a budget of \$650,000?

Juan Torres – Deputy County Manager: The initial quote was for \$745,000 and we received the grant for \$500,000. After we cut out appliances it went down to \$620,000 and the requested additional \$120,000 will get us to the quoted amount. Chairman Schwebach: The commission directed to keep this at the \$500,000 mark. You are requesting an additional \$120,000 over the \$500,000?

Senaida Anaya – Grants Assistant: Yes

Chairman Schwebach: This would bring us to \$620,000.

Kendell Chavez – Office of the Governor: I'm not going to speak specific to the Torrance County project, this will be an overview for the state. This is the first year we have had the food security grant its part of a larger food initiative package we are working on across the state to support farmers/ranchers and food businesses and address food access and food insecurities. Torrance County was one of 26 awardees from across the state out of over 105 applications totaling \$23 million plus. Torrance County was the 3rd highest grant. Toas has a \$1.5 million dollar grant, they are doing something similar but on a larger scale.

Senaida Anaya – Grants Assistant: To help with the cost we eliminated the stainless-steel counters and replaced them with the formica and changed the layout of the kitchen to reduce the price. This will be a good start to get the fairgrounds up and running and being in collaboration with what this grant was intended for.

Madam County Manager Barela: I have an email from Melody Montoya a capital outlay administrative assistant from the state budget division: New Mexico food security grant recipient, to apply for the New Mexico food security grant cost overrun for the additional finding. Please reply to this email with the amount of cost overrun funding being requested as well as proof of the cost overrun. The best way to do this is to provide an estimate from when you submitted your application and a current estimate or invoice showing the new amount. The difference should

be the amount you are requesting. We are asking to receive all requests by close of business this Friday January 13, 2023.

I replied to this email: Torrance County requested \$750,000 when we applied for this grant, the county was awarded \$500,000. It was estimated by the contractor that as additional \$120,000 would allow the county to purchase and install all the commercial appliances that were included in the grant application. The commission only approved the grant award amount to be used for this project. The governor's office liaison Kendall Chavez is on tomorrows meeting agenda to request the commission contribute additional funds to purchase and install all of the equipment. Is the county able to submit a response to your email to request additional funding be awarded as a cost overrun on this project? If possible, may I have an answer before our meeting.

She replied: Yes, Torrance County will be allowed to submit a request. My only concern are will you be able to complete and submit the original \$500,000 request before the June 30, 2023, deadline and will the additional purchases be able to be made prior to June 30, 2023? Can you include a timeline of project completion and equipment purchases with your request? In addition to the estimate for these pieces of equipment, then we can consider it.

I think the questions Ms. Montoya is asking need to be answered either way in regard to the timeline and getting it done and completed. This may be an additional option.

<u>Chairman Schwebach:</u> We are at the \$500,000, what went over? <u>Juan Torres – Deputy County Manager:</u> The stainless steel.

<u>Senaida Anaya – Grants Assistant:</u> We would like for the kitchen to be a commercial kitchen and with this upgrade we can.

<u>Chairman Schwebach:</u> We can do the \$500,000 but it will not be a full commercial kitchen. With the additional \$120,000 it will be a full commercial kitchen, because of the stainless steel. The end goal is to help facilitate local producers and our processers to make a commercial product.

<u>Senaida Anaya – Grants Assistant:</u> We also added that we will be using the facility to accommodate the needs of the county in the event of a natural disaster. We also wanted to accommodate the farm to table concept. We were awarded the grant with the notion we will be doing these things.

Kendell Chavez – Office of the Governor: In initial conversations with the county we discussed A. supporting farmers and ranchers/processers etc. B. Being prepared for emergency situations and C. Food access supporting community where there are food needs. A commercial kitchen is not a requirement for the grant, does ensure all the elements are addressed. This will set the county up for success.

<u>Chairman Schwebach:</u> I think a commercial kitchen will be a good thing. In our community we will need programs to make the community aware this is available. The last thing I want to do is take taxpayer dollars and make a kitchen that is never used. What is available to facilitate those programs to get the true use out of what the state is trying to accomplish?

<u>Kendell Chavez – Office of the Governor:</u> The extension and I-Can program can help with these types of programs. The state will be behind the county if support is requested and needed.

<u>Debby Maberry – Extension Services:</u> I have been hosting canning classes with great success. I have to add classes because we can only accommodate so few people at a time. We use the vegetables from the community garden. I can also do food safety handling classes and other programs. We can do programs with the libraries and head start. Being our office will be based out of there we can do things daily but definitely weekly. It would be a great opportunity to have a good working kitchen.

<u>Commissioner McCall:</u> I'm in favor but are we jeopardizing the first \$500,000 grant if we don't meet the criteria.

<u>Senaida Anaya – Grants Assistant:</u> The stainless steel meets the requirements plus the longevity of the kitchen is there. If the rules change and we have to have stainless steel, but we already spent the money on formica, we will have to come up with more money. Doing it right from the beginning would be beneficial to the county.

<u>Commissioner McCall:</u> I have formica on my farm, I know it passes. I want to make sure we are checking all the boxes on the \$500,000.

Kendell Chavez – Office of the Governor: We do not want a punitive relationship with any of our partners. In terms of longevity of the project stainless steel is a higher quality product but that is a decision for the county to make. Chairman Schwebach: If we can get the \$120,000 for the state to replace the stainless steel, we go with it. If we can, we offer \$50,000 and put as much stainless steel as possible.

Action Taken:

<u>Commissioner McCall:</u> Motion to submit what we can through the governor's office for this grant requesting \$120,000.

Chairman Schwebach: Seconds the motion.

<u>Roll Call Vote:</u> Commissioner Schwebach: – Yes: Commissioner McCall: -Yes: MOTION CARRIED

<u>Chairman Schwebach:</u> Motion to approve \$60,000 to add stainless steel surface specifically for meat handling areas within this kitchen. If the \$120,000 is not granted.

Commissioner McCall: Seconds the motion.

Roll Call Vote: Commissioner Schwebach: – Yes: Commissioner McCall: -Yes: MOTION CARRIED

C. FINANCE: Request approval of a prior year invoices from Tyler Technologies, Inc. for conversion of financial software of \$14,603.69.

<u>Noah Sedillo – Finance Director:</u> This is for services for the prior FY we received this late. This does change the reported financials.

Chairman Schwebach: What was the reason we received this late?

Noah Sedillo - Finance Director: I do not know why we received it late.

Commissioner McCall: Are they in breach of contract, for getting it to us late?

Noah Sedillo - Finance Director: I will have to look back at the terms in the contract.

Chairman Schwebach: If that has not been looked at then I am not ready to pay it.

NO Action Taken

C. EMERGENCY MANAGEMENT: Approval of Memorandum of Agreement with Community Emergency Response Team (CERT).

<u>Samantha O'Dell – Emergency Manager:</u> CERT is an organization that falls under FEMA. They are required to have a local sponsor. The agreement is with the local CERT team and FEMA. This agreement is new. In the past everything was verbal. They have a set of officers and requirements that they fall under from FEMA. Legal has reviewed this and thinks it is good.

Action Taken:

<u>Chairman Schwebach:</u> Motion to approve the Memorandum of Agreement with Community Emergency Response Team (CERT).

Commissioner McCall: Seconds the motion.

<u>Roll Call Vote:</u> Commissioner Schwebach: – Yes: Commissioner McCall: -Yes: **MOTION CARRIED**

D. EMERGENCY MANAGEMENT: Approval to agree to Extenuating Circumstances letter from Department of Homeland Security Emergency Management (DHSEM).

Samantha O'Dell – Emergency Manager: We have previously discussed this letter with our hazard mitigation plan update and the plan we have been working on since October 2021. I have spoken with the Department of Homeland Security as well as FEMA to find out what the consequences would be if we were not able to complete this in the 12 months they are requesting. I received from FEMA the following statement: Funding for the project will be awarded under extraordinary circumstances. The recipient must acknowledge in writing that a plan will be completed within 12 months of the award. As time requirement is incorporated into the award letter and served as FEMA's approval of the justification request for extenuating circumstances. From the Department of Homeland security and Emergency Management response was Claunch Pinto is the one who will need to acknowledge and accept the award under extenuating circumstances. No one has been able to say if the funding will stop if we are unable to meet the deadline. Various departments that are involved in the hazard mitigation update and I believe we will be able to complete this in the timeframe.

Action Taken:

<u>Chairman Schwebach:</u> Motion to approve and agree to Extenuating Circumstances letter from Department of Homeland Security Emergency Management (DHSEM).

Commissioner McCall: Seconds the motion.

Roll Call Vote: Commissioner Schwebach: – Yes: Commissioner McCall: -Yes: MOTION CARRIED

E. GRANTS: Approval of Estancia Valley Youth & Family Council Bylaws.

<u>Rebecca Armstrong – Juvenile Justice Coordinator:</u> We had our by-annual review meeting and are asking for approval for the updates. Our county attorney reviewed the updates.

<u>Chairman Schwebach:</u> Motion to approve the Estancia Valley Youth & Family Council By-laws.

Commissioner McCall: Seconds the motion.

<u>Roll Call Vote:</u> Commissioner Schwebach: – Yes: Commissioner McCall: -Yes: **MOTION CARRIED**

MANAGER: Discussion and possible approval of updated programming for the new Torrance County Administrative Building.

Madam County Manager Barela: The department heads and as well as Commissioner McCall had a meeting to review the programing needs. Department heads feel they needed an area to meet. There was discussion about storage divided by chain-link fence for every department to have access to versus having the storage in their departments. We talked about possibly not have a building that is as expensive to construct that would be used for storage.

Commissioner McCall: It was a very productive two hours with the department heads. I was very encouraged that the current square footage we are in today and the new building would mimic that maybe a little bigger. There was great talk about a new EEOC, an Emergency Management section within the property. There was a lot of talk about storage and how long departments have to retain their records. Have a steel building in the back of the facility, climate controlled with each department having their own area separated by chain link and nothing gets mixed up.

<u>Juan Torres – Deputy County Manager:</u> Based upon that meeting I'd like to finalize all the numbers with each department head to ensure they get what is needed. Then come back to you with the overall footprint. I would like to have another workshop to discuss everything needed and hopefully at that time we will have our third Commissioner to get their thoughts and ideas.

NO Action Taken

H. MANAGER: Discussion and possible approval of restructuring of organizational chart moving the Grants Department under the Finance Director and reclassifying the Grants Manager position to Grants Administrator position.

Manager, she moved to another position within the county. With this vacancy it allows us the opportunity to review this position. The idea is by putting them under the Finance Director is not to minimize the position or need oversite but to provide more support to the Grants Department if they need time off. The finance department doesn't only do their individual jobs, but they are cross trained this will

help both departments. We can talk about whether the Grants Assistant will be helping only the Grants Manger or also the Finance Department. The job description wouldn't change much, assisting other departments with their grants. Making sure we are in compliance with reporting. This position was a need when it was approved by the Commission because we were getting audit findings in regard to our grants. This is a way of making sure we are in compliance with our grants. Currently the salary is \$23.38 in relationship to other departments within the Finance Department our assistant Finance Director makes \$22.75, and the Chief Procurement Office is \$22.27. If the Commission would like to make changes as far as salary is concerned, this is where you can change it before we advertise this position. The goal is to provide support to each other. We would have the oversite of the Finance Director. It would be the County Manger, Deputy County Manager, Finance Director and then Grants Administrator.

<u>Commissioner McCall:</u> Do they have their own budget and changing mid-year, how will this work?

<u>Noah Sedillo – Finance Director:</u> Yes, I would suggest we maintain the current budget, then next year when we go to budget process this spring, we can go to combining the budgets.

<u>Chairman Schwebach:</u> I suggest after removing the title Manager the salary be \$22.75 for this position.

<u>Commissioner McCall:</u> We have a vacancy, lets take advantage of restructuring. I'm in favor.

Action Taken:

<u>Chairman Schwebach:</u> Motion to approve the restructuring of organization with the change and match in the pay to \$22.75.

Commissioner McCall: Seconds the motion.

<u>Roll Call Vote:</u> Commissioner Schwebach: – Yes: Commissioner McCall: -Yes: **MOTION CARRIED**

15. DISCUSSION

A. MANAGER'S REPORT

1) Invitation to Bid (ITB) for road shop construction published on January 4, 2023.

Madam County Manager Barela: I will try on the next meeting to give a proper update on the unofficial audit of the Primary Election 2022. He addressed an issue that is a legitimate concern. The chain of custody, extra ballots that were found and given to us to make copies. There were 159 Republican ballots were located in the County Clerks closet. We do not have a solid chain of custody on those ballots.

Noah Sedillo - Finance Director: We have an invitation to bid for road shop construction published on January 4, 2023. We have a return of acknowledgement form for the distribution list. This is to gain access to the shareholder that has the construction documents, with that the mandatory pre bid conference will be January 23, 2023, at 9:00 AM at the new county Road Department site. The deadline for questions is January 25, 2023, and response to written questions and issuance of ITB addenda's deadline is 1/30 and the deadline for bid submission is February 6th, 2023.

Madam County Manager Barela: The Mexican Gray Wolf as crossed over I-40. It is being tracked and seen in Torrance County. Luna county has ordinances in place in regard to this subject. I will be bringing that up in a future commission meeting. Howard Hutcheson, Executive Director of the coalition of the Arizona/New Mexico Counties, sent an email stating: I have attached a sample resolution that has been passed by the coalition or from member counties that are actively engaged in the Mexican Wolf issue since they were introduced in Arizona/New Mexico in 1998. I will be communicating with him as well.

Michael Garcia – County Attorney: I was in Portales yesterday for Roosevelt County. They made a motion to join litigation involving amicus in a federal case involving the Gray Wolf. This is something we want to keep an eye out for, if this is something you want to be a part of.

B. COMMISSIONER'S REPORT:

Commissioner McCall, District 1: It is important to know the wolf has traveled from the southwest corner of the state into our area. We need to take action and actively fight this for our livestock producers. There is talk that the Fish and Wildlife is going to try and expand the zone where the wolf is considered protected. This is a public safety issue Torrance County is different than Catron County.

Commissioner Schwebach, District 2: I agree, please make our producers aware of this. Pay attention so they can manage their livestock. Everything I heard with the agreements, the compensation for livestock by these wolves is not working out. We are looking into what the county can do. We need to be proactive.

<u>Madam County Manager Barela:</u> Services for Commissioner Leroy Candelaria will be this Saturday January 14th at 11:00 AM in Manzano at Our Lady of Sorrows Catholic Church.

Commissioner Schwebach, District 2: Public awareness, a lot of people are using cell phones while driving Hwy 41 at all hours of the day. Are State police and Sheriff aware of this and how can this be enforced?

16. EXECUTIVE SESSION:

A. COMMISSION: Discuss limited personnel matters closed pursuant to NMSA Section 10-15-1(H)(2), specifically, a possible appointment of the Torrance County Clerk position, including review of letters of interest and possible interview of candidates.

Action Taken:

<u>Chairman Schwebach:</u> Motion to go into executive session to discuss limited personnel matters closed pursuant to NMSA Section 10-15-1(H)(2), specifically, a possible appointment of the Torrance County Clerk position, including review of letters of interest and possible interview of candidates.

Commissioner McCall: Seconds the motion.

<u>Roll Call Vote:</u> Commissioner Schwebach: – Yes: Commissioner McCall: -Yes: **MOTION CARRIED**

11:29 AM

Action Taken:

<u>Chairman Schwebach:</u> Motion to return from executive session into regular session.

Commissioner McCall: Seconds the motion.

Roll Call Vote: Commissioner Schwebach: - Yes: Commissioner McCall: -Yes:

MOTION CARRIED

12:30 PM

<u>Chairman Schwebach:</u> We discussed limited personnel matters closed pursuant to NMSA Section 10-15-1(H)(2), specifically, a possible appointment of the Torrance County Clerk position, including review of letters of interest and possible interview of candidates.

17. DISCUSSION/APPROVAL:

A. COMMISSION: Discussion and possible appointment of Torrance County Clerk.

<u>Chairman Schwebach:</u> We had several letters of interest we reviewed. This situation doesn't happen often. This is an elected position. This Commission was tasked with filling the remainder of the 2-year term to ensure the office of the Clerk is maintained. We put most of our emphasis on experience and the ability to manage an office.

Action Taken:

<u>Chairman Schwebach:</u> Motion to Appoint Linda Jaramillo as the Clerk for the remainder of the term.

Commissioner McCall: Seconds the motion.

<u>All in favor:</u> Commissioner Schwebach: – Yes: Commissioner McCall: -Yes: **MOTION CARRIED**

<u>Chairman Schwebach:</u> I will direct the County Attorney to draft a resolution to be formally adopted and a letter appointing affective January 14th, 2023.

18. Announcement of the next Board of County Commissioners Meeting:

Regular Commission Meeting February 8th, 2023, 9:00 AM, Torrance County Admin Building.

19. Signing of Official Documents

20. Adjourn.

Action Taken:	
Chairman Schwebach: Motion to Adjourn	1.
Commissioner McCall: Seconds the motion	
MOTION CARRIED	
Meeting adjourned at 12:33 PM	
and the same of th	
Ryan Schwebach - Chairman	Genell Morris – Admin Assistant
Date	
The Video of this meeting can be viewed in	its entirety on the Torrance County
NM website.	ins ontholy on the fortance County
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Agenda Item No. 9-A

4. Conditional Use Permit: Home Based Fitness Facility

Applicant:

Nicole Sigala

Agent:

Self

Site:

Lot 11, Block 2, Squaw Valley Subdivision, being 46 Little Cloud

Zone:

RR, Rural Residential, 2.5 acre minimum

Chairman Frost introduced Action Item 4. Director Goen explained Action item 4 was a Conditional Use Permit for a Home-Based Fitness Facility. The documents submitted were in order. The business plan as represented appeared to be viable considering the area at this location. In the letter of intent Mrs. Sigala had mentioned a possibility of max 30 customers but not at once as there would be various classes offered. Access, parking seemed to be all together. Mrs. Sigala came forward and was sworn. Mrs. Sigala explained her husband had become ill. Both had various fitness classes, It had become necessary to find other accommodations for income where she could also care take for her husband. She -has closed-her school in Edgewood and some of her students had followed her. She did not want more than 3 classes a week. She could only fit about 15 people at a time. This was a way to make some income as her husband aged. Chairman Frost asked if anyone would speak for or against this item. William Losano came forward and was sworn, He explained he had a notice from Torrance Planning & Zoning that this lady was going to build a house, but it was his sisters' property. Director Goen stated that there must be a misunderstanding as this was an existing structure. They were utilizing an existing structure & that was not what was being applied for. There was no further development planned at this time. Anything that might be done would be to the interior of the building and so the property would stand as it did. There was discussion as Director Goen cleared the matter, Mr. Losano was mistaken on the location & what was taking place. He understood more clearly after the Director helped him understand the legal description and the agenda item. Mike Argenous (sp), attending via Zoom, was sworn in. He explained he lived next door to Nicole & Tony and had no problem with this. His wife worked out with Nicole. There were no problems. They never had that many people there and they had plenty of foom. Chairman Frost asked if anybody had any questions. Chairman Frost asked Director Goen for any further information. Director Goen explained all the documents were in order and repeated based on the letter of intent this appeared to be viable at this location. Chairman Frost called for a motion. Vice Chairman DuCharme made a motion to approve the Conditional Use for this home-based fitness center at this location. Mrs. Langell seconded the motion. Vice Chairman DuCharme commented on being prepared and inquired about sufficient parking. Ms. Sigala -----responded her parcel was 1.3 acres and had plenty of room. Often her clients were families who traveled together. Vice Chairman DuCharme asked if anybody-would have to park on the street. Mr. Sigala explained, no. Chairman Frost added-he thought it was great that Mrs. Sigala was taking care of her husband and that it was the right thing to do.

Roll Call: Vice Chairman DuCharme: Aye, Mrs. Johnston: Aye, Mrs. Langell: Aye, Vice Chairman Frost: Aye. Motion carried.

5 Variance: Tower Height over 80 feet

Applicant:

Pattern Energy

Agent:

Adam Cornea-Clark

Site:

Portions of T.9N, R.13E/T.9N, R.14E/T.9N, R.15E/T.8N, R.11E/T.8N, R.13E/T.8N, R.14E/T.8N,

R.15E/T.7N, R.11E/T.6N, R.13E/T.5N, R.13E/T.4N, R.13E/T.4N, R.14E/T.3N, R.13E/T.3N, R.14E

Zone?----

T:9N = D-1, Minor Commercial Development, D-3 Major Development,

A, Agricultural, 40 acre minimum, C, Conservation, 40 acre minimum

T.8N = A, Agricultural, 40 acre minimum

T.7N = A, Agricultural, 40 acre minimum

T.6N = Special Use, A, Agricultural, 40 acre minimum T.5N = Special Use, A, Agricultural, 40 acre minimum

T.4N = Special Use, A, Agricultural, 40 acre minimum T.3N = Special Use, A, Agricultural, 40 acre minimum

Chairman Frost introduced Action Item 5. Director Goen explained the application that was before the Board today was actually two-fold. It was reflected on the Agenda as Items number 5 and 6. The first one was for a Variance to Tower Height over 80 feet, The second for alternative boundaries for the Special Use areas. He referred to the map. There were various areas denoted from the Northeast corner of the County down to the Corona area. Staff had posted 13 public notification signs. The Variance to Tower Height was to add additional turbines. In addition to turbines a portion of the Special Use District boundaries was for the Sun Zia Transmission Line. This would be a single presentation with two motions. In regard to the map, Ruben Gastelum and he had gotten together. The Board would see several properties that were represented as being acquired. These were parcels where Pattern had existing lease agreements with the landowners. This was to allow the possibility of future expansion and development. The properties we were concerned with today were the properties showing the red hash marks. Chairman Frost referred to the Director on the necessary motions needed. Director Goen confirmed they would vote on the two motions. The Variance to Height to add additional turbines and then the addition of changing the designated area of Special Use. He explained there were several SU's contained within this area. La Jolla, Duran Mesa, Cowboy Mesa, Viento Loco and so on. This was an expansion in the development area. Jeremy Turner came forward and was sworn. Director Goen introduced Mr. Adam Cernea Clark who had made several presentations previously to the Board was attending via Zoom, Mr. Turner introduced himself & greeted the Board. He explained he was The Project Director for New Mexico Project Development for Pattern Energy, Pattern had been in front of the Planning & Zoning Board a number of times and in front of The Commission quiet frequently. Mr. Turner thanked the County, & Planning and Zoning, stating both had been phenomenal to work with. He explained Pattern was one of the largest renewable energy companies in the world. They were headquartered out of San Francisco and had locations in San Diego, Houston and Albuquerque, Pattern was worldwide. They had projects in Japan, Canada, and Puerto Rico. Pattern had about 5900 mega watts operating worldwide. To put this in context PNM's entire load was about 2200 to 2300. Of those 5900 Mega Watts almost a quarter were in New Mexico. Approximately 1600 Mega Watts were already operating here in the state, and Pattern was working on additional projects. Mr. Turner gave a report on the and the stimated economic impact which included long & short-term employment opportunities. Short term being the assembly of the wind farms & long term would be ongoing operations and maintenance. Expecting about 3000 short term jobs. 1500 long term jobs would be created. There were about 60 permanent Staff across the State now. There were a number of projects already operating in the State. Mr. Turner mentioned other projects and the transmission line interconnecting all. Mr. Turner gave an extensive economic report that included not only the wind farm in discussion but across the state. Pattern anticipated starting some preliminary work in March if this was approved & full-blown construction in June. There would be approximately 950 turbines spread out over Torrance, San Miguel, & Lincoln County with an average height of about 375 feet, at blade tip under 550 feet. The FAA and Department of Defense allowed up to 690 feet. Mr. Adam Cernea-Clark was sworn in (via zoom) and greeted the Board Members. (giving a presentation with the use of slide photos.) Including but not limited to cultural, environmental avian studies, housing, economic aspects, and information directly involving the wind turbines. Transmission lines were included in the expansion. Pattern had about 35,000 acres of private land in Torrance County along with 75,000 acres of private and state land leased. This would include part of the transmission line. Pattern was only going to use about 53,000 acres for this project with plans to expand in the future, Pattern was seeking a new Special Use as they will have larger turbines. Pattern had previously got Conditional Uses for MET towers in the past. Most of these would fall in the Special Use district. There were a handful outside of the area Pattern was seeking approval for today. Pattern did not have a wind turbine finalized but expected them to exceed 500 feet. With larger more energy efficient towers there would be fewer towers per Mega Watt than there would be based off prior turbine models. The technology was advancing remarkably. Wind Energy and Special Use District requirements in Torrance County were very stringent. There were requirements for safety, sighting & installation, Pattern had been working those requirements into their planning from the beginning. Setbacks were another with minimum from residences, public roads and so forth. Setbacks had been built in from day one. There were also nuisance requirements and sound requirements. Fortunately, there was a lot of open land. With the setbacks, sound wasn't the issue you would expect it to be. There were environmental and visual considerations. Most of this was in an area where there were already wind facilities so it would not be new to the area but there would be more turbines. There were obligations to restore the property at the end of the project. Pattern believed the projects had gotten much better. Much research had been done and there were a variety of protection measures. Those were described in the giant environmental report that covered a host of issues that were applicable to the projects. Pattern had worked with local Stake Holders the last 6 years or so. One was New Mexico Soil & Water Conservation, New Mexico Forestry, State Lands Office... and developed a set of best land practices. These were required on previous projects and would be practiced going forward.

Pattern tried to make the projects better with continual research, working on issues such as erosion, land reclamation, storm water run-off and so forth. He referred again to the collaborations with many New Mexico Offices, Mr. Cernea-Clark gave an overview of different entities they were working with. Mentioning environmental responsibility again and incorporating new information in ongoing projects. They tried to incorporate community, research, and studies on habitat impact to improve Pattern's overall impact. There were two concerns voiced previously. The compatibility of Ranching and wind energy, and recycling of blades. Pattern had found small impact over all on livestock and wildlife such as antelope, elk and deer. Pattern had a minimal footprint so there was plenty of room for Ranching. Also no conflict with wildlife hunting. Addressing the blades, 75 percent has been able to be recycled or re-used. Pattern was working on better ways to understand the end-of-life options for turbine recycling. Pattern was not alone in this and there would likely be future federal funding to further research. The land agreements were complete. He explained planned start dates at various sites and stated they planned to come online at the end of 2025. Construction would take some time. Pattern was trying not to rush it but also get it done effectively and efficiently. Obviously working closely with the County throughout that period. Final site plans and hazard precautions for aviation and other issues needed to be finalized. Up-dated decommissioning plans were needed. These were things that would come at later stages. Pattern would have further packages when moving forward. Chairman Frost asked for any in favor or anyone who would speak in opposition. There were none. Director Goen referred to how extensive the application was. He had prior meetings with Top Staff from the Special Operations Airwing from Kirtland Air Force Base and had provided this information to them. Maps were reviewed of their flight training paths. At that time there wasn't anything that would be in direct conflict. He would follow up with Kirtland. This area was also use by Cannon and Holloman Air Bases. In addition, high-altitude operations from bäses up in Celorado. Kirtland had been using the Department of Defense Clearing House and as it stood right now, hadn't receive any objections from the military in regard of this phase of the project. Pattern had been very forth coming with any requested information. Chairman Frost asked for any questions from the Audience. John Lacky came forward and was sworn in. He asked about the Northeastern part of the project along I-40, asked what were the plans for transmitting that power? Mr. Turner explained all of this would be collected on a 345 KB transmission line that would collect the power from the Northeast all the way down to the Sun Zia Transmission converter station. There would also be two 345's that came up through Lincoln County, that collected the power for the overall project. All of it originated just north of Corona at the Sun Zia converter station location. Sun Zia would transmit all the power for the entire project. None was planned to go on Western Spirit. Mr. Lacky inquired about the 2 major power lines that ran North and South, Avangrid and Western Spirit, west of Clines Corners, the power produced East of Clines Corner up and down I 40 and over by Highway 3. How would that power get out of there? Mr. Turner explained there would be a new 345 KB line power line that would parallel an existing line. It would parallel those lines for a portion, near Clines Corners and then would cut east. It would be a separate power line altogether. Mr. Lackey asked would that transmission line be going east be on State land? Mr. Turner explained that would be on State and private land where they already had agreements, Chairman Frost asked for any other questions. Chairman Frost requested a motion.

Mrs. Johnston made a motion to approve. Vice Chairman DuCharme seconded.

Chairman Frost asked for discussion. Vice Chairman DuCharme asked what the tower height was. Mr. Turner explained if you look at the blade height; they should be under 550 feet. Pattern had authorization from the Department of Defense for up to 699 feet. Vice Chairman DuCharme asked how many would they have? Mr. Turner repeated about 950 across the entire project in three counties. About 1/3rd of which would be in Torrance County. Vice Chairman DuCharme noted over 300. Mr. Turner confirmed, That would be for 1300 MW in Torrance County. Vice Chairman DuCharme asked what had happened with the Met Towers previously approved. Mr. Turner explained they were still in place during construction, the need for monitoring winds still existed. He explained Met Towers would be removed but about 10, or as many as 20 would be left up to continue to monitor conditions throughout the life of the project. Vice Chairman DuCharme noted the Met Towers were basically how Pattern defined where to place the turbines. Mr. Turner explained turbine location was also defined through work with the Department of Defense, NORAD, and the Federal Clearing House. Pattern had been in conversations with them for almost 2 years. They were working with Pattern to find a buildable place in the North. Pattern believed they had come to an agreement. Vice Chairman DuCharme asked again how many people locally did you say would be hired? Mr. Turner explained at present a final number was unknown and then gave a possible breakdown over Lincoln, Torrance, and San Miguel Counties.

Vice Chairman DuCharme asked if all the power would be going to California, Mr. Turner explained Pattern had not finalized all the sales purchase agreements but those that were in place had been sold to California, There was a portion of Western Spirit, the wind farm already operating here in the County, that was sold through a contract with Uniper and they provided power to Los Alamos. Vice Chairman DuCharme stated you talked about decommissioning. How long did Pattern expect these to be in place and to be operating? Mr. Clark explained Pattern planned for 35 years which was called, the engineered useful life. However, in their experience, wind turbines were able to run beyond that. The reality was this was a wonderful resource, Pattern didn't intend to sell this project. By then the solution to Sun Zia Transmission would have been built. Assuming the recycling technology had advanced they would recycle, repair, and replace the nonworking turbines with newer models brought up the fact they had an agreement for land restoration including removing debris to at least 4 feet. That was also included in the IRB document. That was obviously several decades in the future. Mr. Turner explained the Commissioners required that decommissioning become a part of the Industrial Bond Documents and Vice Chairman DuCharme asked if all of the transmission lines were above ground or were some buried? Mr. Turner explained all of the transmission lines were above ground. The lines between the turbines were underground, Vice Chairman DuCharme was concerned about avian impact. Mr. Cernea-Clark explained there was a risk of bird collisions with turbines. This became famous in the past as the first wind farms were installed in California and there were large raptor impacts. It had a negative impact on the wind industry. There were a lot of raptors there, -Torrance County was an environmentally low risk area. There were not a ton of the kind of avian risk issues as you would think. Mr. Turner believed Pattern had the largest data set related to eagles in the country with thousands of hours of Ayian surveys. The Fish and Game had recommendations to be at least 2 miles from any active eagle nest. There was not the concern with smaller birds. It was location specific and a species-by-species issue. Torrance County happened to be a -good location from the wildlife perspective. Mrs. Langell explained she was concerned that none of this energy was going to be beneficial to New Mexico. She stated her concerns of the unpleasant look of the turbines, the de-facing of New Mexico and not getting any energy from the turbines. She also inquired about their ability to meet the monetary agreements-going forth if Government funding was unavailable. Mr. Cernea-Clark explained Pattern provided funding independently, these turbines were going to keep producing, and be economical, keep bringing those payments and low taxes to the county and school districts. Mr. Turner addressed the lack of sales of the energy in the state. Pattern would be more than glad to sell power in the State if the utilities or co-ops were interested in acquiring it. What Pattern was doing at this time was if an IRB issued Pattern would bid, if they believed they had a product that would meet their needs. That's what the limiting factor was. Pattern would be happy to sell power here if they had a power purchase agreement with the local utility or co-op. Mr. Cernea-Clark explained the projects were built for a bit of flexibility for changing circumstances like that. Chairman Frost explained New Mexico sold a lot of electricity to California. That meant a lot of that money coming back here as income. This helped keep our roads going and helped our schools. He thought it was pretty nice that California helped to support us.

Roll Call: Vice Chairman DuCharme: Aye, Mrs. Johnston: Aye, Mrs. Langell: Aye, Chairman Jim Frost: Aye Motion carried

Special Use: Alternative Special Use District Boundary

Applicant:

Pattern Energy

Agent:

Adam Cernea-Clark

Site: Portions of T.9N, R.13E/ T.9N, R.14E/ T.9N, R.15E/ T.8N, R.11E/ T.8N, R.13E/ T.8N, R.14E/

T:8N; R:15E/ T:7N; R:11E/ T:6N, R:13E/ T:5N, R:13E/ T:4N, R:13E/ T:4N; R:14E/ T:3N, R:13E/ T:3N, R:14

T.9N = D-1, Minor Commercial Development, D-3 Major Development,

A. Agricultural, 40 acre minimum, C. Conservation, 40 acre minimum

T.8N = A, Agricultural, 40 acre minimum

T.7N = A, Agricultural, 40 acre minimum

T.6N = Special Use, A, Agricultural, 40 acre minimum

T.5N = Special Use, A, Agricultural, 40 acre minimum

T,4N = Special Use, A, Agricultural, 40 acre minimum

T.3N = Special Use, A, Agricultural, 40 acre minimum

Mrs. Langell made motion to approve Item # 6. Mrs. Johnston seconded.

Chairman Frost asked for Discussion. Vice Chairman DuCharme asked Director Goen if we were at all liable opening such a vast area to the Special Use Area. Director Goen explained from the P & Z standpoint he did not see this as a detriment in any way. This was just a modification of those Special Use boundaries that had already been granted. This area also included State and BLM lands, not just private lands. This was the greater picture and did not have any issue with it.

Roll Call:

Mrs. Johnston: Aye, Mrs. Langell: Aye, Vice Chairman DuCharme: Aye, Chairman Frost: Aye. Motion carried.

7 2023 P&Z Meeting Schedule

Action:

Recommendation to County Commission

Agent:

Don Goen-Planning & Zoning Director

Chairman Frost introduced agenda item #7, the 2023 P&Z Schedule. Director Goen stated This would be a recommendation to the County Commission in regard to the Meeting Schedule for the Planning & Zoning Board for the year 2023. It was straight forward. Meetings were the first Wednesday of every month, submissions were the first Thursday and there are no conflicts with any Holidays. Vice Chairman DuCharme made a motion to approve. Mrs. Langell seconded the motion.

Roll Call: Wice Chairman DuCharme; Aye, Ms. Johnston: Aye, Mrs. Langell: Aye, Chairman Frost; Aye;
Motion carried

DISCUSSION ITEMS: None

EXECUTIVE SESSION:

As per motion and roll call vote, pursuant to New Mexico state statute section 10-15-1, the following matters will be discussed in closed session.

Pursuant to New Mexico State Statute Section 10-15-1 through 10-15-4 (NMSA 1978), these issues can be addressed in general. No decision can be rendered at this meeting.

ADJOURN

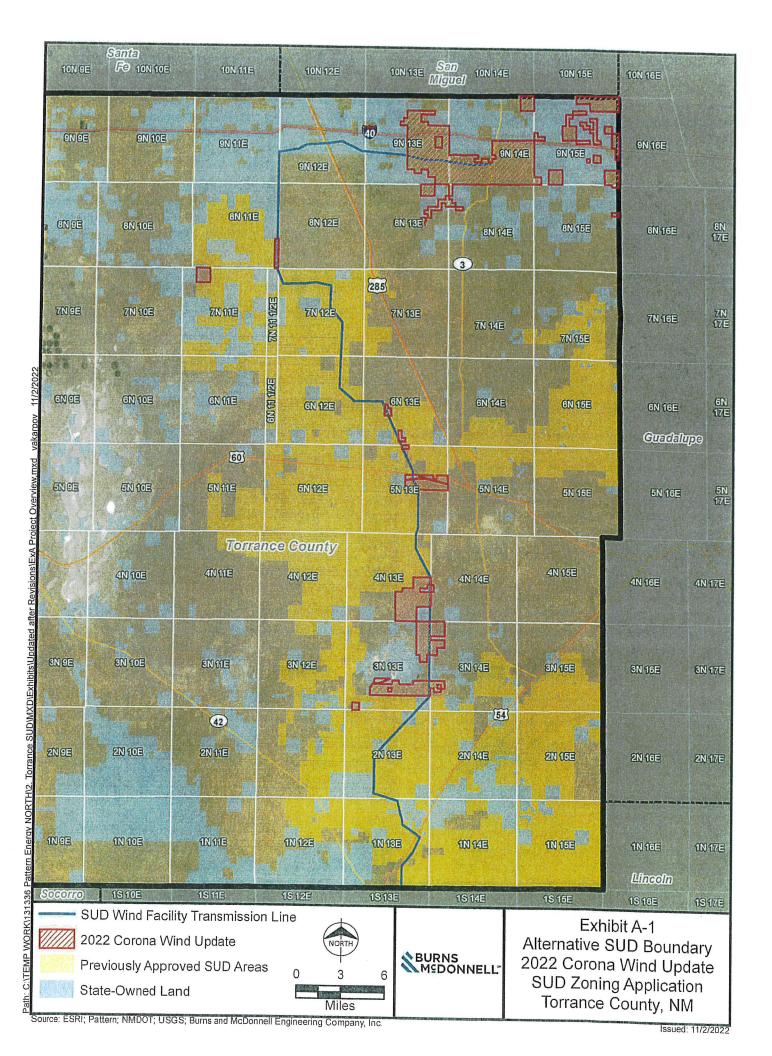
Being all business had been addressed Chairman Frost adjourned the meeting Meeting adjourned at 10:16 am.

APPROVED

Passed, approved, and adopted this 4th day of January 2023.

Jim Frost, Chairman of the Board

Don Goen, Planning & Zoning Director



Torrance County Commission Special Use District (SUD) Hearing SunZia Wind North Project

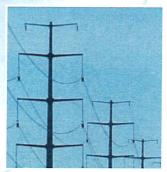
February 8th, 2023



A leader
in developing
assets in
dynamic global
energy markets







Pattern Energy is a leader in developing renewable energy and transmission assets. From a global headquarters in San Francisco to an operations control center in Houston, we work on projects that range from the earliest stages of development to the repowering of older facilities.

Our team has a wealth of experience in identifying potential sites, engaging with communities, and expertly navigating the processes of permitting, environmental mitigation, meteorological assessment, risk management, and finance to build great projects. Using the industry's most advanced technologies, we provide our customers with renewable energy that is affordable and reliable.

Pattern Energy has offices in San Francisco, San Diego, Houston, New York and New Mexico in the US; Toronto, Canada; Mexico City, Mexico; Santiago, Chile; and Tokyo, Japan.

Global Portfolio & Company Values



Environment

We aim to exceed industry standards in mitigating environmental impacts and advancing best practices.



Community

We participate in and contribute to our local project communities.



Safety

Our top priority is protecting the safety of the public, our employees, and everyone who works with us.



Pattern in New Mexico

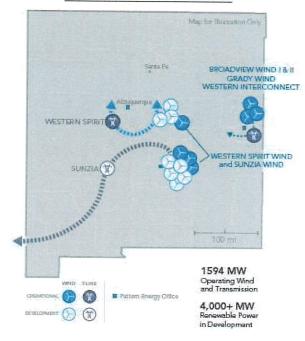
- New Mexico headquarters, Albuquerque
- Field offices in Curry County and Corona
- Responsible for over 60 permanent jobs in development and wind facility operation
- Thousands of construction jobs including:
 - <u>650</u>+ jobs 2016-2019, Broadview & Grady Wind
 - <u>1,000</u>+ jobs 2020-2021, Western Spirit Wind and Western Spirit Transmission
 - <u>3,000</u>+ jobs expected before 2026, SunZia Wind and SunZia Transmission



Pattern Energy has successfully developed and financed ~1,600MW of wind and transmission projects in New Mexico.

	OPERATING		OPERATING	DEVELOPMENT	
	Broadview Wind	Grady Wind	Western Spirit Wind	SunZia Wind – Includes Mesa Canyons Wind LLC and El Corazon Wind LLC	
Size	324 MW	220 MW	1,050 MW	3,500+ MW	
County	Curry, NM Deaf Smith, TX	Curry, NM	Guadalupe, Lincoln, and Torrance, NM	San Miguel, Lincoln, and Torrance, NM	
Status	COD 2017	COD 2019	COD 2021	Expected full construction ramp in 2023, COD 2026	
Inter- connection	Western Interconnect; 35-mile 345kV Developed & constructed by Pattern, owned & operated by Pattern		Western Spirit Transmission; 155-mile 345kV Developed & constructed by Pattern, to be sold to PNM	SunZia Transmission Project; 550+-mile 525kV Developed by SWPG	
Capital Cost	\$732 Million		\$2 Billion	~\$6 Billion	
Pmt. In Lieu of Taxes	\$18.9 Million		\$88.3 Million	~\$303 Million	
Total Econ. Impact	\$2.2 Billion – Direct, Indirect & Induced		\$5.03 Billion – Direct, Indirect & Induced	\$10.3 Billion – Direct, Indirect & Induced	
Offtaker	SCE	SMUD	LADWP, SJCE	In process	

Pattern Energy's New Mexico Portfolio



Moss Adams Economic Study Impacts

- \$4.3 billion in direct economic impacts, with \$223.4 million flowing directly to businesses in New Mexico
- The economic impacts of the Project will generate almost \$5.2 billion for New Mexico's economy over the forecasted Project activities. The local New Mexico governments are estimated to receive direct fiscal revenues from the Project totaling \$672.2 million.
- Spending on project materials is expected to generate \$64.8 million in GRT for state and local governments. Property tax revenues are expected to be about \$312.5 million. PILOT payments fund local governments and schools and will contribute \$303.3 million for the Study Area counties.
- SunZia Wind's construction employment activities are estimated to create 1,646 total job-years
- SunZia Wind is expected to employ 100 full-time personnel annually

TABLE ES-3: SUNZIA WIND ESTIMATED ECONOMIC AND FISCAL IMPACTS

Economic and Fiscal Impacts - SunZia Wind Project New Mexico 2021 - 2055 (\$millions)								
Description	Economic Impacts			Fiscal Impacts				
	Direct	Direct & Indirect	Direct, Indirect & Induced	GRT	PILOT	Property Tax		
Development	\$65.8	\$92.8	\$110.1	N/A	\$1.1	N/A		
Construction	\$223.4	\$277.5	\$351.2	\$62.3	\$4.1	N/A		
Operations (30-years)	\$2,845.8	\$3,998.4	\$4,726.7	\$2.5	\$289.8	\$312.5		
Total	\$3,135.1	\$4,368.7	\$5,188.0	\$64.8	\$295.0	\$312.5		
Total DPV @ 5%	\$1,453.7	\$2,011.5	\$2,398.2	\$54.3	\$133.2	\$131.7		

TABLE ES-2: SUNZIA WIND PROJECT EMPLOYMENT

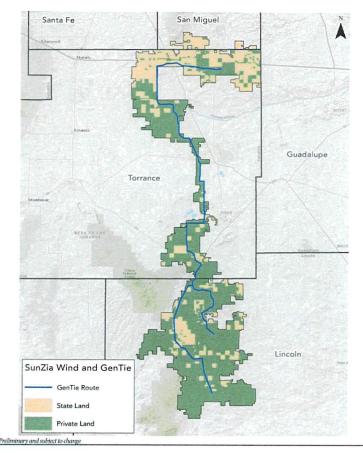
Estimated Annual Job Creation - SunZia Wind Project New Mexico						
Year	2023	2024	2025	2026 - 2055		
Construction						
New Mexico	13	27	27	N/A		
Out of State	316	632	632	N/A		
Operations (Annual)	N/A	N/A	N/A	100		
Total Jobs*	329	658	658	100		

"Note: Jobs occurring over the 30-year period are annual

SunZia Wind – Total Project Area

- Development Period 2016 2026
- 3,500+ MW
- Approximately 530,000 acres between private and state trust land
- Construction Q2 2023 Q2 2026
- ~950 Turbines
- Maximum height 699'
- Average hub height ~ 325'-375'
- Blade tip height ~ 495'- 545'
- Performing environmental and cultural studies on the entire project area

SunZia Wind & GenTie



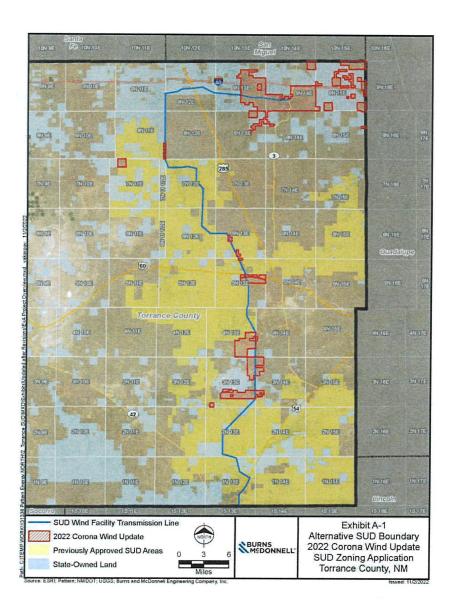




SunZia.com

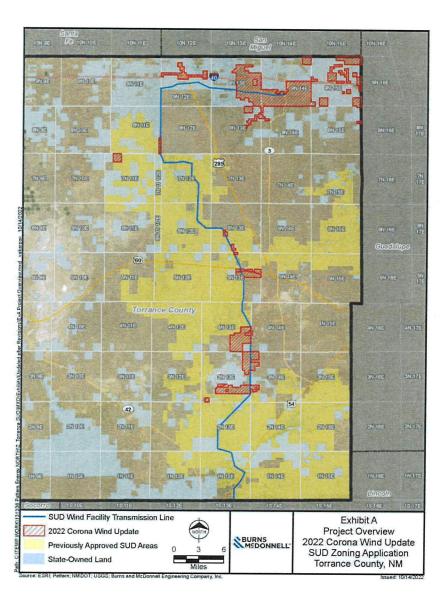
SunZia Wind North Project - Torrance County Zoning

- The Torrance County Zoning Ordinance requires wind energy facilities to submit an application to the County to establish a Special Use District and issue a permit covering the wind energy project
- The Torrance County Zoning Ordinance states that the County "encourages the development of businesses
 that harness wind energy" and that "the purpose of the special use district is to foster the development of
 the County's wind power resources while preserving traditional land uses."
- The applicants for this SUD are five wind project companies being developed jointly by Pattern Energy
 - This application only includes transmission facilities that are part of the wind projects
- Torrance County requires a variance on structures greater than 80 feet
- Pattern has previously received meteorological tower Conditional Use Permits and height variances with Torrance County associated with the Corona Projects
- While the wind turbine model selection have not been finalized, wind turbine towers will exceed 500'



Proposed SunZia Wind North Project – 2022 Corona Wind Update Special Use District

- Seeking approval for the alternate SUD boundary included Exhibit A to the Letter of Intent accompanying this application and Exhibit A-1 to the application
- Seeking approval for the '2022 Corona Wind Update' (shaded in red)
- This SUD comprises all participating private landowners in Torrance County not located within an existing wind SUD



Torrance SUD – Project Overview

PATTERN ENERGY

PAGET

SunZia Wind North Project – SUD Permit Requirements

- The Torrance County zoning ordinance places a set of requirements on wind facilities applying for a SUDs permit
 - Safety
 - · Siting and Installation
 - Setbacks
 - Nuisance
 - Environmental and Visual
 - Restoration of Property



SunZia Wind North Project – Additional Requirements

- Environmental Report was prepared for the Public Regulation Commission with the application for location control approval for the SunZia Wind North
 - The report details a wide range of project commitments called 'protection measures' that become conditions of the PRC approval that address a wide range of issues ranging from stormwater runoff, reclamation, land use, visual, cultural resources, biological resources, and additional issues
- Pattern Energy has also worked with the Claunch-Pinto Soil and Water Conservation District and New Mexico State Lands
 Office to develop best practices relating to issues such as land use, erosion, stormwater, noxious weeds
 - These commitments will be implemented across Pattern's wind projects in Torrance County

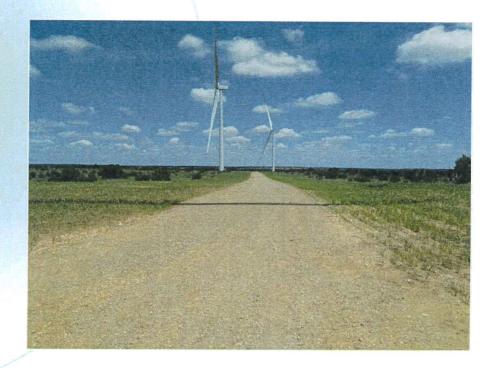
SunZia Wind North – Agency & Stakeholder Consultation

- U.S. Fish & Wildlife Agency
- Department of Defense
- Bureau of Land Management
- U.S. Army Corps of Engineers
- Federal Aviation Administration
- New Mexico Public Regulation Commission
- New Mexico Environment Department
- New Mexico Department of Game and Fish
- New Mexico State Lands Office

- Claunch-Pinto Soil and Water Conservation District
- Estancia Valley Economic Development Association
- Corona Landowners Association
- Lincoln County
- Torrance County
- San Miguel County
- New Mexico Tech

SunZia Wind North Project – Environmental Protections

- Pattern Energy is a leader in the wind industry in developing and implementing environmentally responsible development
- Pattern Energy follows the U.S. Fish & Wildlife Service Voluntary Land-Based Wind Energy Guidelines, the Avian Powerline Interaction Committee Collision Guidance, and our own Environmental Values Statement
- We survey and avoid sensitive cultural resources where we can before any ground disturbance activities



Special Topics of Prior Interest to the Planning & Zoning Board

Compatibility of Ranching & Wind Energy

Wind energy provides a steady income

- Rent payments made regardless of weather or energy production
- Cushion blow from unpredictability of yearly crop yield
- Predictable source of income for decades

Friendly to continued ranching activities

- Wind project infrastructure designed with minimal footprint
- Only land used is for turbine base and access roads
- Roughly 95% of land within a project area free for ranching and farming



Compatibility of Ranching & Wind Energy

Allows for grazing

- Animals able to use turbines for shade or scratching posts
- Reclamation makes it possible for grazing all the way up to the turbine base
- No evidence of effects due to EMF from transmission lines
- NMSU whitepaper

Does not prevent hunting

- Hunting activates allowed to carry on as usual
 - Provided no damaged to turbines or other infrastructure
- Wind farm project areas may offer optimal hunting environment
 - Regularly utilized by wildlife (elk, deer, and pronghorn)

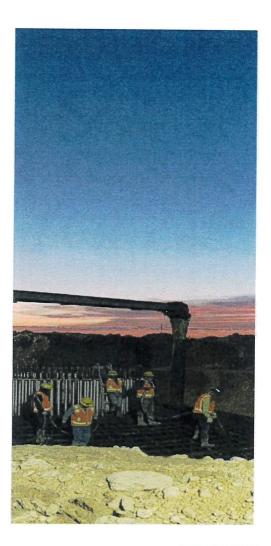


Turbine Blade Recycling

- Prevent turbine blades from ending up in landfills
 - Cement making process
 - Reusing functioning components during a repower
- Industry working towards recycling solutions
 - Vestas, Siemens Gamesa, and GE Renewable Energy (suppliers for Pattern Energy) have all launched various programs to ensure blades are recycled
- Pattern has worked to practice recycling
 - Gulf Wind repower ~75% of blades recycled or sold to be reused
 - Pattern is supporting NMSU's proposal "New integrated methodology for non-destructive inspection, remaining life-prediction and analyzing end-of-life option for composite turbine blades" in response to REMADE Institute's REMADE-21-01
 - Cost share contribution of \$100k in form of in-kind support, which will be comprised of engineering know how, site labor, indirect costs such as lost production and/or parts and components
 - Happy to brief the county on the findings of the NMSU study when results are available

SunZia Wind North Project – Target Schedule

- Development Ongoing, Complete Q1 2023
- Private Real Estate Complete Q4 2022
- State Lands Ongoing, Complete Q1 2023
- Local Permitting Ongoing, Complete Q1 2023
- PRC Locational Permit Complete December 2022
- Planned Start of Construction Q2-Q3 2023
- Earliest Commercial Operation by December 31, 2025



Next Steps

- Deliverables for construction and/or operations
 - Final site layout of project facilities
 - e.g., roads, turbine locations, project transmission facilities
 - Final turbine model information
 - · Delivery of geospatial data for final project site plan
 - Determination of No Hazard (DNHs)
 - Updated decommissioning plan
 - Building permits
 - As-built surveys
 - Signed engineering plans for the SUD
 - Additional information requested by the county
- Road Use Agreement

Contact Information

Jeremy Turner— Director, NM Project Development

Jeremy.Turner@patternenergy.com

Adam Cernea Clark – Senior Environmental and Natural Resources Manager

Adam.CerneaClark@patternenergy.com

Makena Caruso – Business Development Analyst

Makena.Caruso@patternenergy.com

Albuquerque Office:
Pattern Energy
317 Commercial St. NE Suite 100
Albuquerque, NM 87102



Agenda Item No. 9-B

TOTAL CHECKS PRINTED 345

THE UNDERSIGNED MEMBERS OF THE TORRANCE COUNTY BOARD OF COMMISSIONERS DO CERTIFY THAT THE CLAIMS ENUMERATED ABOVE WERE APPROVED ALLOWED & DO AUTHORIZE THE WARRANTS AGAINST THE FUNDS OF TORRANCE COUNTY FOR THE SUM OF \$1,091,223.34 ON ACCOUNT OF OBLIGATIONS INCURRED FOR THE SERVICES AS SHOWN ABOVE FOR THE PERIOD ENDING 02/02/2023. WE CERTIFTY THAT THE WITHIN NAMED PERSONS ARE LEGALLY ENTITLED UNDER THE CONSTITUTION OF THE STATUTES OF NEW MEXICO TO RECEIVE THE COMPENSATION STATED HEREIN. THAT THE SERVICES HAVE BEEN PERFORMED AS STATED IN THE ACCOUNT HEREIN, THAT THEY ARE NECESSARY AND PROPER, THAT THIS VOUCHER HAS BEEN EXAMINED, THAT THE AMOUNTS CLAIMED ARE JUST, REASONABLE, AND AS AGREED AND THAT NO PART HAS BEEN PAID BY TORRANCE COUNTY.

SIGNED			ATTEST BY	
Kevin McCall	vacant	Ryan Schwebach	Linda Jaramillo	
THE UNDESIGNED COUNTY TREAS DATE AND DOES HEREBY AUTHOR	SURER DOES HEREBY CERTIFY THAT S RIZE THE FINANCE DEPARTMENT TO	SUFFICIENT FUNDS EXIST FOR THES PROCESS THESE CHECKS.	E ACCOUNTS PAYABLE CHECKS TO BE ISSU	JED ON THIS
		Tracy L. Sedillo		



Torrance County, NM

Check Report By Check Number

Date Range: 01/06/2023 - 02/02/2023

The state of the s						
Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
	necking-Main Checking				•	
418	COLUMBUS BANK AND TRUST	01/23/2023	EFT	0.00	1,144.72	43
5189	SUNRISE BANK	01/23/2023	EFT	0.00	963.49	
5039	BOKF, NA	01/25/2023	EFT	0.00	8,250.15	45
418	COLUMBUS BANK AND TRUST	02/02/2023	EFT	0.00	1,144.72	46
5189	SUNRISE BANK	02/02/2023	EFT	0.00	963.49	47
1232	CORECIVIC INC.	02/02/2023	EFT	0.00	468.18	48
1232	CORECIVIC INC.	02/02/2023	EFT	0.00	174,849.45	
1232	CORECIVIC INC.	02/02/2023	EFT	0.00	31.08	50
5572	RAH Intermediate, LLC	01/25/2023	Regular	0.00		122427
66	ALBUQUERQUE PUBLISHING CO.	01/12/2023	Regular	0.00		123182
5450	AMAZON BUSINESS	01/12/2023	Regular	0.00	1,215.17	
5450	AMAZON BUSINESS	01/12/2023	Regular	0.00		123184
5450	AMAZON BUSINESS	01/12/2023	Regular	0.00		123185
5450	AMAZON BUSINESS	01/12/2023	Regular	0.00		123186
5450	AMAZON BUSINESS	01/12/2023	Regular	0.00		123187
5581	ARAGON, MARIELLA	01/12/2023	Regular	0.00		123188
182	AUTOMATED ELECTION SERVICES	01/12/2023	Regular	0.00		123189
859	BOUND TREE MEDICAL, LLC	01/12/2023	Regular	0.00		123190
5254	CHAVEZ, JOSEFITA	01/12/2023	Regular	0.00		123191
3391	CINTAS CORPORATION NO. 2	01/12/2023	Regular	0.00		123192
3770	COOPERATIVE EDUCATIONAL SERVICES	01/12/2023	Regular	0.00	7,466.74	
3770	COOPERATIVE EDUCATIONAL SERVICES	01/12/2023	Regular	0.00	7,466.74	
3770	COOPERATIVE EDUCATIONAL SERVICES	01/12/2023	Regular	0.00	7,466.74	
3770	COOPERATIVE EDUCATIONAL SERVICES	01/12/2023	Regular	0.00	8,028.67	
VEN01148	Corvin, Lexis	01/12/2023	Regular	0.00	4,269.30	
5416	CRYSTAL SPRINGS	01/12/2023	Regular	0.00	•	123198
4383	DE LAGE LANDEN FINANCIAL SERVICE	01/12/2023	Regular	0.00		123199
5308	DIRECTV, LLC.	01/12/2023	Regular	0.00		123200
5319	DUCHARME, ARTHUR	01/12/2023	Regular	0.00		123201
2809	EVEDA/ESTANCIA VALLEY ECONOMIC	01/12/2023	Regular	0.00	6,250.00	
3064	FROST, JIM	01/12/2023	Regular	0.00		123202
5662	Garcia, Deminica	01/12/2023	Regular	0.00		123203
5456	GREEN VALLEY PEST MANAGEMENT	01/12/2023	Regular	0.00		123205
3456	GUSTIN HARDWARE INC.	01/12/2023	Regular	0.00	1,062.90	
3456	GUSTIN HARDWARE INC.	01/12/2023	Regular	0.00		123207
3456	GUSTIN HARDWARE INC.	01/12/2023	Regular	0.00		123207
3456	GUSTIN HARDWARE INC.	01/12/2023	Regular	0.00		123208
3456	GUSTIN HARDWARE INC.	01/12/2023	Regular	0.00		123210
4846	HORIZONS OF NEW MEXICO	01/12/2023	Regular	0.00		123210
1656	INTERNAL REVENUE SERVICE	01/12/2023	Regular	0.00		123211
3712	JOHNSTON, DANIELLE	01/12/2023	Regular	0.00	190.00	
4745	LANGELL, GAIL	01/12/2023	Regular	0.00		123213
5179	LEAF CAPITAL FUNDING LLC	01/12/2023	Regular	0.00	647.22	
5522	LIONS CLUB OF MORIARTY	01/12/2023	Regular	0.00	200.00	
2291	LOBO INTERNET SERVICES LTD	01/12/2023	Regular	0.00	157.50	
2291	LOBO INTERNET SERVICES LTD	01/12/2023	Regular	0.00	155.00	
5475	MENDEZ, MADELYNN	01/12/2023	Regular	0.00	311.30	
4797	METZGER, KAYLA	01/12/2023	Regular	0.00		
VEN01149	Montoya, Joseph Colin	01/12/2023	Regular	0.00	5,348.30	
5219	NEVELOS, MAGGIE	01/12/2023	Regular	0.00	3,766.30	
177	NEW MEXICO COUNTIES	01/12/2023	Regular	0.00	353.30	
4464	NM APPARATUS LLC	01/12/2023	Regular	0.00	850.00	
VEN01102	NM Local Government Law, LLC	01/12/2023	Regular		4,420.59	
4804	OTIS, PAYTON	01/12/2023	Regular	0.00 0.00	6,348.61	
		, , ====		0.00	368.30	172770

				Da	te kange: 01/06/202	23 - 02/02/2
Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
2015	PLATEAU WIRELESS	01/12/2023	Regular	0.00	4,547.92	123227
3859	PRUDENTIAL OVERALL SUPPLY	01/12/2023	Regular	0.00	1,097.36	123228
3859	PRUDENTIAL OVERALL SUPPLY	01/12/2023	Regular	0.00		123229
107	QWEST CORPORATION	01/12/2023	Regular	0.00		123230
107	QWEST CORPORATION	01/12/2023	Regular	0.00	115.55	123231
107	QWEST CORPORATION	01/12/2023	Regular	0.00	115.55	123232
107	QWEST CORPORATION	01/12/2023	Regular	0.00		123233
107 107	QWEST CORPORATION	01/12/2023	Regular	0.00		123234
	QWEST CORPORATION	01/12/2023	Regular	0.00		123235
107 107	QWEST CORPORATION	01/12/2023	Regular	0.00		123236
107	QWEST CORPORATION	01/12/2023	Regular	0.00		123237
107	QWEST CORPORATION	01/12/2023	Regular	0.00		123238
107	QWEST CORPORATION	01/12/2023	Regular	0.00		123239
107	QWEST CORPORATION	01/12/2023	Regular	0.00		123240
107	QWEST CORPORATION QWEST CORPORATION	01/12/2023	Regular	0.00		123241
107	QWEST CORPORATION QWEST CORPORATION	01/12/2023	Regular	0.00		123242
VEN01150		01/12/2023	Regular	0.00		123243
3462	Reynolds, Stephanie Y	01/12/2023	Regular	0.00		123244
670	SAMBA HOLDINGS, INC.	01/12/2023	Regular	0.00		123245
3978	SEDILLO, TRACY	01/12/2023	Regular	0.00		123246
5539	STAPLES BUSINESS ADVANTAGE	01/12/2023	Regular	0.00		123247
4288	SUMMITT FIRE & SECURITY LLC	01/12/2023	Regular	0.00		123248
1755	TECHNICON TRAINING & CONSULTING U.S. POSTMASTER	01/12/2023	Regular	0.00		123249
5193	UNIVERSAL BACKGROUND SCREENING	01/12/2023	Regular	0.00		123250
5339	US BANK CORPORATE PAYMENT SYSTEM	01/12/2023 01/12/2023	Regular	0.00		123251
5555	**Void**	01/12/2023	Regular	0.00	19,492.47	
552	UTILITY TRAILER INTERSTATE	01/12/2023	Regular	0.00		123253
1	WAGNER EQUIPMENT CO.	01/12/2023	Regular	0.00		123254
4800	WALDROP, RYAN	01/12/2023	Regular Regular	0.00	3,429.24	
3498	WESTERN TRAILS VETERINARY INC.	01/12/2023	Regular	0.00		123256
419	AFLAC	01/23/2023	Regular	0.00		123257
3207	AIRGAS USA LLC	01/23/2023	Regular	0.00 0.00	3,110.35	
5450	AMAZON BUSINESS	01/23/2023	Regular	0.00	2,369.30	
5450	AMAZON BUSINESS	01/23/2023	Regular	0.00		123260
5450	AMAZON BUSINESS	01/23/2023	Regular	0.00		123261
4270	COLONIAL LIFE	01/23/2023	Regular	0.00		123262
5416	CRYSTAL SPRINGS	01/23/2023	Regular	0.00		123263 123264
4834	DELTA DENTAL OF NEW MEXICO INC	01/23/2023	Regular	0.00	4,457.50	
4622	DOMINION VOTING SYSTEMS INC	01/23/2023	Regular	0.00	1,202.25	
4979	DT AUTOMOTIVE	01/23/2023	Regular	0.00	3,295.00	
5359	GALLAGHER BENEFIT SERVICES, INC.	01/23/2023	Regular	0.00	5,400.00	
5019	GLOBE LIFE & ACCIDENT INSURANCE	01/23/2023	Regular	0.00		123269
214	HART'S TRUSTWORTHY HARDWARE	01/23/2023	Regular	0.00		123270
5602	LA HACIENDA LATH & PLASTER LLC	01/23/2023	Regular	0.00		123270
4339	LIBERTY NATIONAL LIFE INSURANCE	01/23/2023	Regular	0.00		123271
177	NEW MEXICO COUNTIES	01/23/2023	Regular	0.00		123272
4987	NEW YORK LIFE	01/23/2023	Regular	0.00		123274
1096	NM RETIREE HEALTH-CARE AUTHORI	01/23/2023	Regular	0.00	5,431.37	
4312	NM WASTE SERVICE INC	01/23/2023	Regular	0.00		123276
5307	NUBE GROUP	01/23/2023	Regular	0.00		123277
1334	PITNEY BOWES BANK INC PURCHASE POWER	01/23/2023	Regular	0.00	2,284.70	
2021	PRE-PAID LEGAL SERVICES, INC	01/23/2023	Regular	0.00	425.81	
4832	PRESBYTERIAN HEALTH PLAN	01/23/2023	Regular	0.00	75,197.59	
107	QWEST CORPORATION	01/23/2023	Regular	0.00		123281
4843	RELIANCE STANDARD DISABILITY	01/23/2023	Regular	0.00	1,287.42	
4835	RELIANCE STANDARD LIFE INSURANCE	01/23/2023	Regular	0.00	2,267.68	
4844	RELIANCE STANDARD VISION	01/23/2023	Regular	0.00	1,082.47	
215	RICH FORD SALES	01/23/2023	Regular	0.00	241.03	
3978	STAPLES BUSINESS ADVANTAGE	01/23/2023	Regular	0.00		123286
1335	TORRANCE COUNTY	01/23/2023	Regular	0.00		123287

				Da	ite Range: 01/06/202	23 - 02/02/20
Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
1	WAGNER EQUIPMENT CO.	01/23/2023	Regular	0.00	172.86	123288
2787	WASHINGTON NATIONAL INSURANCE CO	01/23/2023	Regular	0.00	79.96	123289
3207	AIRGAS USA LLC	01/26/2023	Regular	0.00	1,482.75	123290
VEN01154	Alguire, Addison	01/26/2023	Regular	0.00	6,836.30	123291
5450	AMAZON BUSINESS	01/26/2023	Regular	0.00	771.25	123292
5450	AMAZON BUSINESS	01/26/2023	Regular	0.00	203.94	123293
5450	AMAZON BUSINESS	01/26/2023	Regular	0.00	97.52	123294
5450	AMAZON BUSINESS	01/26/2023	Regular	0.00	499.61	123295
5450	AMAZON BUSINESS	01/26/2023	Regular	0.00	138.63	123296
5450	AMAZON BUSINESS	01/26/2023	Regular	0.00	239.57	123297
4818	AMBITIONS TECHNOLOGY GROUP LLC	01/26/2023	Regular	0.00	10,307.68	123298
3769	ANAYA, SENAIDA	01/26/2023	Regular	0.00	741.84	123299
1795	ARTESIA FIRE EQUIPMENT INC	01/26/2023	Regular	0.00	7,584.00	123300
182	AUTOMATED ELECTION SERVICES	01/26/2023	Regular	0.00	342.00	123301
3594	AUTOZONE INC.	01/26/2023	Regular	0.00	376.50	123302
3709	BARELA, JANICE	01/26/2023	Regular	0.00	321.28	123303
0891	Bob Garrecht Supply Inc	01/26/2023	Regular	0.00	90.48	123304
0891	Bob Garrecht Supply Inc	01/26/2023	Regular	0.00	129.87	123305
859	BOUND TREE MEDICAL, LLC	01/26/2023	Regular	0.00	90.00	123306
3770	COOPERATIVE EDUCATIONAL SERVICES	01/26/2023	Regular	0.00	66,105.31	123307
VEN01142	Copperstate Security	01/26/2023	Regular	0.00	436.39	123308
5416	CRYSTAL SPRINGS	01/26/2023	Regular	0.00	17.24	123309
4383	DE LAGE LANDEN FINANCIAL SERVICE	01/26/2023	Regular	0.00	577.04	123310
4383	DE LAGE LANDEN FINANCIAL SERVICE	01/26/2023	Regular	0.00	351.05	123311
4383	DE LAGE LANDEN FINANCIAL SERVICE	01/26/2023	Regular	0.00		123312
4383	DE LAGE LANDEN FINANCIAL SERVICE	01/26/2023	Regular	0.00	157.28	123313
4383	DE LAGE LANDEN FINANCIAL SERVICE	01/26/2023	Regular	0.00	351.05	123314
4383	DE LAGE LANDEN FINANCIAL SERVICE	01/26/2023	Regular	0.00	285.48	123315
4383	DE LAGE LANDEN FINANCIAL SERVICE	01/26/2023	Regular	0.00	431.04	123316
4383	DE LAGE LANDEN FINANCIAL SERVICE	01/26/2023	Regular	0.00	387.71	123317
1802	DESIGN SILK SCREEN PRINTERS	01/26/2023	Regular	0.00	160.00	123318
4915	DIRKS, DONALD R	01/26/2023	Regular	0.00		123319
4178	DOCUMENT SOLUTIONS INC	01/26/2023	Regular	0.00	6.00	123320
4705	DOUBLE H AUTO	01/26/2023	Regular	0.00		123321
4979	DT AUTOMOTIVE	01/26/2023	Regular	0.00		123322
2554	EPCOR USA, INC.	01/26/2023	Regular	0.00		123323
5548	ESTRADA, CHRISTINA	01/26/2023	Regular	0.00	95.00	123324
2809	EVEDA/ESTANCIA VALLEY ECONOMIC	01/26/2023	Regular	0.00	6,250.00	
2809	EVEDA/ESTANCIA VALLEY ECONOMIC	01/26/2023	Regular	0.00	6,250.00	
449	FRANK'S SUPPLY COMPANY, INC.	01/26/2023	Regular	0.00	499.20	123327
3048	GASTELUM, RUBEN	01/26/2023	Regular	0.00		123328
3456	GUSTIN HARDWARE INC.	01/26/2023	Regular	0.00		123329
3456	GUSTIN HARDWARE INC.	01/26/2023	Regular	0.00	119.93	
3456	GUSTIN HARDWARE INC.	01/26/2023	Regular	0.00		123331
3456	GUSTIN HARDWARE INC.	01/26/2023	Regular	0.00		123332
214	HART'S TRUSTWORTHY HARDWARE	01/26/2023	Regular	0.00		123333
3929	HENRY SCHEIN MATRX MEDICAL	01/26/2023	Regular	0.00		123334
4846	HORIZONS OF NEW MEXICO	01/26/2023	Regular	0.00		123335
4846	HORIZONS OF NEW MEXICO	01/26/2023	Regular	0.00		123336
4846	HORIZONS OF NEW MEXICO	01/26/2023	Regular	0.00		123337
4846	HORIZONS OF NEW MEXICO	01/26/2023	Regular	0.00		123338
4846	HORIZONS OF NEW MEXICO	01/26/2023	Regular	0.00		123339
4745	LANGELL, GAIL	01/26/2023	Regular	0.00		123330
2291	LOBO INTERNET SERVICES LTD	01/26/2023	Regular	0.00	203.00	
2291	LOBO INTERNET SERVICES LTD	01/26/2023	Regular	0.00	625.00	
2291	LOBO INTERNET SERVICES LTD	01/26/2023	Regular	0.00	137.50	
2291	LOBO INTERNET SERVICES LTD	01/26/2023	Regular	0.00	155.00	
2291	LOBO INTERNET SERVICES LTD	01/26/2023	Regular	0.00		123345
2291	LOBO INTERNET SERVICES LTD	01/26/2023	Regular	0.00		123346
2291	LOBO INTERNET SERVICES LTD	01/26/2023	Regular	0.00		123347
5346	MALLORY SAFETY AND SUPPLY, LLC.	01/26/2023	Regular	0.00		123347
	·		<u> </u>	3.00	5.00	143340

				Da	te Range: 01/06/202	23 - 02/02/2
Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
177 5051	NEW MEXICO COUNTIES	01/26/2023	Regular	0.00	350.00	123349
5051	NM LOCKING SYSTEMS	01/26/2023	Regular	0.00	440.70	123350
284	NM LOCKING SYSTEMS NMSU Cooperative Extension Service	01/26/2023	Regular	0.00		123351
5307	NUBE GROUP	01/26/2023	Regular	0.00	2,850.00	
5514	PERSONNEL EVALUATION INC.	01/26/2023	Regular	0.00		123353
1334	PITNEY BOWES BANK INC PURCHASE POWER	01/26/2023	Regular	0.00		123354
151	PITNEY BOWES INC.	01/26/2023 01/26/2023	Regular	0.00		123355
3859	PRUDENTIAL OVERALL SUPPLY	01/26/2023	Regular Regular	0.00		123356
3859	PRUDENTIAL OVERALL SUPPLY	01/26/2023	Regular	0.00		123357
3859	PRUDENTIAL OVERALL SUPPLY	01/26/2023	Regular	0.00		123358
3859	PRUDENTIAL OVERALL SUPPLY	01/26/2023	Regular	0.00		123359
3859	PRUDENTIAL OVERALL SUPPLY	01/26/2023	Regular	0.00 0.00		123360
3859	PRUDENTIAL OVERALL SUPPLY	01/26/2023	Regular	0.00		123361
3859	PRUDENTIAL OVERALL SUPPLY	01/26/2023	Regular	0.00		123362 123363
3859	PRUDENTIAL OVERALL SUPPLY	01/26/2023	Regular	0.00		123364
VEN01112	Quick Med Claims LLC	01/26/2023	Regular	0.00		123365
5572	RAH Intermediate, LLC	01/26/2023	Regular	0.00		123366
VEN01150	Reynolds, Stephanie Y	01/26/2023	Regular	0.00		123367
215	RICH FORD SALES	01/26/2023	Regular	0.00		123368
5257	ROMERO, JOANNA	01/26/2023	Regular	0.00		123369
3462	SAMBA HOLDINGS, INC.	01/26/2023	Regular	0.00		123370
987	SEALMASTERS	01/26/2023	Regular	0.00	3,589.11	
5110	SEDILLO, NOAH	01/26/2023	Regular	0.00	•	123372
670	SEDILLO, TRACY	01/26/2023	Regular	0.00		123373
5426	SENERGY PETROLEUM, LLC	01/26/2023	Regular	0.00	13,764.86	
4292	ROMERO, CHRISTINE	01/26/2023	Regular	0.00	53.88	123375
3331	SOUTHWEST PROPANE LLC	01/26/2023	Regular	0.00	972.55	123376
3978	STAPLES BUSINESS ADVANTAGE	01/26/2023	Regular	0.00		123377
3915 5539	STERICYCLE, INC.	01/26/2023	Regular	0.00		123378
5296	SUMMITT FIRE & SECURITY LLC	01/26/2023	Regular	0.00	792.74	123379
2010	THE MASTER'S TOUCH, LLC. TLC UNIFORMS	01/26/2023	Regular	0.00	2,196.97	123380
VEN01153	TORRES, JUAN	01/26/2023	Regular	0.00	1,252.57	
5605	TRANSWORLD NETWORK CORP.	01/26/2023 01/26/2023	Regular	0.00		123382
4376	WAGEWORKS	01/26/2023	Regular	0.00		123383
3498	WESTERN TRAILS VETERINARY INC.	01/26/2023	Regular Regular	0.00		123384
1641	ZIA GRAPHICS INC.	01/26/2023	Regular	0.00		123385
5019	GLOBE LIFE & ACCIDENT INSURANCE	02/02/2023	Regular	0.00 0.00	1,431.50	
575	INTERNAL REVENUE SERVICE	02/02/2023	Regular	0.00	2,664.00	123387
1656	INTERNAL REVENUE SERVICE	02/02/2023	Regular	0.00	1,239.88	
1096	NM RETIREE HEALTH-CARE AUTHORI	02/02/2023	Regular	0.00	5,508.24	
28	TILLERY CHEVROLET GMC INC	02/02/2023	Regular	0.00	233,928.00	
419	AFLAC	02/02/2023	Regular	0.00	4,179.73	
419	AFLAC	02/02/2023	Regular	0,00	1,744.32	
5450	AMAZON BUSINESS	02/02/2023	Regular .	0.00	109.99	
1795	ARTESIA FIRE EQUIPMENT INC	02/02/2023	Regular	0.00	398.20	
4964	AT & T MOBILITY LLC	02/02/2023	Regular	0.00	9,740.49	
5408	BANK OF AMERICA	02/02/2023	Regular	0.00	495.00	
859	BOUND TREE MEDICAL, LLC	02/02/2023	Regular	0.00	1,429.71	123398
5604	BRAYCON COMPANIES, LLC	02/02/2023	Regular	0.00	3,209.46	123399
106	CENTRAL NM ELECTRIC COOP.	02/02/2023	Regular	0.00	9,174.51	123400
2770	**Void**	02/02/2023	Regular	0.00	0.00	123401
3770 5416	COOPERATIVE EDUCATIONAL SERVICES	02/02/2023	Regular	0.00	43,504.40	
5416 4740	CRYSTAL SPRINGS	02/02/2023	Regular	0.00	72.00	123403
4834	DATAMARS INC	02/02/2023	Regular	0.00	556.00	
4705	DELTA DENTAL OF NEW MEXICO INC	02/02/2023	Regular	0.00	4,902.38	
3456	DOUBLE H AUTO GUSTIN HARDWARE INC.	02/02/2023	Regular	0.00	629.91	
3456	GUSTIN HARDWARE INC.	02/02/2023 02/02/2023	Regular	0.00		123407
3456	GUSTIN HARDWARE INC.	02/02/2023	Regular	0.00		123408
		02/02/2023	Regular	0.00	31.27	123409

Check Report

Date Range: 01/06/2023 - 02/02/2023

Manadan Manadan					10 Hallger 01/ 00/ 202	.5 - 02/02/2025
Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
214	HART'S TRUSTWORTHY HARDWARE	02/02/2023	Regular	0.00	25.74	123410
3929	HENRY SCHEIN MATRX MEDICAL	02/02/2023	Regular	0.00	277.36	123411
5677	Hunt, Soren G	02/02/2023	Regular	0.00	25.00	123412
5621	MAGOURILOS, FRANK G.	02/02/2023	Regular	0.00	1,583.00	123413
3729	MARLIN BUSINESS BANK	02/02/2023	Regular	0.00		123414
3111	MASTER, TRACEY	02/02/2023	Regular	0.00		123415
5051	NM LOCKING SYSTEMS	02/02/2023	Regular	0.00		123416
VEN01123	OLIVAS MONICA A	02/02/2023	Regular	0.00		123417
5106	ORTIZ, ADRIAN	02/02/2023	Regular	0.00	3,945.48	
3859	PRUDENTIAL OVERALL SUPPLY	02/02/2023	Regular	0.00	•	123419
3978	STAPLES BUSINESS ADVANTAGE	02/02/2023	Regular	0.00	167.90	123420
4736	T.A. TIRES & SERVICE	02/02/2023	Regular	0.00		123421
1335	TORRANCE COUNTY	02/02/2023	Regular	0.00		123422
5389	VIA HOMES & DEVELOPMENT LLC	02/02/2023	Regular	0.00	4,622.91	
1	WAGNER EQUIPMENT CO.	02/02/2023	Regular	0.00	4,485.95	
1641	ZIA GRAPHICS INC.	02/02/2023	Regular	0.00		123425
448	NM TAXATION & REVENUE	01/10/2023	Bank Draft	0.00	378.70	DFT0000212
1656	INTERNAL REVENUE SERVICE	01/10/2023	Bank Draft	0.00	3,284.53	DFT0000212
448	NM TAXATION & REVENUE	01/11/2023	Bank Draft	0.00	-14.03	DFT0000216
1656	INTERNAL REVENUE SERVICE	01/11/2023	Bank Draft	0.00	-77.63	DFT0000217
5380	VOYA HOLDINGS, INC.	01/19/2023	Bank Draft	0.00	1,845.55	DFT0000227
233	PUBLIC EMPLOYEES RETIREMENT	01/19/2023	Bank Draft	0,00	46,230.14	DFT0000220
448	NM TAXATION & REVENUE	01/19/2023	Bank Draft	0.00	6,414.45	DFT0000221
1656	INTERNAL REVENUE SERVICE	01/19/2023	Bank Draft	0.00	•	DFT0000222
448	NM TAXATION & REVENUE	01/24/2023	Bank Draft	0.00	•	DFT0000228
1656	INTERNAL REVENUE SERVICE	01/24/2023	Bank Draft	0.00		DFT0000228
5380	VOYA HOLDINGS, INC.	02/02/2023	Bank Draft	0.00		DFT0000223
233	PUBLIC EMPLOYEES RETIREMENT	02/02/2023	Bank Draft	0.00	•	DFT0000232
448	NM TAXATION & REVENUE	02/02/2023	Bank Draft	0.00	•	DFT0000233
1656	INTERNAL REVENUE SERVICE	02/02/2023	Bank Draft	0.00	38,606.01	DFT0000234
448	NM TAXATION & REVENUE	02/02/2023	Bank Draft	0.00	88.52	DFT0000235
1656	INTERNAL REVENUE SERVICE	02/02/2023	Bank Draft	0.00		DFT0000236 DFT0000237
		,,		5.00	740.01	DE10000237

Bank Code Main Checking Summary

		citing builtiniary		
	Payable	Payment		
Payment Type	Count	Count	Discount	Payment
Regular Checks	321	242	0.00	713,316.18
Manual Checks	0	0	0.00	0.00
Voided Checks	0	3	0.00	-813.94
Bank Drafts	16	16	0.00	190,905.82
EFT's	8	8	0.00	187,815.28
	345	269	0.00	1,091,223.34

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	321	242	0.00	713,316.18
Manual Checks	0	0	0.00	0.00
Voided Checks	0	3	0.00	-813.94
Bank Drafts	16	16	0.00	190,905.82
EFT's	8	8	0.00	187,815.28
	345	269	0.00	1,091,223.34

Fund Summary

Fund	Name	Period	Amount
999	Pooled Cash	1/2023	479,080.99
999 Pooled Cash	2/2023	612,142.35	
			1.091.223.34



Agenda Item No. 10



Agenda Item No. 11-A



January 2, 2023

Mr. Leonard Lujan Torrance County Road Superintendent P.O. Box 48 Estancia, NM 87016

Re: April 1st Submission of the 2023 Annual Certified County Maintained Mileage Report

Dear Mr. Lujan:

This is notification that the **2023 Annual Certified County Maintained Mileage Report is due on April 1**st, **2023**. Pursuant to New Mexico Statutes 67-3-28.3, the Board of County Commissioners of each county shall certify and submit an Annual Certified County Maintained Mileage Report to the Secretary of the New Mexico Department of Transportation (NMDOT), on or before April 1st of each year.

By July 1st of each year, representatives for the Cabinet Secretary of the NMDOT shall verify the submittal of each county and revise, if necessary, the total mileage of public roads maintained by each county. The mileage acknowledged by these representatives, shall be the official mileage of the public roads maintained by each county and will be reported to the New Mexico State Treasurer's Office. After August 1st, distribution of funding to each county for road maintenance purposes shall be made in accordance with the aforementioned NMSA section.

Pursuant to New Mexico Statutes 67-3-28.3, any county not complying with the required certified submittal by April 1st of each year, will have their mileage estimated and then reduced by one-third each month for that fiscal year, by the Secretary of the NMDOT. The amount of mileage deducted from the counties not in compliance, shall be equally distributed between all counties in compliance, by the Secretary of the NMDOT.

Please submit a package to include an Administrative Resolution and either a hard copy or a digital spreadsheet or document that was used to generate a Route Listing and County Map(s). The digital data can be provided on a or CD or thumb drive and should be in a standard application format such as pdf., MS Excel, or MS Word. Please submit your map(s) in hard copy or high-definition pdf. format only. Please do not submit GIS shapefiles.

Michelle Lujan Grisham Governor

Ricky Serna Cabinet Secretary

Commissioners

Jennifer Sandoval Commissioner, Vice-Chairman District I

Bruce Ellis Commissioner District 2

Hilma E. Chynoweth Commissioner District 3

Walter G. Adams Commissioner, Chairman District 4

Thomas C. Taylor Commissioner District 5

Charles Lundstrom Commissioner, Secretary District 6 Please adhere to the following guidelines for submitting the following required information.

- 1. <u>An Administrative Resolution</u> signed and dated by the county commissioners, specifying the total maintained mileage for the current year.
- 2. A Route Listing identifying each county-maintained route and including the following: 1.) County road name and/or county road number (in alpha, numeric, or alphanumeric order); 2.) Route description with the beginning and ending termini of each maintained route; 3.) Total length of the maintained mileage for each road in tenths, hundredths, or thousandths of a mile, (not in feet); 4.) Roadway width (in feet); 5.) Surface type (i.e., paved, graveled, dirt); 6.) Subtotals of the maintained mileage for each section or district; 7.) Grand total for the entire submittal.
- 3. A Legible County Map with correctly plotted routes and identification for each route, by name and/or number (highlighted if possible), corresponding to the above-mentioned Route Listing. Please submit your map(s) in hard copy or high-definition pdf. format only. Please do not submit GIS shapefiles.

For legal purposes, please ensure that the Administrative Resolution, the Route Listing, and the Map are labeled with the corresponding year of the submittal.

Your prompt response on the certification and submittal of your county-maintained mileage report is imperative for funding of your county road maintenance programs. Please mail or deliver these documents by April 1st, 2023, to:

Robert S. Young New Mexico Department of Transportation Capital Programs/Investment Division, SB-2 P.O. Box 1149 Santa Fe, NM 87504-1149

E-Mail: Robert.Young@dot.nm.gov

If you have any questions or concerns, or if I can provide any additional information, please do not hesitate to contact me. You can contact me at the above mailing and e-mail addresses.

Sincerely:

Robert S. Young, P.E.

Robert S. Young

County Commission

Ryan Schwebach Chair District 2

Kevin McCall Member District 1



Torrance County Road Department
PO Box 48 ~ 205 S. Ninth Street
Estancia, NM 87016
(505) 544-4668 Main Line (505) 384-2550 Fax
Email: leonardl@tcnm.us

County Manager
Janice Y. Barela

Deputy County Manager
Juan Torres

County Attorney

Road Superintendent Leonard Lujan Executive Assistant Charmen Padilla

Jan 25,2023

Robert Young New Mexico Department of Transportation Asset Management & Planning Division, SB-2 P.O. Box 1149 Santa Fe, New Mexico 87504-1149

Re: Mileage for County-Designated Roadways for Maintenance

Dear Mr. Young,

Pursuant to Section 67-3-28.3 NMSA 1978, the estimated mileage for all Torrance County-designated roadways for maintenance for gravel roads is <u>834.180</u> miles, and for chip seal roads is <u>101.436</u> miles, for an estimated total of <u>935.616</u> miles.

Enclosed is a data disk and hard copy of the updated list of each county-designated roadway for maintenance listed by road name and number, route description with the beginning and ending termini, total length of each roadway, surface type, an estimated total mileage for the entire submittal, and a county road map. Any changes that have occurred on this map are on the enclosed data disk and hard copy.

The Road Department as of January 1, 2004, began its own Global Positioning System (GPS) on county-maintained roadways. This project is ongoing and is continually being updated. The GPS records done by the county Rural Addressing Department are for the 911 systems.

If any further documentation is necessary, please contact Leonard Lujan at (505) 544-4667 in the Torrance County Road Department Office.

Respectfully,

Ryan Schwebach Commission Chair

1 2 3	TORRANCE COUNTY BOARD OF COUNTY COMMISSONERS RESOLUTION NO. <u>R 2023 -</u>
4 5	RESOLUTION of Annual Certified County Maintained Mileage.
6 7	WHEREAS, the Torrance County Commission does hereby accept Public Roads to be
8	maintained in conformance with Section 67-3-28.3 NMSA 1978; and
9	WHEREAS, the enclosed data disk and hard copy will provide an alphabetical and
10	numeric listing of each county- maintained road, a route description with beginning and ending
11	termini, and total length of each roadway and surface type, a total mileage of 935.616 for the
12	entire submittal and a 2013 road map; and
13	WHEREAS, total miles maintained within Torrance County are subject to change; and
14	95% percent of roads as indicated on the road map are considered county maintained and will
15	also signify school routes; and
16	WHEREAS, all roads listed in their description are so approved by the Torrance County
17	Commission.
18	NOW, THEREFORE BE IT RESOLVED: a copy of the foregoing resolution and
19	mileage list be included in the minutes of the Board of County Commissioners of Torrance
20	County as a permanent record and will be submitted in conformance with Section 67-3-28.3
21	NMSA 1978.
22	
23	
24	
25	
26	

CONTINUATION PAGE 2, RESOLUTION NO. _____

21

1	DONE THIS DAY OF	, 2023.
2		
3	APPROVED AS TO FORM ONLY:	BOARD OF COUNTY COMMISSIONERS
5		
6 7 8	County Attorney	Ryan Schwebach, Chair
9		
10		
11 12		Kevin McCall, Member
13		
14		
15		
16	ATTEST:	
17		
18	Linda Jaramillo, County Clerk	
19	- -	
20		

Torrance County Maintained Route Description for 2021-22

Chip Seal Milage	Route Name	Route #	Beginning Termini	Ending Termini	Milage Length of Maintained (gravel) Section	Roadway Width (In Feet)	Type of Roadway Surface	Update Descriptions 2009	Milage Breakdown Chipseal/Gravel (per Roadway)
									0 10 "
									Gravel 65 miles- 10/28/2004, Chipseal
									4.36 miles- 8/2007,
			Torreon S on NM55						Chipseal Relift 4.36
			4.36 Miles, proceed					GPS NMSHTD &	miles-09/2012, Fogseal-
4.600	Ewing Road	A001	E	Hwy 542	0.000	16' - 20'	1	TCRD	11/2013
			Junction A001,						
	Miles Road	A002	proceed N	Deadend	0.179	16' - 20'	2	2009 GPS TCRD	
									Chinagal 1 mile
			Torreon on NM55 S						Chipseal 1 mile- 09/18/2003, Gravel
			3.34 miles to CR						2.37 miles- Chipseal
			A003, W (1.57) N					July 2004 GPS	4.75 miles 08/08/2008,
1.500	Ten Pines Road W	A003	(1.05)	Deadend	0.620	16' - 20'	1 & 2	TCRD	Patchwork- 12/2007
			Junction A003,						
	Downing St.	A003 S	proceeded S	Deadend	0.090	16' - 20'	2	2004 GPS TCRD	
			Torreon S on NM55						
			3.34 miles, (CR						Chipseal 1 mile-
			A003), W then N					July 2004 GPS	09/24/2003, Gravel 4 miles- 08/08/2008,
0.600	Los Pinetos Road	A004	2.07 miles, proceed E	Deadend	0.100	16' - 20'	1	TCRD	Patchwork- 12/2007

Chip Seal Milage	Route Name	Route #	Beginning Termini	Ending Termini	Milage Length of Maintained (gravel) Section	Roadway Width (In Feet)	Type of Roadway Surface	Update Descriptions 2009	Milage Breakdown Chipseal/Gravel (per Roadway)
				0 . 5 .					
			Torreon on NM55 S	County Road				Il., 2004 CDS	
	Ten Pines Road E	A005	3.34 miles Proceed E	A029 (Soloman Road)	7.500	16' - 20'	2	July 2004 GPS TCRD	
	Ten Pines Road E	A005	Torreon on NM55 S	KOau)	7.500	16 - 20	2	ICKD	
			1.97 miles, proceed					July 2004 GPS	
	Cuervo Canyon E	A006	E	Deadend	2.530	16' - 20'	2	TCRD	
	Cacino Cainyon L	7.000	Torreon on NM55 S	2 5 4 4 5 1 4			<u> </u>		
			1.97 miles, proceed					July 2004 GPS	
	Cuervo Canyon W	A007	w	Deadend	1.190	16' - 20'	2	TCRD	
									Chipseal .78 miles-
			Torreon NM55, CR	Junction Sufi				July 2004 GPS	06/09/2004, 11/2013
0.780	La Questa Road	A008	A008,proceed W	Road	3.210	16' - 20'	1 & 2	TCRD	Gravel 2.26 miles
			Torreon NM55, CR						
			A008,proceed W to						
	Camino De Las Palas		1st Junction, (Sherwood to cattle	.44 miles to				Il., 2004 CDC	Chipseal .58 miles-
0.520	Road	A009	guard .09)	forest	4.280	16' - 20'	1 & 2	July 2004 GPS TCRD	06/09/2004, 11/2013 Gravel 3.26 miles
0.520	Nodu	A009	Junction HWY55,	Torest	4.200	10 - 20	1 & 2	ICKD	Graver 5.26 fillies
	Redman Road	A010	proceed SE	Deadend	1.580	16' - 20'	2	2008 CPS TCRD	
									Chipseal .36 miles-
			Torreon NM55, CR	County Road				GPS NMSHTD &	06/26/2003, Gravel
0.360	Torreon Heights Road E	A011 E	A011 W, proceed E	A027	5.640	16' - 20'	1 & 2	TCRD	5.64 miles
									Chipseal .30 miles-
			Torreon NM55, CR			_		July 2004 GPS	06/26/2004, 11/2013,
0.300	Torreon Heights Road W	A011 W	A011 W, proceed W	Deadend	1.030	16' - 20'	1 & 2	TCRD	Gravel 1.03 miles
	La Maratara Barata	4040	Junction HWY55,	B 18		461 201	2	3000 CDC TCDD	
	La Mantosa Road	A012	proceed E	Rosewood Dr.	2.350	16' - 20'	2	2009 GPS TCRD	

Chip Seal Milage	Route Nam	ne	Route #	Beginning Termini	Ending Termini	Milage Length of Maintained (gravel) Section	Roadway Width (In Feet)	Type of Roadway Surface	Update Descriptions 2009	Milage Breakdown Chipseal/Gravel (per Roadway)
	321		forest rd			2.130				
	4th of July Ro	ad	A013	Junction HWY55, proceed NW	Forest Road Endig	5.450	16' - 20'	2	2009 GPS TCRD	
0.330	Rancho Seco I		A013	Town of Torreon Junction NM55, CR A014 to SE	Deadend	1.100	16' - 20'	1 & 2	July 2004 GPS TCRD	Chipseal 17/.16 miles- 06/09/2004, 11/2013, Gravel .78 miles
1.180	Camino Del N	orte Road	A015	Junction HWY55, proceed N	County Road A019	1.550	16' - 20'	1 &2	GPS NMSHTD & TCRD	Chipseal .6850miles- 08/09/2006- 08/10/2006, 11/2013, Gravel .92 miles
										Graveled 06/03/2006- 05/2006, 07/10/2006, 07/11/2006,
	Camino Del Ra	av Road	A018	Junction A015, proceed E	HWY337	1.750	16' - 20'	2	GPS NMSHTD & TCRD	07/12/2006, 07/13/2006, 1.75 miles
	Sanchez Road		A019	Junction A015, proceed W	Deadend	1.460	16' - 20'	2	GPS NMSHTD & TCRD	, , , ,
	La Para Road		A020	Junction HWY337, proceed W/N, Junction HWY337 proceed E	Deadend	2.650	16' - 20'	2	2009 GPS TCRD	
0.780	Camino Del N	orte Road		Junction A019, proceed N	County Road A020	1.600		2	GPS NMSHTD & TCRD	

	Luna Road	A022	Junction HWY337, proceed E/N	Deadend	2.490	16' - 20'	2	2009 GPS TCRD	
	La Trencherita Road	A025	Estancia S NM41 6.04 miles, W NM542 2.0 miles, proceed N	Deadend	0.495	16' - 20'	2	2009 GPS TCRD	
Chip Seal Milage	Route Name	Route #	Beginning Termini	Ending Termini	Milage Length of Maintained (gravel) Section	Roadway Width (In Feet)	Type of Roadway Surface	Update Descriptions 2009	Milage Breakdown Chipseal/Gravel (per Roadway)
	Riley Road North	A027 N	Junction HWY542, proceed N cross HWY55, Proceed N/E/N	Deadend	1.180	16' - 20'	2	2004 GPS TCRD	
6.000	Riley Road South	A027 S	Estancia NM41, NM55, Proceed W 7.5 miles, CR A027 S	HWY542	0.000	16' - 20'	1	July 2004 GPS TCRD	Chipseal 5.97 miles- 07/11/2001, 10/30/2001, 04/24/2002, 06/28/2002Chipseal 1
						16' - 20'			FY 2004-2005, A027 Riley Road S, Chipsealed, second lift 4.04 miles, Junction State HWY55 proceed S
	Forgotton Road - Arroyo De Tajique	A028	Estancia NM41, NM55, proceed S .66 miles- CR A027 - W .28 miles	Deadend	0.300	16' - 20'	2	July 2004 GPS TCRD	Graveled .33 miles- 11/28/2006

			Estancia NM41 S						
			6.04 miles, W						
			NM542 -, 5.99					July 2004 GPS	
	Soloman Road	A029	miles, proceed N	Deadend	1.420	16' - 20'	2	TCRD	
			Junction HWY55,	County Road					
	Ranch of Meadows Road	A030	proceed S	A032	3.100	16' - 20'	2	2009 GPS TCRD	
Chip Seal Milage	Route Name	Route #	Beginning Termini	Ending Termini	Milage Length of Maintained (gravel) Section	Roadway Width (In Feet)	Type of Roadway Surface	Update Descriptions 2009	Milage Breakdown Chipseal/Gravel (per Roadway)
									Graveled 2.0 miles-
									12/05/2006,
			Junction Hwy41,	County Road					12/06/2006,
	Langley Road	A032	proceed W	A027	7.987	16' - 20'	2	2009 GPS TCRD	12/07/2006
			Estancia NM41 S						
			6.04 miles, W						
			NM542 -, 4.99					July 2004 GPS	
	Black Cow Road Watson	A033	miles, proceed N	Deadend	0.490	16' - 20'	2	TCRD	
			Junction A036,	County Road					
	Mini Road	A034	proceed E	A041	0.990	16' - 20'	2	2009 GPS TCRD	
			Junction A036,	County Road			_		
	Ness Farms Road	A035	proceed E	A041	1.000	16' - 20'	2	2009 GPS TCRD	
			Estancia S NM41						
			6.04 miles, W						
		4006	NM542 3.99 miles,	County Road		4.61 2.01		2000 000 7000	
	Akin Farm Road	A036	proceed N	A032	2.950	16' - 20'	2	2009 GPS TCRD	Consider the contract
	Harriell Dand M	4020.147	Junction HWY41,	County Road	F 250	4.61 2.01	2	3000 CDC TCDD	Graveled .5 miles-
	Howell Road W	A038 W	proceed W	A044	5.350	16' - 20'	2	2009 GPS TCRD	12/2012
	Matron Dood C	4030.6	Junction HWY55, proceed S	County Road A032	2.000	161 201	2	3000 CDC TCDD	
	Metzger Road S	A039 S	Junction HWY55,		3.000	16' - 20'	2	2009 GPS TCRD	
	Motzgar Poad N	A039 N	proceed N	County Road A051	0.990	16' - 20'	2	2009 GPS TCRD	
	Metzger Road N	AU39 N	ргосееа и	AU51	0.990	10 - 20	2	ZUU9 GPS TCRD	

			Junction SA041,	County Road		151 221			
	Estol Road	A040	proceed E	A039	0.990	16' - 20'	2	2009 GPS TCRD	
		10116	Junction HWY55,			4.61 2.01		2000 CDS TODD	Graveled 3 miles-
	Spangler Road S	A041 S	proceed S	HWY542	5.999	16' - 20'	2	2009 GPS TCRD	11/2007
			Junction Hwy55,	County Road			_	2000 CDC TCDD	
	Spangler Road N	A041 N	proceed N	A051	0.998	16' - 20'	2	2009 GPS TCRD	
Chip Seal Milage	Route Name	Route #	Beginning Termini	Ending Termini	Milage Length of Maintained (gravel) Section	Roadway Width (In Feet)	Type of Roadway Surface	Update Descriptions 2009	Milage Breakdown Chipseal/Gravel (per Roadway)
1.000	County View Ln.	A042 S	Junction HWY 55, proceed S	County Road A042E	0.000	16' - 20'	1		Chipseal 1.0 miles- 07/10/2003, chipseal 1.0 miles- 10/2012 relift
1.000	Valdez Road	A042 W	Junction A042S, proceed W	HWY55	0.070	16' - 20'	1 & 2	2004 GPS TCRD RE GPS 2009 TCRD	Chipseal .46 miles- 07/10/2003, Gravel .07 miles, chipseal relift .46 miles- 10/2012
			Junction HWY55,						Graveled 1.08 miles- 10/11/2006,10/12/006,
	Bluegrass Road S	A043 S	proceed S	Deadend	1.250	16' - 20'	2	2009 GPS TCRD	10/17/2006
	Bluegrass Road N	A043 N	Junction NM55, proceed N	County Road A046 W	1.990	16' - 20'	2	2009 GPS TCRD	
	Peacock Road	A044	NM55, proceed N	County Road A072	8.000	16' - 20'	2	2009 GPS TCRD	Graveled .4 miles- 03/20/2007, 03/21/2007
	Jill Road N	A045 N	Estancia S NM41 6.04 miles, W NM542 9.94 miles, proceed N	County Road A005	0.994	16' - 20'	2	2009 GPS TCRD	
	Myers Road W	A046 W	Junction Hwy41, proceed W	County Road A044	5.347	16' - 20'	2	2009 GPS TCRD	

			Junction HWY41,						
	Myers Road E	A046 E	proceed E	Deadend	0.580	16' - 20'	2	2009 GPS TCRD	
			Junction HWY 41,						
	Berkshire Road	A047	proceed E	Deadend	5.320	16' - 20'	2	2009 GPS TCRD	
			Junction A048N,	Estancia City					
	West Williams Road	A048	proceed E	Limits	0.560	16' - 20'	2	2004 GPS TCRD	
Chip Seal Milage	Route Name	Route #	Beginning Termini	Ending Termini	Milage Length of Maintained (gravel) Section	Roadway Width (In Feet)	Type of Roadway Surface	Update Descriptions 2009	Milage Breakdown Chipseal/Gravel (per Roadway)
			Junction A048N,	County Road					
	Lori Lane	A048 N	proceed N	A051	0.700	16' - 20'	2	2004 GPS TCRD	
			Junction HWY41,						
			proceed E, TOE	Deadend					
			Annex-NM41 to	(county					
	Alan Ayers Road E		pavement end	portion)	6.940	16' - 20'	2	2005 GPS TCRD	
	Morning Star Road		Junction HWY41, proceed E	Deadend	0.140	16' - 20'	2	2009 GPS TCRD	
	Widifiling Star Road	A030	proceed L	Deadend	0.140	10 - 20		2003 013 1010	
	Alan Ayers Road W		Junction Walker (Estancia City Limits), proceed W	County Road A044	4.539	16' - 20'	2	2009 GPS TCRD	Gravel 4.5 miles- 06/2009
			Junction A051,	County Road					
	Stillbrook Lane	A051 N	proceed N	A046	1.000	16' - 20'	2	2009 GPS TCRD	
	Lagraga Dand	A052	Junction Hwy 337,	County Road A044	4 100	161 201	2	2009 GPS TCRD	
	Lesperance Road	AU52	proceed E	A044	4.100	16' - 20'	2	2009 GP3 TCRD	
	Quiet Valley Drive	A052 N	Junction A052, proceed N	Deadend	0.860	16' - 20'	2	2009 GPS TCRD	
	Chinchonte Road (AKA= Aceves		Junction HWY337,						
	Road)	A053	proceed NW	Deadend	2.820	16' - 20'	2	2009 GPS TCRD	

	Clampet Road = Vista Montana	A055	Junction HWY337, proceed E/N	County Road A044	4.160	16' - 20'	2	2009 GPS TCRD	
Chip Seal Milage	Route Name	Route #	Beginning Termini	Ending Termini	Milage Length of Maintained (gravel) Section	Roadway Width (In Feet)	Type of Roadway Surface	Update Descriptions 2009	Milage Breakdown Chipseal/Gravel (per Roadway)
	C.E. Soloman Road	A056	Junction A038, proceed N	County Road A067	1.997	16' - 20'	2	2009 GPS TCRD	
			Junction HWY41,	County Road					Chipseal 1.09 miles- 08/07/2004, Gravel 4.59 miles- 01/2006, Chipseal 1.0 miles- 08/2007, Gravel 1.0
1.150	Marshall Road	A057	proceed W	A044	3.370	16' - 20'	1 & 2	2006 GPS TCRD	miles- 10/13/2010
	Pine Grove Avenue= Paso Ranch Road	A058	Junction A067,	County Road A038	2.000	16' - 20'	2	2009 GPS TCRD	Gravel 1.0 mile 2013
	Arlene Drive	A059	Junction A067, proceed S	Darlene Dr.	1.252	16' - 20'		2009 GPS TCRD	Gravel 1.0 mile 2013
	Marc Drive	A062	Junction A058, proceed E	County Road A151	1.520	16' - 20'	2	2009 GPS TCRD	
	Robert Drive	A064	Junction A181, proceed W	County Road A059	1.480	16' - 20'	2	2009 GPS TCRD	
	Sam Ford Road	A065	Junction A181, proceed W	County Road A069	1.000	16' - 20'	2	2009 GPS TCRD	
	Thomas Farms Road = Howell Road E	A066 E/N	Junction HWY41, proceed E/N	Deadend	1.870	16' - 20'	2	GPS NMSHTD & TCRD	

1.500	Ice Plant Road W	A067	Junction HWY41, proceed W	County Road A044	5.100	16' - 20'	2	2006 GPS NMSHTD & TCRD	Chipseal 1.43 miles- 08/18/2004, Gravel 3.98 miles- 01/2006, Chipseal 1.4 miles- 08/2007
Chip Seal Milage	Route Name	Route #	Beginning Termini	Ending Termini	Milage Length of Maintained (gravel) Section	Roadway Width (In Feet)	Type of Roadway Surface	Update Descriptions 2009	Milage Breakdown Chipseal/Gravel (per Roadway)
	Ice Plant Road E	A068	Junction HWY 41, proceed E/N	Deadend	5.100	16' - 20'	2	GPS NMSHTD & TCRD	
	ice Plant Road E	AU08	Junction A072,	County Road	5.100	10 - 20		GPS NMSHTD &	
0.300	Irving Drive	A069	porceed S	A038	4.000	16' - 20'	2	TCRD	
			Junction HWY41,	County Road				GPS NMSHTD &	
1.500	Willow Lake Road W	A070	proceed W	A069	1.000	16' - 20'	2	TCRD	chipseal on 2021
			Junction HWY41,	County Road				GPS NMSHTD &	
	Willow Lake Road E	A071	proceed E	A071 N/S	2.400	16' - 20'	2	TCRD	
	Golden Valley Dr. N	A071 N	Junction A071, A071 S, proceed N	County Road A080	1.000	16' - 20'	2	2009 GPS TCRD	
	Golden Valley Dr. S	A081 S	Junction A071, A071 N, proceed S	County Road A068	1.000	16' - 20'	2	2009 GPS TCRD	
	Golden valley Dr. 3	M001 3	Junction HWY41,	County Road	1.000	10 - 20		2005 GPS TCRD	
	Clements Road W	A072	proceed W	A072 S	6.430	16' - 20'	2	07/07/2005	
	Cicinents Rodd W	7.072	Junction A072,	County Road	0.430	10 20		2005 GPS TCRD	
	Clements Road S	A072	proceed S	A055	1.250	16' - 20'	2	07/07/2005	
			Junction A072,					31,01,=00	
	Pauline Lane	A074	proceed N	Deadend	1.000	16' - 20'	2	2009 GPS TCRD	
	Fire Fly Lane	A075	Junction A072, proceed N	Deadend	1.160	16' - 20'	2	2009 GPS TCRD	

1.000	Estancia Del Norte Dr.	A076	Junction HWY41, proceed W Junction A076,	County Road A076 S	1.490	16' - 20'	1 & 2	2006 GPS TCRD	Gravel 1.0 miles- 2013, Chipseal 1.0 miles- 04/2014
	Chula DeVista	A076 S	proceed S	Otero Road	1.000	16' - 20'	2	2006 GPS TCRD	
	Turf Road	A077	Junction A080, proceed N	Deadend	0.750	16' - 20'	2	2009 GPS TCRD	
Chip Seal Milage	Route Name	Route #	Beginning Termini	Ending Termini	Milage Length of Maintained (gravel) Section	Roadway Width (In Feet)	Type of Roadway Surface	Update Descriptions 2009	Milage Breakdown Chipseal/Gravel (per Roadway)
	El Rancho Grande Road	A078	Junction HWY41, proceed E/N	County Road A081	0.900	16' - 20'	2	2009 GPS TCRD	
	Clements Road E	A080	Junction HWY41, proceed E	Deadend	9.184	16' - 20'	2	2009 GPS TCRD	
	Calle Del Sol Road E/S	A081 E/S	Junction HWY41, proceed W	County Road A080	4.310	16' - 20'	2	2009 GPS TCRD	
	Calle Del Sol Road	A082	Junction HWY41, proceed E	Deadend	0.420	16' - 20'	2	2009 GPS TCRD	Gravel 2 miles- 05/2009
	Saline Pump Road	A083	Junction HWY41, proceed W	Deadend	5.030	16' - 20'	2	GPS NMSHTD & TCRD	
	Larsen Road	A084	Junction A087, proceed S	County Road A083	2.000	16' - 20'	2	GPS NMSHTD & TCRD	2005 Correction 2.0
	Mi Ranchito Road	A085	Junction A087, proceed S	County Road A083	2.500	16' - 20'	2	GPS NMSHTD & TCRD	
	Tammy Lane	A086	Junction A087, proceed S	County Road A103	1.000	16' - 20'	2	GPS NMSHTD & TCRD	
1.600	Pumpkin Patch Road	A087	Junction HWY41, proceed W	Deadend	1.260	16' - 20'	1 & 2	2006 GPS TCRD	Chipseal 1.6 miles- 08/14/2003, Gravel 1.26 miles- 01/2006
	Paotato Shed Road	A088	Junction Frontage Road Old 41, proceed E	Deadend	1.000	16' - 20'	2	GPS NMSHTD & TCRD	

	Mendoka Road	A089	Junction Frontage Road Old 41, proceed E	Deadend	0.508	16' - 20'	2	2009 GPS TCRD	
Chip Seal Milage	Route Name	Route #	Beginning Termini	Ending Termini	Milage Length of Maintained (gravel) Section	Roadway Width (In Feet)	Type of Roadway Surface	Update Descriptions 2009	Milage Breakdown Chipseal/Gravel (per Roadway)
2,300	Madrid	A090	Junction Frontage Road Old 41, proceed E	County Road A092	0.000	16' - 20'	1	2006 GPS TCRD	Chipseal 2.24 miles- 007/03/2002, Gravel .4 miles- 07/03/2002, Chipseal 2.25 miles- 08/2007
	Valle Verde Road	A090 S	Junction A090, proceed S	Deadend	0.480	16' - 20'	2	2009 GPS TCRD	
	Feather Trail S	A091 S	Junction A095, proceed S	Deadend	1.287	16' - 20'	2	2009 GPS TCRD	
	Gallo	A901 E/W	Junction A095, proceed S-E	County Road A092 N	0.310	16' - 20'	2	2009 GPS TCRD	
	Calle De Monte Road	A092	Junction Salt Mission Road, proceed E	County Road A090	0.900	16' - 20'	2	2009 GPS TCRD	
	Mescalero Avenue	A092 N	Junction A092, proceed N	County Line	0.470	16' - 20'	2	2009 GPS TCRD	
7.000	Lexco Road	A093	Junction Old 333, proceed S/W/S	County Road A095	0.000	16' - 20'	1	2006 GPS TCRD	Chipseal 9.130 miles- 06/06/2002 05/26/200401/2006, City of Moriarty annex 1st 2 miles
									FY 2004/2005A093 AKA Lexco chipsealed 2.5 miles

	Dean Road	A094	Junction A093, proceed N	County Road A095	1.000	16' - 20'	2	2009 GPS TCRD	
Chip Seal Milage	Route Name	Route #	Beginning Termini	Ending Termini	Milage Length of Maintained (gravel) Section	Roadway Width (In Feet)	Type of Roadway Surface	Update Descriptions 2009	Milage Breakdown Chipseal/Gravel (per Roadway)
5.780	Mc Nabb Road	A095		County Road A171 N/S	0.360	16' - 20'	1 & 2	2006 GPS TCRD	Chipseal 3.92/.5 miles- 05/31/2001, 05/08/2002, 01/2006, 11/2011Gravel 2.22 miles- 05/31/2001, 05/08/2002, 01/2006, 11/2011-Chipseal 1.86 miles- 09/2007
									FY 2004/2005 A095 AKA McNabb chip sealed 1.95 miles-HWY41, proceed W
	Robert Run Court	A096	Junction A135, proceed S, begins E - W	Deadend (both ends)	0.427	16' - 20'	2	2009 GPS TCRD	
	Cayetano Road	A097	Junction Chavez Road, proceed S	Deadend E, 2nd Cattleguard	0.371	16' - 20'	2	2009 GPS TCRD	
	Springs Road	A098	Junction 222, proceed S	Deadends	0.100	16' - 20'	2	GPS NMSHTD & TCRD	
5.200	Martinez Road	A099 W	•	Santa Fe County 7	6.650	16' - 20'	1 & 2	2006 GPS TCRD	Chipseal .550 miles- 08/30/2001, Gravel 6.12 miles- 01/2006, Gravel 1.0 miles- 11/2011, Chipseal 3.00 miles- 2012

Chip Seal Milage	Route Name	Route #	Beginning Termini	Ending Termini	Milage Length of Maintained (gravel) Section	Roadway Width (In Feet)	Type of Roadway Surface	Update Descriptions 2009	Milage Breakdown Chipseal/Gravel (per Roadway)
									FY 2004-2005 A099 Martinez was chipsealed .53 miles (junction Santa Fe County line, proceed S
									FY 2004-2005 A099 Martinez was Graveled .8 miles, Old 66 proceed S up to Stop sign, E to Chipseal ending
	V-Hill Road	A100	Junction A099, proceed E	County Road A104	3.108	16' - 20'	2	2009 GPS TCRD	
	Melrose Place	A100	Junction A100, proceed E	Deadend	0.343	16' - 20'	2	2009 GPS TCRD	
1.000	Lucas - Monica- Mackanal		Junction A099, proceed W 5.130 miles ends at Hummingbird	Hummingbird	0.610	16' - 20'	1 & 2	2005 GPS TCRD	Chipseal (Monica) 1.00 miles- 08/30/2001, Gravel .61 miles, Relift 1.0 mile- 10/2014
1.000	Horizon Tr								FY 2004-2005 A102, Monica chipsealed .98 miles, Junction Community Road, proceed S
	Dorthea Road	A103	Junction A085, proceed W	County Road A1084	2.300	16' - 20'		GPS NMSHTD & TCRD	

Chip Seal Milage	Route Name	Route #	Beginning Termini	Ending Termini	Milage Length of Maintained (gravel) Section	Roadway Width (In Feet)	Type of Roadway Surface	Update Descriptions 2009	Milage Breakdown Chipseal/Gravel (per Roadway)
			Junction Old US66,	County Road					
	Riverview Road	A104	proceed W	A104 S	1.210	16' - 20'	2	2009 GPS TCRD	
	Stream Road	A104 S	Junction A104, proceed S	Deadend	0.340	16' - 20'	2	2009 GPS TCRD	
	Cottonwood Road	A105	Junction Old US66, proceed S	Deadend	0.500	16' - 20'	2	2009 GPS TCRD	
1.700	King Farm Road N- Thompson W- Martin Road S	A106	Frontage Road, proceed N/W/S	Frontage Road- cattleguard	2.470	16' - 20'	1 & 2	2004 GPS TCRD	Chipseal King Farm Road 1.19 miles- 070/24/2001, Gravel .5 miles, Gravel 2.40 miles Thompson Road, Chipseal Martin Road .7 miles- 11/2007, Gravel Martin Road .7 miles- 11/2007
	Britton Road	A107	Junction A099, proceed N	Old HWY66	1.386	16' - 20'	2	2009 GPS TCRD	
	Green Road	A108	Junction A099, proceed N	Old HWY66	0.000	16' - 20'	1	2009 GPS TCRD	Annex480City of Moriarty, Torrance County until further notice
0.250	Long Horn								
	Valley Irrigiation Road	A109	Junction Abrahams, proceed N	County Line	0.000	16' - 20'	1	2009 GPS TCRD corrected GPS 1.0 miles	Chipseal 1.0 miles- 10/13/2010
	Chisolm Tr N								
0.250	Chisolm	<u> </u>							Chipseal

0.380	Carl Cannon Ranch Road	A110	Junction A109, proceed E	HWY41	0.000	16' - 20'	1	2009 GPS TCRD	Chipseal .35 miles- 09/15/2004
	Paseo Poniente		p. 66666. <u>-</u>					2000 0.0 . 0.10	
0.800	S martin Rd								
0.800	Thompson Rd								
1.500	Heritage Lane	A111	Junction HWY41, proceed E	Deadend	0.000	16' - 20'	1	2006 GPS TCRD	Chipseal 1.72 miles- 05/17/200101/2006
Chip Seal Milage	Route Name	Route #	Beginning Termini	Ending Termini	Milage Length of Maintained (gravel) Section	Roadway Width (In Feet)	Type of Roadway Surface	Update Descriptions 2009	Milage Breakdown Chipseal/Gravel (per Roadway)
									FY 2004, 2005 A111 Heritage Lane Chipsealed 1.5 miles, Start Junction Salt Mission Trail (OLD41), proceed E
	Palomino Road		Junction A090,	D l	0.400	451 201		2000 CDC TODD	
	Barcelona	A114	proceed S Junction A090,	Deadend	0.498	16' - 20'	2	2009 GPS TCRD	
	Lovato Road	A115	proceed S	Deadend	0.480	16' - 20'	2	2009 GPS TCRD	
	Ford Ranch Road	A121	Frontage Road, proceed n 1.48 begins, proceed E	Deadend	0.565	16' - 20'	2	2009 GPS TCRD	
	Rancho De Tapia Road	A122	Frontage Road, proceed N/W/N/W	Deadend	3.756	16' - 20'	2	2009 GPS TCRD	
	Pecos Road E/W/S	A123	Junction A124, proceed E	County Road A125	3.800	16' - 20'	2	2009 GPS TCRD	
	Hondo Lane	A124	Junction E Martinez, proceed S/W/S/E	Deadend	2.000	16' - 20'	2	2009 GPS TCRD	

	Skoal Road		Junction E						
	E/Levi Garret Dr. S	A124 E	Martinez, A124, proceed E/S	Deadend	0.560	16' - 20'	2	2009 GPS TCRD	
	Casa Del Sol Road	A125	RE: S A182	N/A	3.220	16' - 20'		2009 GPS TCRD	
	Pueblo Road N/S	A126	Junction Frontage Road , proceed N	Deadend	1.320	16' - 20'	2	2009 GPS TCRD	
Chip Seal Milage	Route Name	Route #	Beginning Termini	Ending Termini	Milage Length of Maintained (gravel) Section	Roadway Width (In Feet)	Type of Roadway Surface	Update Descriptions 2009	Milage Breakdown Chipseal/Gravel (per Roadway)
0.250	Juanito Avenue N	A127 N	Junction A090, proceed N	Deadend	0.500	16' - 20'	1 & 2	2005 GPS TCRD	Chipseal .18 miles, Gravel .99 miles
	Juanito Avenue S	A127 S	Junction A090, proceed S/E	Deadend	0.000	16' - 20'		2006 GPS TCRD	Chipseal Juanita S .24 miles
	Seville E	A127 E	Junction A090, proceed N		0.490	16' - 20'	1 & 2	2009 GPS TCRD	Gravel Seville E .254
	Lucy Trail	A128	Junction US HWY60, proceed N	County Road C057	4.330	16' - 20'	2	GPS NMSHTD & TCRD	
	Corrie Drive	A129	Estancia S, NM41 3.0 miles, porceed W	Deadend	2.000	16' - 20'	2	2009 GPS TCRD	
2.300	Cedar Lane	A130	Junction A093, proceed W	Deadend	0.000	16' - 20'		2006 GPS TCRD	Chipseal 2.77 miles- 04/23/2001, 01/2006, 07/25/2006, Patchwork 12/2007, Relift 1.0 miles- 10/2014
	Wyre Ranch	A131	HWY41, proceed 7.0 miles E, proceed SE	Deadend	4.000	16' - 20'	2	2009 GPS TCRD	

			Junction A093 Lexco, proceed	Pavement					Chipseal 2.01 miles- 05/08/2003, 01/2006-
2.010	Indian Hills Road	A132	W/N/W	Ending	0.000	16' - 20'	1	2006 GPS TCRD	Relift 09/2001
								2004 GPS TCRD	
			Junction A032,					(beginning /	Chipseal .24 miles-
0.300	Cedar Hill Lane	A133	proceed N	Cedar Lane Dr	0.000	16' - 20'	2	Ending Termini)	05/08/2003
Chip Seal Milage	Route Name	Route #	Beginning Termini	Ending Termini	Milage Length of Maintained (gravel) Section	Roadway Width (In Feet)	Type of Roadway Surface	Update Descriptions 2009	Milage Breakdown Chipseal/Gravel (per Roadway)
			Fronatge Road Old						
0.100	Otero Road	A134	, , ,	Deadend	1.000	16' - 20'	2	2009 GPS TCRD	
			Junction A095,						
	Rebecca Road N	A135 N	proceed N	Deadend	0.478	16' - 20'	2	2009 GPS TCRD	
		1125.6	Junction A095,	Coutny Road		4.61 2.01		2000 000 7000	
	Rebecca Road s	A135 S	proceed S	A096	0.279	16' - 20'	2	2009 GPS TCRD	
	Cala Dand	4427	Junction A083,	Daadaad	0.640	161 201	2	07/01/2004 GPS	
	Cole Road	A137	proceed N	Deadend	0.610	16' - 20'		NMSHTD & TCRD	
			Torreon Hwy55 S 1.97 miles, E .7						
	Tequila Court	A140	miles, N	Deadend	0.720	16' - 20'	2	06/2004 GPS TCRD	
			Junction A099,						
	Sophomore Drive	A142	proceed S	Deadend	0.650	16' - 20'	2	2009 GPS TCRD	
			Junction A070,						
	Terry Lane S	A143 S	proceed S	Deadend	0.370	16' - 20'	2	2009 GPS TCRD	
			Junction A070,	County Road					
	Albert Drive	A144 N	proceed N/W	A069	0.720	16' - 20'	2	2007 GPS TCRD	
			Junction A070,	County Road					
	Justin Drive	A144 S	proceed S/E/N	A070	1.000	16' - 20'	2	2007 GPS TCRD	
			Junction A071,	County Road					
	Periwinkle	A145	proceed S	A068	1.000	16' - 20'	2	2009 GPS TCRD	

	Mi Ranchito Road S	A147 S	Junction A147, proceed S	County Road A083	0.500	16' - 20'	2	2009 GPS TCRD	
	Wil Nationito Noad 5	A147 3	Junction HWY41,	A003	0.300	10 - 20		2003 013 1010	
	Shondale Lane	A147 W	proceed W	A0147 N	0.480	16' - 20'	2	2009 GPS TCRD	
	Snowdrift	A148	Junction A090, proceed S	Deadend	0.500	16' - 20'	2	2009 GPS TCRD	
Chip Seal Milage	Route Name	Route #	Beginning Termini	Ending Termini	Milage Length of Maintained (gravel) Section	Roadway Width (In Feet)	Type of Roadway Surface	Update Descriptions 2009	Milage Breakdown Chipseal/Gravel (per Roadway)
			Junction A081,						
	Mulberry Road N	A149 N	proceed, N	Deadend	1.000	16' - 20'	2	2009 GPS TCRD	
	Clara Lane	A151	Junction A067, proceed S	Darlene Dr.	1.250	16' - 20'	2	2009 GPS TCRD	
			State HWY41,						
	Moe Ranch Road	A154	proceed E	Deadend	3.190	16' - 20'	2	2009 GPS TCRD	
	11 Bar Ranch Road	A155	Junction A093, proceed W	Deadend	0.089	16' - 20'	2	2009 GPS TCRD	
	Pinto Road	A156	Junction A093, proceed W	Deadend	0.518	16' - 20'	2	2009 GPS TCRD	
	Placiatas Drive W	A157	Junction A125, proceed W	Deadend	0.600	16' - 20'	2	2009 GPS TCRD	
	Dilbert/Dillion	A158	Junction A159, proeceed E/N	Deadend	0.416	16' - 20'	2	2009 GPS TCRD	
	Paseo Poniente	A159	Junction A111, proceed N	E Martinez	1.500	16' - 20'	2	2009 GPS TCRD	
	Stagecoach N	A160 N	E Martinez, proceed	i-40	0.500	16' - 20'	2	2009 GPS TCRD	Patchwork 12/2007
1.500	Stagecoach S	A161 S	E Martinez, proceed	County Road A112	0.500		1 & 2	2009 GPS TCRD	Chipseal 2.0 miles- 08/08/2002, Gravel .5 miles

0.500	Santa Fe Trail	A164	Junction A111, proceed N	Circle	0.000	16' - 20'	1	2006 GPS TCRD 2009 RE GPS TCRD	Chipseal .47 miles- 09/15/2004, 01/2006
0.350	Circle Drive	A165	Junction A164, Proceed in a Circle	A164	0.000	16' - 20'	1	2004 GPS TCRD, 2009 RE GPS TCRD	Chipseal .297 miles- 09/15/2004
Chip Seal Milage	Route Name	Route #	Beginning Termini	Ending Termini	Milage Length of Maintained (gravel) Section	Roadway Width (In Feet)	Type of Roadway Surface	Update Descriptions 2009	Milage Breakdown Chipseal/Gravel (per Roadway)
0.150	Cobblestone Road W	A165 W	Circle, proceed W	Santa Fe Trail	0.000	16' - 20'	1	2004 GPS TCRD, 2009 RE GPS TCRD	Chipseal .120 miles- 09/15/2004
0.150	Cobblestone Road E	A165 E	Circle proceed E	Longhorn Trail	0.000	16' - 20'	1	2004 GPS TCRD, 2009 RE GPS TCRD	Chipseal .110 miles- 09/15/2004
		A467	Junction County Road A111, proceed	Parada at		451 201		2000 CDC TCDD	Chipseal 2.06 miles- 05/16/2001, Chipseal Echo Ridge Road (second penetration) 2.1 miles, A111
2.100	Echo Ridge Road Blast Road	A167 A168	S/E/S/E/S/E Junction A083, proceed N	Deadend Deadend	0.000	16' - 20' 16' - 20'		2009 GPS TCRD 07/01/2004 GPS NMSHTD & TCRD	Heritage, proceed S
	Shannon Drive	A170	Junction A095, A171 N, proceed W	County Road A173	0.249	16' - 20'	2	2009 GPS TCRD	
	Magic Mist Road N	A171 N	Junction A095, A171 S, proceed N	County Road A172	0.436	16' - 20'	2	2009 GPS TCRD	
	Magic Mist Road S	A171 S	Junction A095, A171 N, proceed S	Deadend	0.678	16' - 20'	2	2009 GPS TCRD	

			Junction A171 N,						
	Onecimo Drive	A172	proceed W	Deadend	0.236	16' - 20'	2	2009 GPS TCRD	
			Junction A170,						
	Casper Court	A173	proceed S	Deadend	0.991	16' - 20'	2	2009 GPS TCRD	
		A 4 7 4	Junction A171 S,	County Road	0.252	4.61 0.01	_	2000 CDC TCDD	
	Phelps Road	A174	proceed W	A173	0.252	16' - 20'	2	2009 GPS TCRD	
Chip Seal Milage	Route Name	Route #	Beginning Termini	Ending Termini	Milage Length of Maintained (gravel) Section	Roadway Width (In Feet)	Type of Roadway Surface	Update Descriptions 2009	Milage Breakdown Chipseal/Gravel (per Roadway)
			Junction A171 S,	County Road					
	Dustin Road	A175	proceed W	A173	0.252	16' - 20'	2	2009 GPS TCRD	
								2005 GPS TCRD	
			Cedar Ln. Drive,	County Road				Beginning-Ending	Chipseal .25 miles-
0.300	Sarah Lane	A176	proceed S	A132	0.000	16' - 20'	1	Termini	05/08/2003, 01/2006
								2006 GPS TCRD	
			Cedar Ln. Drive,	County Road				Beginning-Ending	Chipseal .24 miles-
0.300	Simpson Drive	A177	proceed S	A132	0.000	16' - 20'	1	Termini	05/08/2003, 01/2006
	Butler Road	A178	Torreon NM55, CR A011 E 1.75 miles, proceed S	Deadend	0.380	16' - 20'	2	2004 GPS TCRD	
	Dutter Develop the seed	1170	Torreon NM55, CR A011 E 1.74 miles,	Declard	0.250	461 201		2004 CDC TCDD	
	Butler Road/Bullavard	A179	proceed N	Deadend	0.360	16' - 20'	2	2004 GPS TCRD	Cueval AF mailes
	Teeter Court	A180	Junction A100, proceed S	Windhaven Ln	0.460	16' - 20'	2	2009 GPS TCRD	Gravel .45 miles 06/2009
			Junction A067,	County Road					
	Mary Lane S	A181 S	proceed S	A057	1.200	16' - 20'	2	2009 GPS TCRD	
			E Martinez, proceed S, E Martinez,						
	Casa Del Sol Road	A182	proceed N	Deadend	3.543	16' - 20'	2	2009 GPS TCRD	

Total: 67.330 Total: 292.117

Chip Seal Milage	Route Name	Route #	Beginning Termini	Ending Termini	Milage Length of Maintained (gravel) Section	Roadway Width (In Feet)	Type of Roadway Surface	Update Descriptions 2009	Milage Breakdown Chipseal/Gravel (per Roadway)
			6)44.6						
	Chupadero Road	B001	SW Corner of County, proceed S	Deadend	5.600	16' - 20'	2	2006 GPS TCRD	
			, p				_		
			Junction US						
	Marty Road	B004	HWY60, proceed S	Deadend	1.400	16' - 20'	2	2006 GPS TCRD	
			JUnction US						
	Abo Ruins Road	B005	HWY60, proceed N	Deadend	1.700	16' - 20'	2	2006 GPS TCRD	
			US HWY60, proceed					GPS NMSHTD &	
	Camino De Aragon Road	B006	N/W/N	Deadend	2.400	16' - 20'	2	TCRD	
			Junction HWY55,						
	Caster Ranch Road	B007	proceed S	Deadend	3.000	16' - 20'	2	2006 GPS TCRD	
			Junction HWY55,	County Road		4.51 0.01	_		
	Dry Lake Road	B008	proceed W	B007	2.000	16' - 20'	2	2006 GPS TCRD	
	Robinson Ranch Road	B010	Junction HWY55, proceed W	Deadend	1.960	16' - 20'	2	2006 GPS TCRD	
	Robinson Ranch Road	5010	Junction HWY55,	Deddend	1.500	10 20		2000 di 3 TCND	
	Yankee Road E	B011 E	proceed E	Deadend	1.510	16' - 20'	2	2004 GPS TCRD	
			Junction HWY55,						
	Bronco Road	B012	proceed E	Deadend	2.000	16' - 20'	2	2004 GPS TCRD	
			Junction HWY55,						
	Dead End Road	B015	proceed S	Deadend	1.150	16' - 20'	2	2006 GPS TCRD	

	Beginning Road		Junction HWY55,						
	(Alabaster)	B016	proceed S	Deadend	2.179	16' - 20'	2	2009 GPS TCRD	
	Golf Course Road	B017	Junction US HWY60, proceed W	County Road B018	2.050	16' - 20'		2006 GPS TCRD	
Chip Seal Milage	Route Name	Route #	Beginning Termini	Ending Termini	Milage Length of Maintained (gravel) Section	Roadway Width (In Feet)	Type of Roadway Surface	Update Descriptions 2009	Milage Breakdown Chipseal/Gravel (per Roadway)
			Junciton B017,				_		
	Onyx Drive	B018	proceed N	Deadend	0.530	16' - 20'	2	2006 GPS TCRD	
	Doolsing DL Dood	D010	US HWY60, proceed	•	6 500	161 201	2	2000 CDC TCDD	
	Rocking RL Road	B019	N	B054	6.500	16' - 20'		2009 GPS TCRD	Chipseal 1.53 miles-
1,600	Red Bluff Road	B021	Mountainair City Limits, proceed W/S/W/N/W	County Road B019	5.850	16' - 20'	1 & 2	2006 GPS TCRD	05/20/2003, Gravel 5.85 miles, Chipseal 1.53 miles- 08/2012
2.000	Clifford Trail W	B022	Mountainair N, NM55 1.07miles, proceed W	County Road B019	4.000	16' - 20'		2006 GPS TCRD	Gravel 4.0 miles- 11/21/2011
	Clifford Trail E	B023	Mountainair N, NM55 1.07miles, proceed E/S	Deadend	1.520	16' - 20'	2	2006 GPS TCRD	
	Trapezoid Lane E	B024 E	Junction B024, proceed E	US 60	0.751	16' - 20'	2	2009 GPS TCRD	
	Spur Road	B024	Trapazod Road, proceed N	County Road B048	3.390	16' - 20'	2	2006 GPS TCRD	
	Riley Road N, Zap Road E/W	BO25	Junction B024, proceed E/N/E/S	County Road B048	4.960	16' - 20'		2004 GPS TCRD- Beginning / Ending Termini	
1.600	Beal St								

	Outskirts Road	B026	Junction US HWY60, proceed E	County Road B027	2.350	16' - 20'	2	2006 GPS TCRD	
	Microwave Drive	B027	Junction US HWY60, proceed S	County Road B028	2.000	16' - 20'	2	2006 GPS TCRD	
Chip Seal Milage	Route Name	Route #	Beginning Termini	Ending Termini	Milage Length of Maintained (gravel) Section	Roadway Width (In Feet)	Type of Roadway Surface	Update Descriptions 2009	Milage Breakdown Chipseal/Gravel (per Roadway)
	Flattop Road E/W	B028	Junction B027 and NM55, proceed E/S	County B031	1.000	16' - 20'	2	2006 GPS TCRD	
	Roundtop Road N/S	B028 N	Junction B028, proceed N	Deadend	16.200	16' - 20'	2	2009 GPS TCRD	
	Liberty Valley Road	B029	Junction Hwy55, proceed E	County Road B028 & B030	3.050	16' - 20'	2	2006 GPS TCRD	
	Liberty Valley Road	B030	Junction B029 and B028, proceed E	Deadend	1.810	16' - 20'	2	2006 GPS TCRD	
	Mounument Road	B031	From junction B028, proceed E/S	Deadend	5.000	16' - 20'	2	2006 GPS TCRD	
	Baca Verde Road	B032	Junction B031, proceed SE	Deadend	1.120	16' - 20'	2	2006 GPS TCRD	
	Snakeweed Road	B034	From junction B031, proceed N	Deadend	0.450	16' - 20'	2	2006 GPS TCRD	
	Taul Road	B035	Junction B028, proceed E	Deadend	4.050	16' - 20'	2	2006 GPS TCRD	
	Wyatt Lane	B036	Juntion B044, proceed S	County Road B035	3.000	16' - 20'	2	2006 GPS TCRD	

	Dairy Road	B037	Junction HWY42, proceed W/S/W/S/W/S	County Road B044	9.610	16' - 20'	2	2006 GPS TCRD	
	Farm Road	B038	Junction US HWY60, proceed S	County Road B037	0.560	16' - 20'	2	2009 GPS TCRD	
Chip Seal Milage	Route Name	Route #	Beginning Termini	Ending Termini	Milage Length of Maintained (gravel) Section	Roadway Width (In Feet)	Type of Roadway Surface	Update Descriptions 2009	Milage Breakdown Chipseal/Gravel (per Roadway)
	Autry Ranch Road	B039	Junction US HWY60, proceed N	County Road B095	2.640	16' - 20'	2	2006 GPS TCRD	
	Road Runner Trail	B041	Junction US HWY60, proceed NW	County Road B019	1.950	16' - 20'	2	2006 GPS TCRD	
	Corliss Road E	B044 E	Junction B037, prcoceed E	Deadend	0.600	16' - 20'	2	2006 GPS TCRD	
	Neely Road	B044 W	Junction B037 proceed W B044 & B037,	B028	1.000	16' - 20'	2	2009 GPS TCRD	
	Kenshaw Road	B044	proceed S/E/SE	Deadend	5.280	16' - 20'	2	2006 GPS TCRD	
	Curandera Road	B046	Junction US HWY60, proceed N	County Road B048	2.600	16' - 20'	2	2006 GPS TCRD	
	Medicine Run Road	B047	Junction US HWY60, proceed N	County Road B095	3.950	16' - 20'	2	2006 GPS TCRD	
	Gravel Pit Road E	B048	Mountainair N, NM55 3.07 miles, proceed E	County Road B047	4.700	16' - 20'	2	2006 GPS TCRD	

			Mountainair N,						
			NM55 3.07 miles,	County Road					
	Gravel Pit Road W	B049	proceed W	B050	2.350	16' - 20'	2	2006 GPS TCRD	
				County Road					Gravel 3.0 miles-
	Mailman Run Road	B050	Junction Hwy 55, S	B051	4.000	16' - 20'	2	2006 GPS TCRD	01/2012
			Mountainair N on						
			NM55 1.07 miles,						
	Holland Road	B051	proceed W	Deadend	2.200	16' - 20'	2	2006 GPS TCRD	
Chip Seal Milage	Route Name	Route #	Beginning Termini	Ending Termini	Milage Length of Maintained (gravel) Section	Roadway Width (In Feet)	Type of Roadway Surface	Update Descriptions 2009	Milage Breakdown Chipseal/Gravel (per Roadway)
	Rachel Road								
	S, Ranger		Junction B051,				_	GPS NMSHTD &	
	Station E	B051 S	proceed S/E	City Limits	1.291	16' - 20'	2	TCRD	
			Junction B022,	County Road			_		Gravel 1.0 miles-
	Shooter Road	B052	proceed N	B054	1.000	16' - 20'	2	2006 GPS TCRD	11/2011
									Gravel 2.0 miles
			Junction B050,	County Road			_		12/14/2011- **3 miles
	Fawn Road	B054	proceed W	B058	4.870	16' - 20'	2	2006 GPS TCRD	remain**
			Junction B054,				_		
	Kayser Mill Road	B054 S	proceed S	Deadend	0.320	16' - 20'	2	2006 GPS TCRD	
	l		Junction B054						
	Kelly Road	B055	proceed N	Deadend	0.930	16' - 20'	2	2006 GPS TCRD	
			Junction B054	County Road					
	Eastview Road	B057 N	proceed N	B076	2.253	16' - 20'	2	2009 GPS TCRD	
			Junction B054,						FY 2004, 2005 Gravel 1.7
	Game Road	B058	proceed N	Deadend	1.620	16' - 20'	2	2006 GPS TCRD	mile, B058 Game Road
			Junction HWY131,	County Road					
0.150	Arroy Colorado Road	B063	proceed S/E	B064	1.560	16' - 20'	2	2009 GPS TCRD	

0.220	La Cieniga Road	B064	Junction HWY 55, proceed S/E	Hwy 55	4.070	16' - 20'	1 & 2	2006 GPS TCRD	Chipseal .15 miles- 2003, 2004, Gravel 4.346 miles- 2003, 2004
	El Camposanto Road	B065	Junction State HWY55, Capia Peak Road proceed W	Deadend	0.320	16' - 20'	1 & 2	2006 GPS TCRD	Chipseal .22 miles 2003, 2004, Gravel .13 miles- 2003, 2004
Chip Seal Milage	Route Name	Route #	Beginning Termini	Ending Termini	Milage Length of Maintained (gravel) Section	Roadway Width (In Feet)	Type of Roadway Surface	Update Descriptions 2009	Milage Breakdown Chipseal/Gravel (per Roadway)
0.450	Heisler Road	B066	Junction B067, proceed NE	Deadend	0.330	16' - 20'	2	2006 GPS TCRD	
	Bartolo Road, Capia Peak Road	B067	Junction HWY55, proceed NW Junction B069	Capia Peak Forest Rd	2.060	16' - 20'		2006 GPS TCRD GPS NMSHTD &	Chipseal Bartolo .45miles, Gravel Capia Peak 1.95 miles
	Alamistos Road El Gato Road SE, La Entrada Road S	B068 B069	Junction B070, proceed W/S	Deadend Hwy 55	3.050	16' - 20' 16' - 20'		GPS NMSHTD & TCRD	
	El Gato Road S, Camino Viejo Road NE	B070	Junction HWY55, proceed (Loop)	Hwy 55	0.650	16' - 20'	2	2006 GPS TCRD	
	El Cerrito Road	B071	Junction B069 proceed N	Deadend	2.340	16' - 20'	2	2006 GPS TCRD	
	El Gato Road	B073	Junction B069, B071, proceed S	Deadend	0.850	16' - 20'	2	2006 GPS TCRD	

	La Cieniga Road W	B074 W	Mountainair N on NM55, NM542 5.07miles, W 1.05 miles	Hwy 55	1.540	16' - 20'	2	2006 GPS TCRD	
Chip Seal Milage	Route Name	Route #	Beginning Termini	Ending Termini	Milage Length of Maintained (gravel) Section	Roadway Width (In Feet)	Type of Roadway Surface	Update Descriptions 2009	Milage Breakdown Chipseal/Gravel (per Roadway)
0.270	La Cieniga Road E	B074 E	Mountainair N on NM55 to NM542 5.07 miles, N 1.05 miles, proceed E	Deadend	0.660	16' - 20'	2	2009 GPS TCRD	
0.400	Punta De Agua Road	B075	Junction HWY55 proceed N	County Road B074	0.320	16' - 20'	1 & 2	2006 GPS TCRD	Chipseal .27 miles- 05/23/2002, Gravel .70 miles
1.100	Manzano Quari Road	B076	Junction HWY55, proceed W/S	Deadend	0.000	16' - 20'	1	July 2004 GPS TCRD	Chipseal 1.113 miles- 06/2009
	1st N Ruina, 2nd N Capulina Road	B076 N	Junction B076, proceed NW	Deadend	1.700	16' - 20'	2	2006 GPS TCRD	Gravel .27 miles- 06/2009
	El Vasudero Road	B077	A001 proceed S	CR B074	3.990	16' - 20'	2	July 2004 GPS TCRD	Gravel 1.75 miles- 02/21/2007, 02/22/2007
	El Vasudero Road N	B077 N	Torreon S on NM55 4.34 miles, E (A001) 2.53 miles proceed N	CR A005	0.990	16' - 20'	2	July 2004 GPS TCRD	
	Curu Coo Coo Road	B078	Junction B077, proceed E	Deadend	7.360	16' - 20'	2	2006 GPS TCRD	
	Gran Quivera Road	B079	Junction C005, C003, proceed W	County Road B080	5.310	16' - 20'	2	2006 GPS TCRD	

			Junction B079,						
	Gran Quivera Road	B080	proceed W	Deadend	5.970	16' - 20'	2	2006 GPS TCRD	
			Junction HWY42,	County Road					
	Lucy Trail	B082	proceed S	C010	4.000	16' - 20'	2	2006 GPS TCRD	
Chip Seal Milage	Route Name	Route #	Beginning Termini	Ending Termini	Milage Length of Maintained (gravel) Section	Roadway Width (In Feet)	Type of Roadway Surface	Update Descriptions 2009	Milage Breakdown Chipseal/Gravel (per Roadway)
			Junction US HWY60, proceed S/E/S/E/S. (cattleguard to	County Road					
	Lucy Trail N/S	B083 N	cattlegruard)	C055	9.450	16' - 20'	2	2004 GPS TCRD	
			Junction B083 N,					2004 GPS NMSHTD	
	Lucy Trail	B083 S	C055, proceed SE	Hwy 42	4.000	16' - 20'	2	& TCRD	
			Junction N B083,						
			proceed E					2004 GPS NMSHTD	
	Berry Ranch Road E	B083 E	(cattleguard)	Deadend	2.300	16' - 20'	2	& TCRD	
			Junction HWY42,	County Road				GPS NMSHTD &	
	Progresso Road	B088	proceed S/E/S/E	B082	11.400	16' - 20'	2	TCRD	
	Cattle Drive	B089	Junction HWY42, proceed S/E	County Road B088	5.220	16' - 20'	2	GPS NMSHTD & TCRD	
			Junction US60,						
	Mc Math Road	B092	proceed NW	Deadend	1.550	16' - 20'	2	2009 GPS TCRD	
	Three								
	Sevens		Junction HWY41,						
	Ranch Road	B093	proceed E/S	US Hwy 60	5.190	16' - 20'	2	2006 GPS TCRD	
			HWY542, proceed					2004 GPS TCRD- Beginning / Ending	
	Old Willard Road	B095	E/N/E	Hwy 41	9.750	16' - 20'	2	Termini	

	Brent Road	B096	Mountainair N on NM55 5.07 miles, Junction NM542, proceed E	Deadend	0.500	16' - 20'	2	2009 GPS TCRD	
Chip Seal Milage	Route Name	Route #	Beginning Termini	Ending Termini	Milage Length of Maintained (gravel) Section	Roadway Width (In Feet)	Type of Roadway Surface	Update Descriptions 2009	Milage Breakdown Chipseal/Gravel (per Roadway)
	Soloman Road	B097	Estancia NM41 S 6.04 miles, W NM542 5.99 miles, proceed S	Hwy 542	4.000	16' - 20'		2004 GPS TCRD- Beginning / Ending Termini	FY 2004, 2005 Gravel 2.0 miles, Junction HWY542, proceed S
			Mountainair N on NM55 5.07 miles, Junction NM542, N 2.15 miles, proceed	, -					
	Lupe Road	B098	E Junction B100E,	Deadend	0.950	16' - 20'	2	2009 GPS TCRD	
	White Mesa Road	В099	proceed S	Deadend	0.320	16' - 20'	2	2009 GPS TCRD	
	Canta Ranas Road	B100	Mountainair N on NM55 5.07 miles to NM542, N 3.15 miles, proceed W	NM542	2.000	16' - 20'		2004 GPS TCRD- Beginning / Ending Termini	Gravel 1.99 miles- 11/06/2006, 11/09/2006, 11/13/2006, 11/15/2006
	Canta Ranas Road E	B100 E	Mountainair N on NM55 5.0 miles to NM542, N 3.15 miles, proceed E	County Road B097	2.980	16' - 20'	2	2004 GPS TCRD- Beginning / Ending Termini	
	Wild Turkey Road	B101	Junction B100, proceed S	County Road B074	1.930	16' - 20'	2	2004 GPS TCRD- Beginning / Ending Termini	

	Watson Road		Estancia NM41 S 6.04 miles, W NM542 4.99 miles, proceed S	County Road B107	1.000	16' - 20'	2	2004 GPS TCRD- Beginning / Ending Termini	
Chip Seal Milage	Route Name	Route #	Beginning Termini	Ending Termini	Milage Length of Maintained (gravel) Section	Roadway Width (In Feet)	Type of Roadway Surface	Update Descriptions 2009	Milage Breakdown Chipseal/Gravel (per Roadway)
	Spangler Road	B105	Junction Hwy 542, proceed S	County Road B107	0.990	16' - 20'	2	2004 GPS TCRD- Beginning / Ending Termini	
	Akin Farm Road		Estancia S NM41 6.04 miles, W NM542 3.99 miles, proceed S	County Road B107	0.994	16' - 20'	2	2004 GPS TCRD- Beginning / Ending Termini	
	Grey Hawk W	B107 W	Junction HWY41, proceed W	County Road B097	7.380	16' - 20'	2	July 2004 GPS TCRD	
	Grey Hawk E	B107 E	Estancia NM41 S 7.07 miles, proceed E	Deadend	1.050	16' - 20'	2	July 2004 GPS TCRD	
	La Trencerita Road S	B108 S	Estancia NM41 S 6.04 miles, W NM542 2.98 miles, proceed S	Deadend	2.000	16' - 20'	2	2009 GPS TCRD	
	Geronimo Road		Estancia NM41 S 6.04 miles, W NM542 2.98 miles, proceed S	Deadend	0.990	16' - 20'		2009 GPS TCRD	
	Mae Road	B109	Torreon S NM55 4.34 miles, proceed E .53, proceed N	Deadend	0.510	16' - 20'	2	July 2004 GPS TCRD	

				Junction HWY42,					
		Pound Ranch Road	B110	proceed SW	Deadend	1.474	16' - 20'	2 2009 GPS TCRE	
Total:	5.790				Total:	273.972			

Chip Seal Milage	Route Name	Route #	Beginning Termini	Ending Termini	Milage Length of Maintained (gravel) Section	Roadway Width (In Feet)	Type of Roadway Surface	Update Descriptions 2009	Milage Breakdown Chipseal/Gravel (per Roadway)
			Junction C003,					GPS NMSHTD &	
	Lackey Road	C001	proceed S	County Line	2.800	16' - 20'	2	TCRD	
			Junction C003,					GPS NMSHTD &	
	Cougar Mountain Road	C002	proceed S	Deadend	1.500	16' - 20'	2	TCRD	
			Junction Hwy 42,	County Road				GPS NMSHTD &	
	Gran Quivera Road	C003	proceed W	B079, C005	8.170	16' - 20'	2	TCRD	
			Junction C010,	County Road					
	Rojo Road	C005	proceed S	B079, C003	5.030	16' - 20'	2	2006 GPS TCRD	
			Junction HWY42,	County Road					
	Pardo Road	C006	proceed S	C003	5.250	16' - 20'	2	2006 GPS TCRD	
			Junction HWY42,	County Road				2004 GPS Road	
	Pardo Road N	C006 N	proceed N	C009	0.230	16' - 20'	2	Department	
			Junction C006,	County Road					
	Nada Road	C008	proceed W	C005	5.000	16' - 20'	2	2006 GPS TCRD	
			Junction Hwy 42,	County Road					
	Rawhide Road	C009	proceed E	C011	1.390	16' - 20'	2	2006 GPS TCRD	
			Junction HWY42,	County Road					
	Rawhide Road	C010	proceed W	B082	5.610	16' - 20'	2	2006 GPS TCRD	
	Pinos Wells Road	C011	Junction HWY42, proceed N/E/N/E/N	Deadend	8.570	16' - 20'	2	2009 GPS TCRD	

			Junction HWY54 go						
	Sharp Road	C012	SE	Deadend	0.820	16' - 20'	2	2009 GPS TCRD	
	Torrance Road	C013	Junction HWY54, proceed E (cattleguard) Junction HWY54,	HWY42 County Road	8.600	16' - 20'	2	2004 GPS NMSHTD & TCRD GPS NMSHTD &	
	Double Hump Road	C014	proceed W	C011	12.500	16' - 20'	2	TCRD	
Chip Seal Milage	Route Name	Route #	Beginning Termini	Ending Termini	Milage Length of Maintained (gravel) Section	Roadway Width (In Feet)	Type of Roadway Surface	Update Descriptions 2009	Milage Breakdown Chipseal/Gravel (per Roadway)
			Junction HWY54,						
	Robinson Ranch Road	C015	proceed N	Deadend	2.150	16' - 20'	2	2009 GPS TCRD	
	Cougar Mountain Road	CO18			0.980				
	University Road	C020	Junction HWY54, proceed E	Deadend	7.560	16' - 20'	2	GPS NMSHTD & TCRD	
	Camellion Road	C021	Junction C020, proceed N	Deadend	1.000	16' - 20'	2	2009 GPS TCRD	
	Holloman Road	C022	Junction HWY54, proceed S	County Road C020	4.710	16' - 20'		GPS NMSHTD & TCRD	
	Gated Road	C026	Junction HWY54, proceed SE	County Road C022	2.800	16' - 20'		2009 GPS TCRD	
	Open Range Road	C027	Junction C029, proceed SW	Deadend	1.131	16' - 20'		2009 GPS TCRD	
	Canero Road	C028	Junction HWY3, proceed E	US HWY60	10.500	16' - 20'		GPS NMSHTD & TCRD	
	Negra Trail	C029	Junction US HWY60, proceed S/W/S/W/S/W (cattleguard)	County Road C016	4.490	16' - 20'		2004 GPS NMSHTD & TCRD	
	Big Buck Road	C030	Junction C029, proceed SW	Deadend	2.400	16' - 20'	2	GPS NMSHTD & TCRD	

	Solito Road	C032	Junction US HWY60, proceed N/E	HWY285	2.000	16' - 20'	2	2009 GPS TCRD	
	Perez Road	C033	Junction US HWY285 proceed E (cattleguard to cattleguard)	HWY3	2.280	16' - 20'		2004 GPS NMSHTD & TCRD	Gravel 2.4 miiles- 06/2009
Chip Seal Milage	Route Name	Route #	Beginning Termini	Ending Termini	Milage Length of Maintained (gravel) Section	Roadway Width (In Feet)	Type of Roadway Surface	Update Descriptions 2009	Milage Breakdown Chipseal/Gravel (per Roadway)
	Berlier Ranch Road	C035	Junction US HWY60, proceed NE	County Line	10.400	16' - 20'	2	GPS NMSHTD & TCRD	
	Ramaderro Road	C036	Junction US HWY60, proceed N (cattleguard to cattleguard)	County Road C048	15.500	16' - 20'	2	2004 GPS NMSHTD & TCRD	Gravel 2 miles- 06/2009
	McLaughlin Road	C037	Junction US HWY60, proceed S	Deadend	0.800	16' - 20'	2	2009 GPS TCRD	,
	Eshleman Road	C038	Junction US HWY60, proceed S/W	Railroad Tracks	3.100	16' - 20'	2	GPS NMSHTD & TCRD Deleted in	
	Beck Ranch Road	C042	NM 60 proceed N 3.0 miles	Deadend	3.000	16' - 20'	2	error/added back in 03/01/05	
	Harvey Ranch Road	C043	Junction US HWY60, proceed N	Deadend	0.900	16' - 20'	2	2009 GPS TCRD	
	Harral Ranch Road	C044	Junction US HWY285, proceed W/S	Deadend	3.000	16' - 20'	2	2009 GPS TCRD	

	Bigbee Ranch Road	C045 N	Junction US HWY285, proceed E/N	Deadend	0.100	16' - 20'	2	2004 GPS Road Department	
	Bigbee Ranch Road	CO45E	Junction CO45N, proceecd E (from cattleguard)	Deadend	5.100			2004 GPS Road Department	
Chip Seal Milage	Route Name	Route #	Beginning Termini	Ending Termini	Milage Length of Maintained (gravel) Section	Roadway Width (In Feet)	Type of Roadway Surface	Update Descriptions 2009	Milage Breakdown Chipseal/Gravel (per Roadway)
	Pintada Road	C046	Junction HWY3, proceed E	Deadend	2.600	16' - 20'	2	GPS NMSHTD & TCRD	
			Junction HWY3, proceed E/NE (to					2004 GPS NMSHTD	
	Milpa Road Papalote Road	C048 C049	cattleguard) Junction C036, proceed E	Deadend Deadend	1.000	16' - 20' 16' - 20'		& TCRD 2009 GPS TCRD	
	Encinosa Road	C053	Junction I-40, proceed N	County Line	4.400	16' - 20'	2	2009 GPS TCRD	
	McKenzie Road	C054	Junction C053, proceed W	Deadend	0.600	16' - 20'	2	2009 GPS TCRD	
	Austin Ranch Road	C055	Junction B083 N/S, proceed E (to gate)	Deadend	1.700	16' - 20'	2	2004 GPS NMSHTD & TCRD	
	Whispering Pines Road	C057	Junction W A128, proceed E	Deadend	1.100	16' - 20'	2	GPS NMSHTD & TCRD	
	Ansley Ranch Road	C059	Junction I-40, proceed S/E/S	Deadend	6.450	16' - 20'	2	2009 GPS TCRD	
1.000	Wagon Wheel Road	C060	Junction I-40, proceed N/E	Deadend	0.600	16' - 20'	2	2009 GPS TCRD	

Total: 1.000 Total: 175.821

Roadways Names

Streets in unicorprated Abo

	Junction HWY513,					
Barranca Road	proceed N	Deadend	0.215	16' - 20'	2 2009 GPS TCRD	
	Junction HWY513,					
San Lorenzo Road	proceed SE	Deadend	0.450	16' - 20'	2 2006 GPS TCRD	

Total Miles 0.665

Streets in Unicorporated Cedervale

Broadway Street	Junction HWY42, proceed NE in a circular motion	Hwy 42	0.100	16' - 20'	2 2004 GPS TCRD
	Junction C006,				
Main Street	proceed S	Second Street	0.200	16' - 20'	2 2004 GPS TCRD
	Junction C006,				
Second Street	proceed NE	Hwy 42	0.200	16' - 20'	2 2004 GPS TCRD
	Junction C006,				
Third Street	proceed NE	Hwy 42	0.200	16' - 20'	2 2004 GPS TCRD

Total Miles

0.700

Streets in Unicorprated Duran

					2004 GPS TCRD-
	Junction 1st St.,				Beginning / Ending FY 2004/2005
0.150 Cedar Avenue	proceed N	Madril	0.000	16' - 20'	1 Termini Chipsealed
					2004 GPS TCRD-
	Junction HWY54,				Beginning / Ending FY 2004/2005
0.540 Cemetary Street	proceed S	Deadend	0.000	16' - 20'	1 Termini Chipsealed
					2004 GPS TCRD-
	Oak Road, proceed				Beginning / Ending FY 2004/2005
0.350 Church Road	SE	Cemetary Rd	0.000	16' - 20'	1 Termini Chipsealed
					2004 GPS TCRD-
					Beginning / Ending FY 2004/2005
0.420 Coury Street	1st St., proceed SW	Deadend	0.000	16' - 20'	1 Termini Chipsealed
					2004 GPS TCRD-
					Beginning / Ending FY 2004/2005
0.150 Hindi Street	1st Rd proceed SW.	Stable Rd	0.000	16' - 20'	1 Termini Chipsealed
					2004 GPS TCRD-
	Cedar Road,				Beginning / Ending FY 2004/2005
0.080 Madril Street	proceed E	West Rd	0.000	16' - 20'	1 Termini Chipsealed
					2004 GPS TCRD-
	Cemetary Road,				Beginning / Ending FY 2004/2005
0.300 Oak Road	proceed SE	Deadend	0.000	16' - 20'	1 Termini Chipsealed

						2004 GPS TCRD-	
						Beginning / Ending	FY 2004/2005
0.200	Park Avenue	1st St., proceed N	Cedar	0.000	16' - 20'	1 Termini	Chipsealed
						2004 GPS TCRD-	
		Cemetary Road,				Beginning / Ending	FY 2004/2005
0.320	Pine Avenue	proceed SE	Vidal	0.000	16' - 20'	1 Termini	Chipsealed
						2004 GPS TCRD-	
		Coury Road,				Beginning / Ending	FY 2004/2005
0.200	Stable Lane	proceed NW	HWY 3	0.000	16' - 20'	1 Termini	Chipsealed
						2004 GPS TCRD-	
						Beginning / Ending	FY 2004/2005
0.150	Vidal Street	HWY54 proceed SE	Deadend	0.000	16' - 20'	1 Termini	Chipsealed
0.400	Coury St						
						2004 GPS TCRD-	
						Beginning / Ending	FY 2004/2005
0.350	West Avenue	1st proceed, N.	Madril Rd	0.000	16' - 20'	1 Termini	Chipsealed

Total Miles 0.000

Streets in Unicorportated Tajique

							2004 GPS TCRD-	Chipseal .25 miles-
		Mendez Road,	Maintenance				Beginning / Ending	10/14/2004, Lift .25
0.250	Anaya Loop (top)	Proceed W	Ending	0.000	16' - 20'	1	Termini	miles- 11/2013
		Junction HWY55,	Maintenance					Chipseal .2 miles-
0.200	Anaya Loop (bottom)	proceed W	Ending	0.000	16' - 20'	1	2004 GPS TCRD	10/14/2004
		Junction HWY55,						Chipseal .1 miles-
0.100	Amando Road	proceed W	Deadend	0.000	16' - 20'	1	2004 GPS TCRD	10/14/2004
								Chipseal .41 miles-
		Junction HWY55,	Maintenance					08/09/2006,
0.410	Barelas Road	proceed N	Ending	0.000	16' - 20'	1	2004 GPS TCRD	08/10/2006

		Junction HWY55,					
	Coyote Drive	proceed W	Deadend	0.100	16' - 20'	2 2004 GPS TCRD	
						2004 GPS TCRD-	Chipseal .17 miles-
		Junction HWY55,	Maintenance			Beginning / Ending	08/09/2006,
0.170	Camino de Lesperance	proceed E	Ending	0.000	16' - 20'	1 Termini	08/10/2006
							Chipseal .22 miles-
		Junction HWY55,					08/09/2006,
0.220	Mendez Road	proceed NW	Cementary	0.000	16' - 20'	1 2004 GPS TCRD	08/10/2006
						2004 GPS TCRD-	Chipseal .19 miles-
		Junction El Dixon	Maintenance			Beginning / Ending	
0.190	Ramon Road	Road, proceed S	Ending	0.000	16' - 20'	1 Termini	08/10/2006
		Junction HWY55,					Chipseal .1 miles-
0.100	Tapia Road	proceed E	Deadend	0.000	16' - 20'	1 2009 GPS TCRD	10/14/2004
		Junction HWY55,					
	Tecolote Loop	proceed W/S/E	Hwy 55	1.000	16' - 20'	2 2009 GPS TCRD	
							Road was added
		Junction					06/2011 Gravel
	Lakewood Drive	HWY55,proceed S/E	Deadend	0.540	16' - 20'	2 2011 GPS TCRD	maintenance .5 miles
							Road was added
		Junction HWY55,					06/2011 Gravel
	Rosewood Drive	proceed S/E/S	La Mantosa Rd	2.150	16' - 20'	2 2011 GPS TCRD	maintenance 2.0 miles
		Junction					
		HWY55,proceed E					Road was added
		on La Mantosa,then					06/2011 Gravel
	Oakwood Loop	N,entire loop	La Mantosa Rd	1.370	16' - 20'	2 2011 GPS TCRD	maintenance 1.5 miles

Total Miles 5.160

Streets in Unicorporated Torreon

	Junction HWY55,					Chipseal .15 mi
0.150 Boomer Road	proceed W	Morris Road	0.000	16' - 20'	1 2004 GPS TCRD	(06/09/04)
	Junction Ojo Road,					
	proceed N (Not the					Chipseal .12 mi
0.120 Chuco Loop	entire loop)	Deadend	0.000	16' - 20'	1 2004 GPS TCRD	(06/09/04)
	Junctin HWY55,					Chipseal .3 mi
0.300 Church Road	proceed W/N	Rocky St	0.000	16' - 20'	1 2004 GPS TCRD	(06/09/04)
	Junction HWY55,					Chipseal .12 mi
0.120 Cibola Road	proceed N	Church Rd	0.000	16' - 20'	1 2004 GPS TCRD	(06/09/04).2013
	Junction A014,					Chipseal .1 mi
0.100 Coach Road	proceed N	Deadend	0.000	16' - 20'	1 2004 GPS TCRD	(06/09/04)
	Junction HWY55,					
0.330 Coaster Road	proceed E/N	E A011	0.000	16' - 20'	1 2004 GPS TCRD	Chipseal .33 (06/09/04)
	Junction Rocky St,					Chipseal .1 mi
0.100 El Torreon Road	proceed N	Deadend	0.000	16' - 20'	1 2004 GPS TCRD	(06/09/04)
	Junction Coaster					Chipseal .22 mi
0.220 Jockey Road	Road, proceed W/N	E A011	0.000	16' - 20'	1 2004 GPS TCRD	(06/09/04)
	Junction A011					Chipseal .12 mi
0.120 Morris Road	proceed S	Deadend	0.000	16' - 20'	1 2004 GPS TCRD	(06/09/04)
	Junction HWY55 ,	Chunco W end				
0.200 Ojo Road	proceed W	of Loop	0.000	16' - 20'	1 2004 GPS TCRD	Chipseal .2 (06/09/04)
	Junction HWY55,					
0.150 Rocky Street	proceed W	Deadend	0.000	16' - 20'	1 2004 GPS TCRD	Chipseal .15 (06/09/04)

Total Miles 0.000

Roads in Bella Vista Subdivison

Bluebird (Court	Junction Windmill Road, proceed S	Deadend	0.090	16' - 20'	2	2009 GPS TCRD
		Junction Windmill					
		Road, proceed in circular motion					
Horsehoe	Bend	around Bluebird Ct.	County Line	0.482	16' - 20'	2	2009 GPS TCRD
		Junction Windmill	County Bood				
Houston I	Hill Road	Road, proceed S	County Road A102	0.184	16' - 20'	2	2009 GPS TCRD
Houston	IIII Noau	Junction A102,	AIUZ	0.104	10 - 20	2	2003 GF3 TCND
Juniper Hi	lls Road	proceed W	Deadend	0.496	16' - 20'	2	2009 GPS TCRD
		loon at an Addin don ill					
		Junction Windmill					
Meadow '	View Road	Road, proceed S	Deadend	0.420	16' - 20'	2	2009 GPS TCRD
			Total Miles	1.672			

Roads in Broadmoore

_		•	•	•	
Su	hd	I۱۷	/15	10	ın
Ju	Nu	ıv	10		,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,

	Chavez Road,					
	proceed N and					
Broadmoor Road	(Loop)	Broadmoore	1.150	16' - 20'	2	2009 GPS TCRD
		Total Miles	1.150			

Roads in Buffalo Subdivision

Buffalo Trail	Junction A093 (West Side) proceed N	Deadend	0.119	16' - 20'	2	2009 GPS TCRD
Bison Circle	Juntion A093 (West Side) proceed N Junction A093	Deadend	0.119	16' - 20'	2	2009 GPS TCRD
Oxen Lane	(North End) proceed W	Deadend	0.106	16' - 20'	2	2009 GPS TCRD
		Total Miles	0.344			

Road in Coyote Run Subdivision

	A093, procee	d E				
Coyote Loop	(loop)	Deadend	0.730	16' - 20'	2	2009 GPS TCRD
		Total Miles	0.730			

Roads in Echo Ridge Subdivision

Alaska Court	Echo Ridge Road proceed W	Deadend	0.060	16' - 20'	2	2005 GPS TCRD	2006 Deleted in error-re- entered,Graveled 11/24/2010
	Junction Echo Ridge	Maine Ct &			_		
Fairfield Place	Road, proceed E	Louisana Ct	0.330	16' - 20'	2	2005 GPS TCRD	Graveled 11/24/2010
Kentucky Court	Junction Fairfield Pl, proceed S	Deadend	0.060	16' - 20'	2	2005 GPS TCRD	Graveled 11/24/2010
Rentucky Court	Junction Fairfield Pl,	Deadend	0.060	10 - 20	2	2005 GP3 TCKD	Graveleu 11/24/2010
Louisiana Court	proceed S	Deadend	0.800	16' - 20'	2	2005 GPS TCRD	Graveled 11/24/2010
Eddisiana Court	Junction Fairfield Pl,	Deddend	0.000	10 20	_	2003 013 1010	Gravered 11/2 1/2010
Maine Court	proceed N	Deadend	0.140	16' - 20'	2	2005 GPS TCRD	Graveled 11/24/2010
	Junction Fairfield Pl,						
Maryland Court	proceed N	Deadend	0.060	16' - 20'	2	2005 GPS TCRD	Graveled 11/24/2010
							2006 Deleted in error-re-
	Echo Ridge Road						entered, Graveled
Michigan Court	proceed E	Deadend	0.070	16' - 20'	2	2005 GPS TCRD	11/24/2010
	Junction						
	Washington Loop,						
Neveda Court	proceed E	Deadend	0.020	16' - 20'	2	2005 GPS TCRD	Gravled 11/24/2010
	Junction						
	Washington Loop,	5	0.000	461 201	•	2005 CDC TCDD	0 1 144 24 224 2
New Hampshire Court	proceeed N	Deadend	0.060	16' - 20'	2	2005 GPS TCRD	Graveled 11/24/2010
	Junction Washington Loop						2006 Deleted in error-re- entered, Graveled
New York Court	Washington Loop, proceed S	Deadend	0.060	16' - 20'	2	2005 GPS TCRD	11/24/2010
New Tork Court	Junction	Deadend	0.000	10 - 20	۷	2003 GF3 TCND	11/24/2010
	Washington Loop,						
North Dakota Court	proceed S	Deadend	0.050	16' - 20'	2	2005 GPS TCRD	
	,						
	Junction						
	Washington Loop,						
Ohio Court	proceed N/E	Deadend	0.080	16' - 20'	2	2005 GPS TCRD	

	Junction Echo Ridge			
Washington Loop	Road, Proceed E/S Echo Ridge Rd	0.060 16' - 20'	2	2005 GPS TCRD
	Total Miles	1.850		

Roads in El Rancho Grande Subdivision

Conjeo Avenue	Junction Clubhouse, proceed W A07	6 S 1.410	16' - 20'	2	2006 GPS TCRD	
	Junction Clubhouse,					
Berrendo Avenue	proceed W A07	6 S 1.420	16' - 20'	2	2006 GPS TCRD	
1.000 Clubhouse Road	Junction HWY41, proceed N Clubh	ouse 0.000	16' - 20'	1	2006 GPS TCRD	Chipseal 1.03 miles- 09/2011
1.000 Clubilouse Nodu	proceed iv Clubii	0.000	10 20	_	2000 GI 3 TEND	03/2011
	Junction Clubhouse,					
Esperanza Avenue	proceed W A07	6 S 1.000	16' - 20'	2	2006 GPS TCRD	
	Junction Clubhouse,					
Golondrina Avenue	proceed W A07	6 S 0.920	16' - 20'	2	2006 GPS TCRD	
	Junction Clubhouse,					
Espejo Avenue	proceed W A07	6 S 1.410	16' - 20'	2	2006 GPS TCRD	
	·					
	Junction Clubhouse,					
Viajero Avenue	proceed W A07	6 S 1.410	16' - 20'	2	2006 GPS TCRD	

Loma Del Sol Avenue	Junction Clubhouse, proceed W	A076 S	1.410	16' - 20'	2	2006 GPS TCRD	
	State HWY41,						Caliche Gravel 1.0 miles
0.100 Otero Road	proceed W	A076 S	1.480	16' - 20'	2	2006 GPS TCRD	02/2014
Avenida Del Sol	A076, proceed S	Otero	1.000	16' - 20'	2	2006 GPS TCRD	
Rio Vista Avenue	A076, proceed S	Otero	1.000	16' - 20'	2	2006 GPS TCRD	
		Total Miles	12,460				

Roads in Holly Hills & Meadow Woods Subdivisions

	Junction Skyline Dr					Correction 2007 mileage .490 (previous mileage	
Cactus Trail	proceed N	Deadend	0.400	16' - 20'	2	in error)	2007 GPS TCRD
						Correction 2007	
	Junction Paradise					mileage .10	
	Meadow Loop,					(previous mileage	2007 GPS TCRD-
0.150 Charolette Court	proceed E	Deadend	0.000	16' - 20'	1	in error)	Chipseal, FY2005-2006
						Correction 2007	
						mileage .810	
	Junction Leslie Ct					(previous mileage	
Darla Road	proceed S	Deadend	0.040	16' - 20'	2	in error)	2007 GPS TCRD
						Correction 2007	
						mileage .176	
	Junction Skyline Ln	,				(previous mileage	2007 GPS TCRD-
0.176 Horizon Trail	proceed SE	Paradise Loop	0.000	16' - 20'	1	in error)	Chipseal, FY2005-2006

	Junction Paradise					Correction 2007 mileage .50	
	Meadow Loop,					(previous mileage	2007 GPS TCRD-
0.150 Leslie Court	proceed SE	Deadend	0.000	16' - 20'	1	in error)	Chipseal, FY2005-2006
5.250 255.15	p. 00000 0 =	20000110			_	Correction 2007	5p556a.) : : =555 =555
	Junction Paradise					mileage .105	
	Meadow Loop,					(previous mileage	2007 GPS TCRD-
0.150 Lois Court	proceed SE	Deadend	0.000	16' - 20'	1	in error)	Chipseal, FY2005-2006
	•					Correction 2007	' '
	Junction Paradise					mileage .660	
	Meadow Loop,					(previous mileage	2007 GPS TCRD-
0.100 Nancy Court	proceed S	Deadend	0.000	16' - 20'	1	in error)	Chipseal, FY2005-2006
						Correction 2007	
						mileage 1.90	
	Junction Skyline Ln	Paradise				(previous mileage	2007 GPS TCRD-
.1.25 Paradise Meadow Loop	proceed into Loop	Meadow Loop	0.000	16' - 20'	1	in error)	Chipseal, FY2005-2006
						Correction 2007	
						mileage .143	
	Junction Skyline Ln,					(previous mileage	
Pinon Trail	proceed NE	Deadend	0.150	16' - 20'	2	in error)	2007 GPS TCRD
						Correction 2007	
						mileage .143	
	Junction Skyline Ln,					(previous mileage	
Ranch Trail	proceed S	Deadend	0.150	16' - 20'	2	in error)	2007 GPS TCRD
						Correction 2007	
	Junction Old					mileage .2.110	2007 CDC TCDD
4 200 (1 1: 5 :	HWY66, proceed	5	0.000	461 201	4	(previous mileage	2007 GPS TCRD-
1.300 Skyline Drive	SW	Deadend	0.000	16' - 20'	1	in error)	Chipseal, FY2005-2006
						Correction 2007	
	lumation Chulin - Lu					mileage .346	
Valley Trail	Junction Skyline Ln, proceed NW	Old Hung CC	0.350	16' - 20'	2	(previous mileage in error)	2007 GPS TCRD
Valley Trail	proceed NW	Old Hwy 66 Total Miles	1.090	10 - 20	2	iii error)	2007 GP3 TCKD
		TOTAL INITIES	1.090				

Roads In Punta De Agua

Sapato Canyon,nonchip	o **Punta** Demas proceed S	Deadend	0.340	16' - 20'	2	2006 GPS TCRD	
Demas, nonchip **Pun	ta** B076 N proceed W	Deadend	1.000	16' - 20'	2	2006 GPS TCRD	
		Total Miles	1.340				

Roads in Manzano

0.500 Community Road	Pino Reales Road .03 miles, proceed N	Deadend	0.000	16' - 20'	1	2003-2004 GPS TCRD	Chipseal .03 miles- 01/2006, Chipseal 2013
0.620 Pino Reales Road	Junction State HWY55 proceed W		0.970	16' - 20'	1 & 2	2003-2004 GPS TCRD	Chipseal .62 miles-2013 relift- Gravel .97miles
0.110 Silva Road	Junction Pino Reales Road, proceed SE		0.030	16' - 20'	1	2003-2004 GPS TCRD	FY 2003,2004Chipseal,2013
0.150 La Cieniga West Road	Junction State HWY131, proceed S Junction State		3.387	16' - 20'	1 & 2	2003-2004 GPS TCRD	FY 2003,2004 Chipseal,2013
0.110 Julian Road	HWY131, proceed W	Total Miles	0.020 4.407	16' - 20'	1	2003-2004 GPS TCRD	FY 2003,2004 Chipseal,2013

Roads in Melody Ranch Subdivision

		Junction Tom Mix						
0.150	Cisco Kid	Dr proceed S	Deadend	0.219	16' - 20'	2	2009 GPS TCRD	
		Junction Tom Mix						
		Dr proceed S in a						
0.150	John Wayne	circular motion	Tom Mix Dr	0.240	16' - 20'	2	2009 GPS TCRD	
		Junction Wilson						
	Julie Place	Loop, proceed N	Deadend	0.095	16' - 20'	2	2009 GPS TCRD	
		Junction Wilson						
	Michelle Place	Loop, proceed N	Deadend	0.095	16' - 20'	2	2009 GPS TCRD	
		Junction A105						
0.500	Pony Express Road	proceed E	Deadend	0.540	16' - 20'	2	2009 GPS TCRD	
		Junction A105						
0.400	Tom Mix	proceed E	Cisco Rd	0.510	16' - 20'	2	2009 GPS TCRD	
		Junction A105	E Will Rodgers					
0.500	Will Rodgers	proceed E	Dr	0.470	16' - 20'	2	2009 GPS TCRD	
0.500	Cottonwood Rd							
		Junction A093,						
		proceed W in	County Road					Graveled 11/2011
	Wilson Loop	circular motion	A093	0.994	16' - 20'	2	2009 GPS TCRD	Entire Loop .994 miles
			Total Miles	3.163				

Roads in Moriarty Estates

	Junction A087,						Gravel .75 miles-
0.500 Consuelo Lane	proceed N	Deadend	0.740	16' - 20'	2	2008 GPS TCRD	05/2009
	Junction A087,						Gravel .78 miles -
0.800 Dana Lane	proceed N	Deadend	0.740	16' - 20'	2	2008 GPS TCRD	05/2009
	Junction A087,						Gravel .79 miles-
0.800 Teresa Lane	proceed N	Deadend	0.810	16' - 20'	2	2008 GPS TCRD	05/2009

Total Miles 2.290

Roads in Moriarty Heights

	Junction Stagecoach S,					
	proceed W					
	*Maintenance only					
Lariat Loop	at N end*	Deadend	0.390	16' - 20'	2	2009 GPS TCRD
Earlat 200p	Lariat Drive,	Beadend	0.000	10 20	_	2003 013 10103
Roper Lane	proceed N	Deadend	0.210	16' - 20'	2	2009 GPS TCRD
110 per 20110	p. cocour.					
	Junction Windward					
Palomino Road	Dr, proceed NE	Deadend	0.400	16' - 20'	2	2009 GPS TCRD
	Junction A160					
	Stagecoach S,					
Reata Road	proceed E	Yacca Ln	0.840	16' - 20'	2	2009 GPS TCRD

Rodeo Circle	Junction Palomino Drive, proceed NE Junction		0.300	16' - 20'	2	2009 GPS TCRD
Sombrero	Stagecoach N, proceed E Stagecoach S,	Sunset Rd	0.890	16' - 20'	2	2009 GPS TCRD
Buggy Court	proceed E		0.160	16' - 20'	2	2009 GPS TCRD
Sunset Road	Junction Somobero Ave, proceed N (1/2 circle), Sunset Road NW.	E Martinez	1.220	16' - 20'	2	2009 GPS TCRD
Valle Vista	Junction Reata Road, proceed N Junction Stagecoach S,	E Martinez	0.620	16' - 20'	2	2009 GPS TCRD
Windward Drive	proceed E Junction Reata		1.100	16' - 20'	2	2009 GPS TCRD
Yucca Lane	Road, proceed N	E Martinez	0.310	16' - 20'	2	2009 GPS TCRD

Roads in Pajarito Subdivison

	From junction					
Pajarito	A095, proceed S.	Gallo Rd	0.570	16' - 20'	2	2009 GPS TCRD
		Total Miles	0.570			

Roads in Sunset Acres

	From junction N						
0.450 Capitan Street	Glorietta, proceed SE.	Sangre De Cristo St	0.000	16' - 20'	1	2006 GPS TCRD	Chipsealed 11/2010
0.430 Capitan Street	From junction W	Cristo St	0.000	10 - 20	Τ.	2000 GF3 TCND	Chipsealed 11/2010
	Abrahames Rd,						Chipseal 1.33 mi
1.330 Glorieta Street	proceed N/E	Glorietta E	0.000	16' - 20'	1	2009 GPS TCRD	(09/04/02), (01/06)
	From junction E						
	Glorietta St,	Sangre de					
0.200 Jemez Street	proceed SE.	Cristo St	0.000	16' - 20'	1	2009 GPS TCRD	Chipsealed 11/2010
	From junction N						
	Glorietta St,	Sangre de					
0.500 Manzano Street	proceed SE.	Cristo St	0.000	16' - 20'	1	2009 GPS TCRD	Chipsealed 11/2010
	From junction E						
	Glorietta St,	Sangre de					
0.500 Sandia Street	proceed SE.	Cristo St	0.000	16' - 20'	1	2009 GPS TCRD	Chipsealed 11/2010
	Fuero investiga						
0 400 Sangra Da Crista Street	From junction	Capitian St	0.000	16' - 20'	1	2000 CDS TCDD	Chinesalad 2010
0.400 Sangre De Cristo Street	Jemez, proceed SW.	Capitian St.	0.000	10 - 20	1	2009 GPS TCRD	Chipsealed 2010
		Total Miles	0.000				

Roads in Sweetwater Hills Subdivision

							Chipseal 2.22 mi - Gravel
							.24 mi (07/27/01),
	From junction E						(01/06)Chipseal 2.20
	Abrahams Rd,	Charlie					mi(9/07),relift 1.0 mile
2.500 Appaloosa Road	proceed N	Breacken-ridge	0.240	16' - 20'	1 & 2	2006 GPS TCRD	10/2014
	From junction E						
	Abrahams Rd,						
Apache	proceed N	Deadend	0.401	16' - 20'	2	2009 GPS TCRD	

	From junction					
	Galloway, proceed	ends at				
Bay Road	N	Galloway	0.500	16' - 20'	2	2009 GPS TCRD
	From junction					
	Galloway, proceed					
Belgian Avenue N	N	Pegasus	0.500	16' - 20'	2	2009 GPS TCRD
	From junction					
	Galloway, proceed					
Belgian Avenue S	S	Pegasus	0.500	16' - 20'	2	2009 GPS TCRD
	From junction					
	Appoloosa, proceed	d				
Bell Avenue	W.	Deadend	0.500	16' - 20'	2	2009 GPS TCRD
	From junctin					
	Abrahams Rd,					
Barrows Road	proceed N.	Buckhorn	0.180	16' - 20'	2	2009 GPS TCRD
	From junction					
	Appaloosa, proceed	t				
Buckhorn Avenue E	E	V Downs/ E Jenn	0.500	16' - 20'	2	2009 GPS TCRD
	From junction					
	Appaloosa,					
Buckhorn Avenue W	peoceed W	ends at Downs	0.500	16' - 20'	2	2009 GPS TCRD
	From junction HWY					
1.400 Charlie Breckenridge Avenue	41, proceed E.	Appoloosa	1.300	16' - 20'	2	2009 GPS TCRD
	From junction					
	Appoloosa, proceed					
Burton Avenue W	W.	Deadend	0.534	16' - 20'	2	2009 GPS TCRD
	From junction					
	Appoloosa, proceed					
Burton Avenue E	E.	Deadend	0.428	16' - 20'	2	2009 GPS TCRD
	From junction					
	Appoloosa, proceed					
Cummings Avenue W	W.	Downs	0.504	16' - 20'	2	2009 GPS TCRD

		From junction					
		Sheltland Rd,					
Cum	mings Avenue E/A118	proceed W.	Jenny	1.088	16' - 20'	2	2009 GPS TCRD
Cum	miles Avenue Lyntie	From junction	Jenny	2.000	10 20	_	2003 01 0 101.0
		Appoloosa, proceed					
Diam	nond Avenue	W.	Deadend	0.500	16' - 20'	2	2009 GPS TCRD
Dian	iona / Wenae	From junction	Deadena	0.500	10 20	_	2003 013 1010
		Buckhorn, proceed					
Dow	ns Lane	N.	Jade	0.340	16' - 20'	2	2009 GPS TCRD
		From junction				_	
		Shetland Rd,					
Gallo	oway Road W	proceed W.	Deadend	0.500	16' - 20'	2	2009 GPS TCRD
	,	From junction					
		Appoloosa, proceed					
Jade	Avenue	W.	Deadend	0.516	16' - 20'	2	2009 GPS TCRD
		From junction					
		Abrahams Rd,					
Jenn	y Lane	proceed N	Parkerway	0.690	16' - 20'	2	2009 GPS TCRD
		From junction					
		Appaloosa, proceed					
Pega	sus	E	ends at Belgian	0.750	16' - 20'	2	2009 GPS TCRD
		From junction					
Roan	n N	Pegasus, proceed N.	Breckenridge	0.480	16' - 20'	2	2009 GPS TCRD
		From junction					
		Abrahams Rd,					
Shet	land	•	ends at Galloway	2.000	16' - 20'	2	2009 GPS TCRD
		From junctin					
		Appoloosa Rd,					
Shire	2	proceed W.	Deadend	0.500	16' - 20'	2	2009 GPS TCRD
		From junction					
		Appoloosa, proceed					
Sorre	el	W & E.	V Downs/ E Jenn	0.500	16' - 20'	2	2009 GPS TCRD

	Sterling Avenue	From junction Appoloosa, proceed W. From junction Appoloosa, proceed	Deadend	0.501	16' - 20'	2	2009 GPS TCRD
	Steeldust Avenue	W.	Deadend	0.500	16' - 20'	2	2009 GPS TCRD
Total	23.356		Total Miles	15.452			

MISCELLANEOUS ROADWAYS

	Torreon S,NM55,						08/2013-Road is maintained 1 time a year per request for 1 mile, road is at regular county maintenance
Absher Road *Added*	proceed W	Deadend	1.000	16' - 20'	2	2013 GPS TCRD	**quarterly**
Allen Drive							
Name	Junction A072,						
Change -	NM41 S .5 miles,						Removed in
Do NOT do Andrew	proceed W .4 miles	Deadend	0.400	16' - 20'	2	2009 GPS CRD	Error/Reintered 2005

Amy Lane	Junction A057 and NM41 S .5 mile, proceed N .10 miles Junction A068,	Deadend	0.240	16' - 20'	2	2010 GPS TCRD	Road added to be maintained, Gravel .24 miles
Borroughs Road	proceed N	Deadend	1.000	16' - 20'	2	2009 GPS TCRD	
Los Chavez Road	226 proceed, N to Frontage Road, E approx 1 mile	Deadend	2.170	16' - 20'	2	2006 Entered existing designated roadway	
	Lexco proceed, S 4.5 miles, proceed						Road added to be maintained, Gravel 1.00
Cassandra Court *Added*	W 1.00 mile Junction A093,	Deadend	1.000	16' - 20'	2	2010 GPS TCRD	miles
Chavez Road	proceed E Junction Chavez	Chavez Dr County Road	2.100	16' - 20'	2	2010 GPS TCRD	
Chavez Drive	Road, proceed S Junction A111, proceed N to A165,	A095	0.995	16' - 20'	2	2010 GPS TCRD	Chipseal .18 miles-
0.250 Chisolm Trail N	proceed N	Deadend	0.000	16' - 20'	1	2006 GPS TCRD	09/15/04, 01/06 Chipseal .19 miles-
0.200 Chisolm Trail S	A111, proceed N A099 aka Martinez,	A165	0.000	16' - 20'	1	2006 GPS TCRD 2006 Deleted in ****Error****Re-	09/15/04, 01/06 2004, 2005 Chipseal
0.520 Community Road	proceed W/S Junction HWY41,	A102 Monica County Road	0.000	16' - 20'	1	entered	.520 miles Chipseal .559 miles-
0.500 Homestead	proceed W	A109	0.000	16' - 20'	1	2009 GPS TCRD	08/07/02
		County Road	0.000	4.61 2.01		2006 Entered existing designated	
Franklin Road	HWY41, proceed W	A085	0.530	16' - 20'	2	roadway	

						**Missed Record	
	Junction State					GPS NMSHTD,	
Gonzales	HWY217, proceed E	Deadend	1.200	16' - 20'	2	TCRD	
	Junction Bernalillo						
	County Line,					GPS NMSHTD,	
Juan Thomas	proceed E	Mooreman Rd	0.630	16' - 20'	2	TCRD	
	Junction A093,						
	proceed W .43						
	miles S, .3 miles					2005 GPS TCRD,	
	back E .38 miles	A093 aka				Beginning/Ending	Chipseal 1.12 miles-
1.150 Little Cloud	*1/2 circle*	Lexco	0.000	16' - 20'	1	Termini	06/10/03
	Junction						
	Cobblestone Road E						
	proceed S and N					2006 GPS	
	***missed on	Deadend both				(Torrance County	Chipseal .32 miles-
0.320 Longhorn Trail	previous list***	S and N	0.000	16' - 20'	1	Rd Dept.)	09/15/04, 01/06
0.550 Still water Dr							
	Junction A076 ,						
	Clubhouse Road,	County Road					
Manzano Avenue	proceed N	A147	1.260	16' - 20'	2	2009 GPS TCRD	
	Gonzales, Proceed S						
Ogaz Loop	in a circular motion	Ogaz Loop	0.973	16' - 20'	2	2009 GPS TCRD	
· .							
	Junction A076,						Road added to be
	NM41 S .5, proceed						maintained, Gravel .20
Peace	N .20 miles	Deadend	0.200	16' - 20'	2	2010 gps (tcrd)	miles
	Junction Bernalillo						
	& Torrance County	CR A099/W				GPS NMSHTD,	Graveled .3 miles-
Ballenger Ranch Road (•	Martinez	6.000	16' - 20'	2	TCRD	12/13/06

	Martinez turning R						
	on Community, left						Took maintainance on
	on Turner Ridge, R						8/2013 Gravel .6 miles
	on Mackanal, S on						1 time a year per
Road 102 *Added*	Rd 102	Hummimgbird	0.600	16' - 20'	2	2013 GPS TCRD	request
	Junction, E Alan						
	Ayers Road,	County Rd					
Salt Mission Trail (Old 41)	proceed N.	A095	14.300	16' - 20'	2	2009 GPS TCRD	
						2005 GPS TCRD,	
	Junction A093,					Beginning/Ending	Chipseal .47 miles-
0.470 Stillwater Drive	proceed W	Little Cloud	0.000	16' - 20'	1	Termini	06/11/03
	Junction E						
	Abrahams, proceed						
Sundown Road	N	Deadend	0.401	16' - 20'	2	2009 GPS TCRD	
	Torreon on NM55 &						
	CRA008, W to Sufi					July 2004 GPS	
Sufi Road	Road N	Deadend	0.420	16' - 20'	2	TCRD	
							***Corrected 2007
						2007 GPS TCRD,	designated/not
Terry Lane N	A057, proceed N	Deadened	0.448	16' - 20'	2	ReGPS 2009 TCRD	listed***
	Junction E						
	Abrahams, proceed						
Tenorio	N	Deadend	0.347	16' - 20'	2	2009 GPS TCRD	
	Junction Manzano						
	Road Bernco,						
	proceed N then in a	Manzano Rd					
Val Verde Loop	loop	Bernco	0.800	16' - 20'	2	2009 GPS TCRD	

	Venado Loop	Junction A100/V- Hill Road, proceed in circular motion Junction A099,	County Road A100/V-Hill Rd	0.390	16' - 20'	2	2009 GPS TCRD
Total	Windmill Road 3.960	County line, proceed W	Houstein Hill Total Miles	0.110 37.514	16' - 20'	2	2009 GPS TCRD

101.436

- 1 Chipseal estimated miles maintained
- 2 Graveled estimated miles maintained Total estimated miles maintained

Total Estimated Mileage on County Designated Roadways for Maintenance. (Gravel) 834.180

NOTE: Records in the 911 system has mileage on the full length of a roadway, NOT all roadways in its entire length are designated for maintenance. 911's mileage records are not the same as the numbering system of the map for county maintained roads.

NOTE: Torrance County began in January 2004 GPS on county maintained roadways, and project continues to date. Torrance County continues to update GPS of all maintained roads. (Each year change may occur both in chip seal and or pitrun roadway mileage readings).

NOTE: Any roads that have been deleted, have been removed.



Agenda Item No. 12-A

TORRANCE COUNTY STATE OF NEW MEXICO

REQUEST FOR PROPOSALS Legal Services



RFP TC-FY23-02

TORRANCE COUNTY PURCHASING 205 S Ninth Street P.O. Box 48 Estancia, NM 87016

November 04, 2022

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I. INTRODUCTION

A. PURPOSE OF THIS REQUEST FOR PROPOSALS

The County of Torrance, State of New Mexico, on behalf of the Torrance County Board of County Commissioners, seeks sealed proposals from qualified law firms for legal services to oversee and assist in managing all County related legal matters, ensuring maximum protection of legal rights and continued operation consistent with federal, state and local laws.

B. SUMMARY SCOPE OF WORK

The scope of work consists of providing legal counsel, advice and services to County Commissioners, Elected Officials, Management, and employees of Torrance County.

C. SCOPE OF PROCUREMENT

The scope of the procurement consists of providing legal counseling, advice and services. The duration of the professional services contract resulting from this RFP shall be for one (1) year from the date of award. This Contract will automatically renew on an annual basis, for up to three (3) additional one (1) year terms unless terminated as provided by this Contract or law. In accordance with Section 13-1-150 NMSA 1978, no term for a professional services contract, including extensions and renewals, shall exceed four (4) years, except as set forth in Section 131-150 NMSA 1978. This procurement will result in a single source award.

D. PROCUREMENT MANAGER

The County of Torrance has designated a Procurement Manager who is responsible for this procurement and whose name, address, and telephone number are listed below. Any inquiries or requests regarding this procurement should be submitted to the Procurement Manager in writing. Offerors may contact ONLY the Procurement Manager regarding the procurement. Other County employees do not have the authority to respond on behalf of the County of Torrance.

Noah Sedillo Torrance County Purchasing

<u>Delivery Address (Including proposal delivery):</u> 205 S Ninth Street // Estancia, NM 87016

Mailing Address: P.O. Box 48 // Estancia, NM 87016

Phone: (505) 544-4730 E-mail: njsedillo@tcnm.us "Mandatory" refers to the terms "must", "shall", "will", "is required" or "are required" which identify a mandatory item or factor. (As opposed to a "desirable" item or factor.) Failure to meet a mandatory item or factor may result in the rejection of the Offeror's proposal.

"Local public body" means every political subdivision of the State of New Mexico and the agencies, instrumentalities and institutions thereof, including two-year post-secondary educational institutions, school districts and local school boards and municipalities. "Offeror" is any person, corporation, or partnership who chooses to submit a proposal.

"Procurement Manager" means the person or designee authorized by the County to manage or administer a procurement requiring the evaluation of competitive sealed proposals.

"Procuring agency of the County" means the department or other subdivision of the County of Torrance that is requesting the procurement of services or items of tangible personal property.

"Purchase Order" or "PO" means the document which directs a contractor to deliver items of tangible personal property or services pursuant to an existing, valid contract.

"Purchasing" means the County of Torrance Purchasing Office or the Torrance County Purchasing Agent.

"Purchasing Agent" or "PA" means the Purchasing Agent for the County of Torrance.

"Request for Proposals" or "RFP" means all documents, including those attached or incorporated by reference, used for soliciting proposals.

"Responsible Offeror" means an Offeror who submits a responsive proposal and who has furnished required information and data to prove that their financial resources, production or service facilities, personnel, service reputation and experience are adequate to make satisfactory delivery of the services or items of tangible personal property called for in this proposal.

"Responsive Offer" or "Responsive Proposal" means an offer or proposal which conforms in all material respects to the requirements set forth in the request for proposals. Material respects of a request for proposals include, but are not limited to, price, quality, quantity and delivery requirements.

"Statement of Compliance" and "Statement of Concurrence" mean an express statement, by the Offeror in their proposal, that they agree with and agree to the stated requirement(s). Possible examples of acceptable responses include "The [NAME HERE Company] agrees to comply with this requirement." and "The [NAME HERE Company] concurs with this requirement."

F. RESIDENT/VETERAN BUSINESS PREFERENCE

1. Resident Business Preference

II. CONDITIONS GOVERNING THE PROCUREMENT

This section of the RFP contains the schedule for the procurement, describes the major procurement events and contains the general requirements governing the procurement.

A. SEQUENCE OF EVENTS

The Procurement Manager will make every effort to adhere to the following schedule:

ACTION	RESPONSIBILITY	DATE
1. Issue RFP	Procurement Manager (PM)	11/04/22 (Friday)
2. Return of "Acknowledgment of Receipt" Form for Distribution List	Potential Offerors (PO)	11/30/22 (Wednesday)
3. Pre-Proposal Conference	N/A	N/A
4. Deadline to Submit Additional Questions	PO	12/08/22 (Thursday)
5. Response to Written Questions/ RFP Amendments	PM	12/15/22 (Thursday)
6. Submission of Proposal	Offerors	12/28/22 (Wednesday) 3:00 PM MST
7. Proposal Evaluation	Evaluation Committee (EC)	1/03/23 (Tuesday) to 1/11/23 (Wednesday)
8. Notification of Finalists (If desired)	EC	1/12/23 (Thursday)
9. Best & Final Offer (If requested)	Offerors	1/12/23 (Thursday)
10. Contract Negotiations	Tentative winner/County	1/12/23 (Thursday) to 1/25/23 (Wednesday)
11. Oral Presentations /Contract Award*	BCC	01/25/23 (Wednesday)
12. Protest Deadline	Offerors	02/09/23 (Thursday)

^{*}Contract award is subject to approval of the Board of County Commissioners.

B. EXPLANATION OF EVENTS

The following paragraphs further detail the activities listed in the sequence of events shown in Section II, Paragraph A.

1. Issue RFP

MST ON THE DATE INDICATED IN SECTION II.A (SEQUENCE OF EVENTS), ABOVE. PROPOSALS RECEIVED AFTER THIS DEADLINE FOR ANY REASON WILL NOT BE ACCEPTED OR CONSIDERED.

The date and time of receipt will be recorded on each proposal. Proposals must be addressed and delivered to the Procurement Manager at the <u>delivery address</u> listed in Section I, Paragraph D. Proposals must be sealed and should be labeled on the outside of the package to clearly indicate that they are in response to the "RFP for Legal Services for Torrance County", should reference "RFP TC-FY23-02" and should indicate the deadline for receipt (due date and time.) Proposals submitted by facsimile or other electronic means **WILL NOT BE ACCEPTED.**

A public log will be kept of the names of all Offerors submitting proposals. Pursuant to Section 13-1-116 NMSA 1978, the contents of any proposal shall not be disclosed to competing Offerors prior to contract award.

7. Proposal Evaluation

The evaluation of proposals will be performed by an Evaluation Committee appointed by County management. This process will take place during the time period indicated in Section II.A (Sequence of Events), above. During this time, the Procurement Manager may at his option initiate discussions with Offerors who submit responsive or potentially responsive proposals for the purpose of clarifying aspects of the proposals, but proposals may be accepted and evaluated without such discussion. Discussions SHALL NOT be initiated by the Offerors.

8. Notification of Finalists

The Evaluation Committee may select and the Procurement Manager may notify finalist Offerors on the date indicated in Section II.A (Sequence of Events), above. Only finalists will be invited to participate in the subsequent steps of the procurement. The Evaluation Committee reserves the right not to utilize the finalist process if they deem it in the best interest of the County.

9. Best and Final Offers

Finalists may be asked to submit revisions to their proposals for the purpose of obtaining best and final offers on the date indicated in Section II.A (Sequence of Events), above.

10. Contract Negotiations

If necessary, contract negotiations shall commence with the most advantageous Offeror no later than the date indicated in Section II.A (Sequence of Events), above. In the event that mutually agreeable terms cannot be reached within the time specified, the County

C. GENERAL REQUIREMENTS

This procurement will be conducted in accordance with the New Mexico Procurement Code (13-1-28 through 13-1-199 NMSA 1978) and Torrance County Procurement Policy (Resolution 2022-26).

1. Acceptance of Conditions Governing the Procurement

Offerors must indicate their acceptance of the Conditions Governing the Procurement in the letter of transmittal form (see Appendix D). Submission of a proposal constitutes acceptance of the Evaluation Factors contained in Section V of this RFP.

2. Incurring Cost

Any cost incurred by the Offeror in preparation, transmittal, presentation of any proposal or material or negotiation associated with their response to this RFP shall be borne solely by the Offeror.

3. Prime Contractor Responsibility

Any contract that may result from this RFP shall specify that the prime contractor is solely responsible for fulfillment of the contract with the County. The County will only make contract payments to the prime contractor.

4. Subcontractors

Use of subcontractors must be clearly explained in the proposal and each must be identified by name. The prime contractor shall be wholly responsible for contract performance whether or not subcontractors are used. Substitution of subcontractors, after contract award, must receive prior written approval of the County Purchasing Office.

5. Amended Proposals

An Offeror may submit an amended proposal before the deadline for receipt of proposals. Such amended proposals must be complete replacements for a previously submitted proposal and must be clearly identified as such in the transmittal letter. County personnel will not merge, collate, or assemble proposal materials.

6. Offeror's Rights to Withdraw Proposal

Offerors will be allowed to withdraw their proposals at any time prior to the deadline for receipt of proposals. The Offeror must submit a written withdrawal request signed by the Offeror's duly authorized representative addressed to the Procurement Manager. The

This RFP may be canceled at any time and any and all proposals may be rejected in whole or in part when the County determines such action to be in the best interest of the County.

11. Sufficient Appropriation

Any contract awarded as a result of this RFP process may be terminated if sufficient appropriations or authorizations do not exist. Such termination will be effected by sending written notice to the contractor. The County's decision as to whether sufficient appropriations and authorizations are available will be accepted by the contractor as final.

12. Legal Review

The County requires that all Offerors agree to be bound by the General Requirements contained in this RFP. Any Offeror concerns must be promptly brought to the attention of the Procurement Manager.

13. Governing Law

This procurement and any agreement with Offerors that may result shall be governed by the laws of the State of New Mexico.

14. Basis for Proposal

Only information supplied by the County in writing through the Procurement Manager or in this RFP should be used as the basis for the preparation of Offeror proposals.

15. Contract Terms and Conditions

The contract between the County the contractor will follow the format specified by the County and contain the terms and conditions set forth in Appendix B, Professional Services Contract. However, the County reserves the right to negotiate with a successful Offeror provisions in addition to those contained in this RFP. The contents of this RFP, as revised or supplemented, and the successful Offeror's proposal will be incorporated into and become part of the contract.

Should an Offeror object to any of the County's terms and conditions, as contained in this Section or in Appendix B, that Offeror must propose specific alternative language. The County may or may not accept the alternative language, at the County's sole discretion. General references to the Offeror's terms and conditions or attempts at complete substitutions are not acceptable to the County and could lead to disqualification of the Offeror's proposal.

22. County Rights

The County reserves the right to accept all or a portion of an Offeror's proposal.

23. Ownership of Proposals

All documents submitted in response to the RFP shall become the property of the County. However, any technical or user documentation submitted with the proposals of non-selected Offerors may be returned after the expiration of the protest period, by request, at the expense of the Offeror.

24. Ambiguity, Inconsistency or Errors in RFP

Offerors shall promptly notify the Procurement Manager, in writing, of any ambiguity, inconsistency or error which they discover upon examination of the RFP.

25. Competition

By submitting a proposal, Offeror certifies that they have not, either directly or indirectly, entered into any action in restraint of full competition in connection with the proposal submitted to the County.

26. Use by Other Government Entities

By submitting a proposal, Offeror indicates that they understand and agree that other government entities within the State of New Mexico, or as otherwise allowed by their governing directives, may contract for the goods or services included in this procurement document with the awarded contractor(s). Contractual engagements accomplished under this provision shall be solely between the awarded vendor and the contracting government entity with no obligation or liability incurred by Torrance County.

27. Confidentiality

Any confidential information provided to, or developed by, the contractor in the performance of any agreement resulting from this RFP shall be kept confidential and shall not be made available to any individual or organization by the contractor without the prior written approval of the County of Torrance.

28. Electronic mail address required

A large part of the communication regarding this procurement will be conducted by electronic mail (e-mail). Offeror must have a valid e-mail address to receive this correspondence.

III. RESPONSE FORMAT AND ORGANIZATION

A. NUMBER OF RESPONSES

Offeror's may submit only one (1) response to this RFP.

B. NUMBER OF COPIES

Offerors shall deliver six (6) identical copies of their proposal to the location specified in Section I, Paragraph D on or before the closing date and time for receipt of proposals. (Identical copies are defined as the original plus the number of additional copies needed to fulfill the requirement. For example, a requirement for six (6) identical copies would be fulfilled by submitting the original and five [5] copies of the original.) The original copy should be clearly marked "ORIGINAL" on the front cover and shall contain original signatures. (An exception to this requirement is made for the "Cost Response Form" and the "Campaign Contribution Disclosure Form". See Section III.C.1, immediately below.)

C. PROPOSAL FORMAT

All proposals must be typewritten on standard $8\ 1/2\ x\ 11$ paper (larger paper is permissible for charts, spreadsheets, etc.) and placed within a binder with tabs delineating each section.

1. Proposal Organization

The proposal should be organized and indexed in the following format and must contain, as a minimum, all listed items in the sequence shown unless otherwise indicated.

- a. Letter of Transmittal Form (See Appendix D)
- b. Valid In-State Resident or Veteran Preference Certificate (Optional at Offeror's discretion. See Section I.F.)
- c. Table of Contents
- d. Cost Response Form* (See Appendix C) in a sealed and labeled envelope
- e. Campaign Contribution Disclosure Form* (See Appendix E) <u>in a sealed and labeled envelope</u>
- f. Proposal Summary (Optional)
- g. Response to Specifications

Each mandatory requirement in sections IV.B.1 through IV.B.10, below, requires a vendor response, as indicated. <u>Failure to respond to, or properly comply with, a mandatory requirement may result in the disqualification of the Offeror's proposal.</u> Each desirable requirement in sections IV.C.1 through IV.C.2, below may be answered at the Offeror's discretion. Failure to respond to a desirable requirement will result in a score of zero (0) being assigned for that requirement.

B. MANDATORY REQUIREMENTS

1. Letter of Transmittal Form (0 Points)

Offeror must complete and submit the "Letter of Transmittal Form", found at Appendix D, with their proposal. The form must be signed and dated by an individual authorized to contractually bind the firm.

2. Professional Qualifications (0 Points)

All persons within the proposing law firm that will be providing legal opinions and guidance must hold a minimum of a Juris Doctor (J.D.) degree from an American Bar Association recognized law school AND must be a member of a State Bar. Persons that will be providing legal opinions and guidance and that are not a member of the New Mexico State Bar must further agree to become a member of the New Mexico State Bar not later than 12 months after contract award. Proof of compliance with BOTH requirements must be provided with the proposal.

3. Experience with New Mexico Local Public Body (100 Points)

Offerors must have a minimum of three (3) years of experience providing full-time legal services to a New Mexico local public body. Offerors must describe, in narrative form, how they meet this requirement. The response must include the total number of years of experience being claimed. This should include a break-down per local public body if experience with more than one local public body is being claimed.

4. Capability and Agreement to Perform (0 Points)

Offeror certifies that they are capable and qualified to provide the products or services required by this RFP and agrees to perform the Scope of Work as specified in the Contract at Appendix B. A statement of concurrence is required.

5. Oral Presentation (0 Points)

If deemed a finalist, Offeror must agree to attend and participate in an oral presentation presented to the Board of County Commissioners as specified by the Procurement Manager. A statement of concurrence is required. If held, the offeror will be required to

1. Specific Experience

a. Experience with Contract Law (60 Points)

Offerors should be familiar with, and experienced in dealing with, contract law in a local public body setting. This should include litigation experience. Offerors should describe, in narrative form, how they meet this requirement. The response should include the description of a situation, and the resolution and outcome, that the Offeror feels best describes their experience and success in this area.

b. Experience with Election Law (60 Points)

Offerors should be familiar with, and experienced in dealing with, election law litigation in a local public body setting. Offerors should describe, in narrative form, how they meet this requirement. The response should include the description of a situation, and the resolution and outcome, that the Offeror feels best describes their experience and success in this area.

c. Experience with Employment Law (60 Points)

Offerors should be familiar with, and experienced in dealing with, employment law in a local public body setting. This should include litigation experience. Offerors should describe, in narrative form, how they meet this requirement. The response should include the description of a situation, and the resolution and outcome, that the Offeror feels best describes their experience and success in this area.

d. Experience with Procurement Law (60 points)

Offerors should be familiar with, and experienced in dealing with, procurement law in a local public body setting. This should include litigation experience. Offerors should describe, in narrative form, how they meet this requirement. The response should include the description of a situation, and the resolution and outcome, that the Offeror feels best describes their experience and success in this area.

e. Experience with Criminal Law (60 Points)

Offerors should be familiar with, and experienced in dealing with, criminal law in a local public body setting. Offerors should describe, in narrative form, how they meet this requirement. The response should include the description of a situation, and the resolution and outcome, that the Offeror feels best describes their experience and success in this area.

IV.B.8	Property Tax Obligations	0*
IV.B.9	Cost	180
IV.C.1.a	Experience with Contract Law	60
IV.C.1.b	Experience with Election Law	60
IV.C.1.c	Experience with Employment Law	60
IV.C.1.d	Experience with Procurement Law	60
IV.C.1.e	Experience with Criminal Law	60
IV.C.1.f	Experience with Tort Litigation	60
IV.C.1.g	Experience with Planning & Zoning/Land Use	60
IV.C.2	References	50
TOTAL		1,000

^{*}Pass/Fail only.

Points will be awarded based on the evaluation factors found in V.B.1 through V.C.2, below, as indicated.

B. EVALUATION FACTORS: MANDATORY REQUIREMENTS

1. Letter of Transmittal Form (0 Points)

Pass/Fail only.

2. Professional Qualifications (0 Points)

Pass/Fail only.

3. Experience with New Mexico Local Public Body (100 Points)

Points will be awarded based on the depth and breadth of the overall experience of the Offeror. The Evaluation Committee will pay particular attention to the similarity between described experience and the work required to be performed under this RFP as well as the complexity and difficulty of work described in the Offeror's response. Offeror responses will also be compared to submittals from other Offerors under this RFP.

4. Capability and Agreement to Perform (0 Points)

Pass/Fail only.

5. Oral Presentation (0 Points)

Mandatory requirement to finalist, no points awarded.

to be performed under this RFP as well as the complexity and difficulty of work described in the Offeror's response. Offeror responses will also be compared to submittals from other Offerors under this RFP.

c. Experience with Employment Law (60 Points)

Points will be awarded based on the depth and breadth of the experience of the Offeror in this specific area. The Evaluation Committee will pay particular attention to the similarity between described experience and the work required to be performed under this RFP as well as the complexity and difficulty of work described in the Offeror's response. Offeror responses will also be compared to submittals from other Offerors under this RFP.

d. Experience with Procurement Law (60 points)

Points will be awarded based on the depth and breadth of the experience of the Offeror in this specific area. The Evaluation Committee will pay particular attention to the similarity between described experience and the work required to be performed under this RFP as well as the complexity and difficulty of work described in the Offeror's response. Offeror responses will also be compared to submittals from other Offerors under this RFP.

e. Experience with Criminal Law (60 Points)

Points will be awarded based on the depth and breadth of the experience of the Offeror in this specific area. The Evaluation Committee will pay particular attention to the similarity between described experience and the work required to be performed under this RFP as well as the complexity and difficulty of work described in the Offeror's response. Offeror responses will also be compared to submittals from other Offerors under this RFP.

f. Experience with Tort Litigation (60 Points)

Points will be awarded based on the depth and breadth of the experience of the Offeror in this specific area. The Evaluation Committee will pay particular attention to the similarity between described experience and the work required to be performed under this RFP as well as the complexity and difficulty of work described in the Offeror's response. Offeror responses will also be compared to submittals from other Offerors under this RFP.

g. Experience Land Use and Planning & Zoning Cases (60 Points)

Responsive proposals will be evaluated and assigned a point value based on the factors in Section V. Finalist Offerors who are asked and choose to submit revised proposals for the purpose of obtaining best and final offers will have their points recalculated accordingly. The responsible Offeror whose proposal is most advantageous to the County, taking into consideration the evaluation factors in Section V, will be recommended for contract award to the Purchasing Agent, and any other required approving authorities, as specified in Section II, Paragraph B.12. Please note, however, that a serious deficiency in the response to any one factor may be grounds for rejection regardless of overall score.

APPENDIX B

LEGAL SERVICES CONTRACT

TORRANCE COUNTY

	RFP TC-FY23-02
CON' forth	AGREEMENT is made and entered into by and between the County of Torrance, , hereinafter referred to as the "County" and NAME OF TRACTOR, hereinafter referred to as the "Contractor", and is effective as of the date set below upon which it is executed by the Purchasing Agent and the Board of County hissioners.
IT IS	AGREED BETWEEN THE PARTIES:
1. The (<u>Attac</u>	Scope of Work. Contractor shall perform the work outlined in the Scope of Work attached hereto as

Contractor may take to provide remedial action. Upon certification by the County that the

under this Agreement. Any non-expendable personal property or equipment provided to or purchased by the Contractor with contract funds shall become property of the County upon termination and shall be submitted to the County as soon as practicable.

5. Appropriations.

The terms of this Agreement are contingent upon sufficient appropriations and authorization being made by the Board of County Commissioners for the performance of this Agreement. If sufficient appropriations and authorization are not made by the Board of County Commissioners, this Agreement shall terminate immediately upon written notice being given by the County to the Contractor. The County's decision as to whether sufficient appropriations are available shall be accepted by the Contractor and shall be final. If the County proposes an amendment to the Agreement to unilaterally reduce funding, the Contractor shall have the option to terminate the Agreement or to agree to the reduced funding, within thirty (30) days of receipt of the proposed amendment.

6. Status of Contractor.

The Contractor and its agents and employees are independent contractors performing professional services for the County and are not employees of the County of Torrance. The Contractor and its agents and employees shall not accrue leave, retirement, insurance, bonding, use of county vehicles, or any other benefits afforded to employees of the County of Torrance as a result of this Agreement. The Contractor acknowledges that all sums received hereunder are reportable by the Contractor for tax purposes, including without limitation, self-employment and business income tax. The Contractor agrees not to purport to bind the County of Torrance unless the Contractor has express written authority to do so, and then only within the strict limits of that authority.

7. Assignment.

The Contractor shall not assign or transfer any interest in this Agreement or assign any claims for money due or to become due under this Agreement without the prior written approval of the County.

8. Subcontracting.

The Contractor shall not subcontract any portion of the services to be performed under this Agreement without the prior written approval of the County. No such subcontract shall relieve the primary Contractor from its obligations and liabilities under this Agreement, nor shall any subcontract obligate direct payment from the County. In all cases, the contractor is solely responsible for fulfillment of this Agreement.

9. Release.

Final payment of the amounts due under this Agreement shall operate as a release of the procuring agency of the County, its officers and employees, and the County of Torrance from all liabilities, claims and obligations whatsoever arising from or under this Agreement.

10. Confidentiality.

County whose official act, while in County employment, directly resulted in the County's making this Agreement;

- 4) in accordance with Section 10-16-13 NMSA 1978, the Contractor has not directly participated in the preparation of specifications, qualifications or evaluation criteria for this Agreement or any procurement related to this Agreement; and
- 5) in accordance with Section 10-16-3 and Section 10-16-13.3 NMSA 1978, the Contractor has not contributed, and during the term of this Agreement shall not contribute, anything of value to a public officer or employee of the County.
- C. Contractor's representations and warranties in Paragraphs A and B of this Article 12 are material representations of fact upon which the County relied when this Agreement was entered into by the parties. Contractor shall provide immediate written notice to the County if, at any time during the term of this Agreement, Contractor learns that Contractor's representations and warranties in Paragraphs A and B of this Article 12 were erroneous on the effective date of this Agreement or have become erroneous by reason of new or changed circumstances. If it is later determined that Contractor's representations and warranties in Paragraphs A and B of this Article 12 were erroneous on the effective date of this Agreement or have become erroneous by reason of new or changed circumstances, in addition to other remedies available to the County and notwithstanding anything in the Agreement to the contrary, the County may immediately terminate the Agreement.
- D. All terms defined in the Governmental Conduct Act have the same meaning in this Article 12(B).

13. Amendment.

This Agreement shall not be altered, changed or amended except by instrument in writing executed by the parties hereto and all other required signatories.

14. Merger.

This Agreement incorporates all the Agreements, covenants and understandings between the parties hereto concerning the subject matter hereof, and all such covenants, Agreements and understandings have been merged into this written Agreement. No prior Agreement or understanding, oral or otherwise, of the parties or their agents shall be valid or enforceable unless embodied in this Agreement.

15. Penalties for violation of law.

The Procurement Code, Sections 13-1-28 through 13-1-199, NMSA 1978, imposes civil and criminal penalties for its violation. In addition, the New Mexico criminal statutes impose felony penalties for illegal bribes, gratuities and kickbacks.

16. Equal Opportunity Compliance.

The Contractor agrees to abide by all federal, state and county laws and rules and regulations, pertaining to equal employment opportunity. In accordance with all such laws, the Contractor

that any action, suit or proceeding related to the services performed by the Contractor or any officer, agent, employee, servant or subcontractor under this Agreement is brought against the Contractor, the Contractor shall, as soon as practicable but no later than two (2) days after it receives notice thereof, notify the legal counsel of the County of Torrance and the New Mexico Association of Counties by certified mail.

22. <u>Invalid Term or Condition</u>.

If any term or condition of this Agreement shall be held invalid or unenforceable, the remainder of this Agreement shall not be affected and shall be valid and enforceable.

23. Enforcement of Agreement.

A. party's failure to require strict performance of any provision of this Agreement shall not waive or diminish that party's right thereafter to demand strict compliance with that or any other provision. No waiver by a party of any of its rights under this Agreement shall be effective unless express and in writing, and no effective waiver by a party of any of its rights shall be effective to waive any other rights.

24. Authority.

If Contractor is other than a natural person, the individual(s) signing this Agreement on behalf of Contractor represents and warrants that he or she has the power and authority to bind Contractor, and that no further action, resolution, or approval from Contractor is necessary to enter into a binding contract.

25. <u>Lobbying.</u>

No federal appropriated funds can be paid or will be paid, by or on behalf of the CONTRACTOR, or any person for influencing or attempting to influence an officer or employee of any County, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, or the making of any Federal grant, the making of any federal loan, the entering into of any cooperative agreement, or modification of any Federal contract, grant, loan, or cooperative agreement. If any funds other than federal appropriated funds have been paid or will be paid to any person influencing or attempting to influence an officer or employee of any County, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection of this federal contract, grant, loan, or cooperative agreement, the CONTRACTOR shall complete and submit Standard Form LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

26. Approval of Contractor Personnel.

Personnel proposed in the Contractor's written proposal to the County are considered material to any work performed under this Agreement. No changes of personnel will be made by the Contractor without prior written consent of the procuring agency of the County. Replacement of any Contractor personnel, if approved, shall be with personnel of equal ability, experience and qualifications. The Contractor will be responsible for any expenses incurred in familiarizing the replacement personnel to insure their being productive to the project immediately upon receiving assignments. Approval of replacement personnel shall not be unreasonably withheld. The

34. <u>Incorporation and Order of Precedence.</u>

Request for Proposals No. TC-FY23-02 and the contractor's proposal are incorporated by reference into this agreement and are made a part of this agreement. In the event of any conflict among these documents, the following order of precedence shall apply:

- 1. Any contract amendment(s), in reverse chronological order; then
- 2. this contract itself; then
- 3. the Request for Proposals; then
- 4. the Contractors Best and Final Offer(s), in reverse chronological order; then
- 5. the contractor's proposal; then
- 6. the contractor's standard agreement terms and conditions (which may or may not have been submitted as part of the contractor's proposal).

35. Patent, Copyright, Trademark and Trade Secret Indemnification.

- A. The contractor shall defend, at its own expense, the County of Torrance against any claim that any product or service provided under this agreement infringes any patent, copyright or trademark in the United States or Puerto Rico, and shall pay all costs, damages and attorneys' fees that a court finally awards as a result of any such claim. In addition, if any third party obtains a judgment against the County of Torrance based upon the contractor's trade secret infringement relating to any product or service provided under this agreement, the contractor agrees to reimburse the County of Torrance for all costs, attorneys' fees and the amount of the judgment. To qualify for such defense and/or payment, the County of Torrance shall:
- i. give the contractor prompt written notice of any claim;
- ii. allow the contractor to control the defense or settlement of the claim; and
- iii. cooperate with the contractor in a reasonable way to facilitate the defense or settlement of the claim.
 - B. If any product or service becomes, or in the contractor's opinion is likely to become the subject of a claim of infringement, the contractor shall at its option and expense:
- i. provide a procuring agency of the County the right to continue using the product or service;
 - ii. replace or modify the product or service so that it becomes non-infringing; or

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date of signature by the Board of County Commissioners below.

By:		Date	e:	
Contractor				
Printed Name:				
Address: _				
By:	D	pate:		
Torrance County I	Manager D			
Printed Name: Jan				
Address:	205 S Ninth Street // PO B Estancia, NM 87016	ox 48		
	BOARD OF COUN	TY COMMIS	SSIONERS	
APPRO	VED, ADOPTED AND PASS	ED on this	day of	, 2023.
Ryan Schwebach				
Chairman, District	П			
	·			
Kevin McCall	uni u T			
Commissioner, Dis	strict I			
LeRoy Candelaria				
Commissioner, Dis	trict III			

Attachment 1

Scope of Work

Required activities include, but are not necessarily limited to, the following:

- A. Contractor will provide legal counsel and guidance to the County Commissioners, the County Manager, County personnel, upper management and elected officials with respect to all legal matters relevant to the County, including litigation, arbitration/mediation, quasi-judicial activities, ordinance/rule policy promulgation, personnel matters, procurement matters, subpoena responses, inspection of public records act requests, open meeting laws, election issues, transactional matters, and real property issues.
- B. Contractor will anticipate and identify legal issues and counsel managers to develop legal strategies and solutions.
- C. Contractor will draft, review, and approve policies and procedures, ordinances, resolutions, regulations, bylaws, contracts, procurement documents and other legal documents or legal instruments.
- D. Contractor will review, research and interpret and prepare both written and oral opinions on a wide variety of legal issues.
- E. Contractor will conduct legal research and analysis and will prepare written and verbal opinions of counsel as needed.
- F. Contractor will review, prepare and approve contracts involving leases, licenses, purchases, sales, insurance, employment, research and related matters.
- G. Contractor will represent Torrance County in administrative hearings including without limitation personnel hearings, represent the County and its officials in litigation and oversee such representation.
- H. Contractor will prepare findings of fact and conclusions of law on behalf of the County in Quasi-judicial matters; Contractor will defend Torrance County in administrative appeals.
- I. Contractor will prosecute, defend or otherwise conduct litigation on behalf of the County for which there is no insurance coverage.
- J. Contractor will negotiate settlements involving legal issues or transactions on behalf of the County in conjunction with County Officials.
- K. Contractor will assist with supervision of support staff if applicable.

APPENDIX C

COST RESPONSE FORM

Torrance County RFP TC-FY23-02 Legal Services

State gross receipts and local option taxes (IT any) shall not be included in the Total Proposed	
Annual Cost. Such taxes shall be separately reimbursed by the County.	
OFFEROR NAME:	
TOTAL PROPOSED ANNUAL COST \$	

Schedule of fees can (and is requested) to be attached in addition to the proposed annual cost

- I acknowledge receipt of any and all amendments to this RFP.
- I certify that my company/entity/organization commits to comply and act in accordance with (1) Federal Executive Orders and New Mexico State Statutes relating to the enforcement of civil rights, (2) Federal Code 5 USCA 7201 et. seq., AntiDiscrimination in Employment; (3) Executive Order No. 11246, Equal Opportunity in Federal Employment; (4) Title 6, Civil Rights Act of 1964; and (5) Requirements of the American with Disabilities Act of 1990 for work performed as a result of this RFP.

, 2019

Authorized Signature and Date (<u>Must be signed by the person identified in item #2</u>, above.) APPENDIX E

CAMPAIGN CONTRIBUTION DISCLOSURE FORM

Pursuant to the Procurement Code, Sections 13-1-28, et seq., NMSA 1978 and NMSA 1978, § 13-1-191.1 (2006), as amended by Laws of 2007, Chapter 234, any prospective contractor seeking to enter into a contract with any state agency or local public body for professional services, a design and build project delivery system, or the design and installation of measures the primary purpose of which is to conserve natural resources must file this form with that state agency or local public body. This form must be filed even if the contract qualifies as a small purchase or a sole source contract. The prospective contractor must disclose whether they, a family member or a representative of the prospective contractor has made a campaign contribution to an applicable public official of the state or a local public body during the two years prior to the date on which the contractor submits a proposal or, in the case of a sole source or small purchase contract, the two years prior to the date the contractor signs the contract, if the aggregate total of contributions given by the prospective contractor, a family member or a representative of the prospective contractor to the public official exceeds two hundred and fifty dollars (\$250) over the two year period.

Furthermore, the state agency or local public body may cancel a solicitation or proposed award for a proposed contract pursuant to Section 13-1-181 NMSA 1978 or a contract that is executed may be ratified or terminated pursuant to Section 13-1-182 NMSA 1978 of the Procurement Code if: 1) a prospective contractor, a family member of the prospective contractor, or a representative of the prospective contractor gives a campaign contribution or other thing of value to an applicable public official or the applicable public official's employees during the pendency of the procurement process or 2) a prospective contractor fails to submit a fully completed disclosure statement pursuant to the law.

The state agency or local public body that procures the services or items of tangible personal property shall indicate on the form the name or names of every applicable public official, if any, for which disclosure is required by a prospective contractor.

THIS FORM MUST BE INCLUDED IN THE REQUEST FOR PROPOSALS AND MUST BE

DISCLOSURE OF CONTRIBUTION	ONS BY PROSPECTIVE CONTRACTOR:
Contribution Made By:	
Relation to Prospective Contractor:	
Date Contribution(s) Made:	
Amount(s) of Contribution(s)	
Nature of Contribution(s)	
Purpose of Contribution(s)	
(Attach extra pages if necessary)	
Signature	Date
Title (position)	
	OR—
NO CONTRIBUTIONS IN THE A DOLLARS (\$250) WERE MADE representative.	AGGREGATE TOTAL OVER TWO HUNDRED FIFTY to an applicable public official by me, a family member or
Signature	Date
Title (Position)	_



Agenda Item No. 12-B



Agenda Item No. 12-C



FS Agreement No. <u>23-LE-11030300-057</u>

Cooperator Agreement No.

COOPERATIVE LAW ENFORCEMENT AGREEMENT Between The TORRANCE, COUNTY OF And The USDA, FOREST SERVICE CIBOLA NATIONAL FOREST AND GRASSLANDS

This COOPERATIVE LAW ENFORCEMENT AGREEMENT ('Agreement') is entered into by and between the Torrance, County of Sheriff's Office, hereinafter referred to as "The Cooperator," and the United States Department of Agriculture (USDA), Forest Service, Cibola National Forest and Grasslands, hereinafter referred to as the "U.S. Forest Service," under the provisions of the Cooperative Law Enforcement Act of August 10, 1971, Pub. L. 92-82, 16 U.S.C. 551a.

<u>Background</u>: The parties to this agreement recognize that public use of National Forest System lands (NFS lands) is usually located in areas that are remote or sparsely populated. The parties also recognize that the enforcement of State and local law is related to the administration and regulation of NFS lands and the Cooperator has/have a limited amount of financing to meet their responsibility of enforcing these laws.

Title: Law Enforcement Activities in the County of Torrance

I. PURPOSE:

The purpose of this agreement is to document a cooperative effort between the parties to enhance State and local law enforcement in connection with activities on NFS lands and provide for reimbursement to the Cooperator for the intensified portion of this effort.

In consideration of the above premises, the parties agree as follows:

II. THE COOPERATOR SHALL:

- A. Perform in accordance with the approved and hereby incorporated Financial and Operating Plan (Operating Plan) attached as Exhibit A. See related Provision IV-E.
- B. Ensure that the Peace Officer as defined in New Mexico State Statute 29-14-3 of the Cooperator performing law enforcement activities under the agreement meet the same standards of training required of the deputies/officers in their jurisdiction, or the State Peace Officers Standards of Training where they may exist.

FS-1500-8



- C. Provide uniformed officers/agents with marked vehicles to perform all activities unless agreed to otherwise in the Operating Plan.
- D. Advise the U.S. Forest Service Principal Contact, listed in Provision IV-B, of any suspected criminal activities in connection with activities on NFS lands.
- E. Upon the request of the U.S. Forest Service, dispatch additional deputies within manpower capabilities during extraordinary situations as described in Provision IV-J.
- F. Complete and furnish annually the U.S. Forest Service with Form FS-5300-5, Cooperative Law Enforcement Activity Report, identifying the number of crimes occurring on NFS lands. The report shall follow the FBI Uniform Crime Reporting groupings, Part I and Part II offenses. Offenses and arrest information shall be combined and reported for each crime. This report shall separate the crimes handled under this agreement from those handled during regular duties.
- G. Provide the U.S. Forest Service Principal Contact, listed in Provision IV-B, with case reports and timely information relating to incidents/crimes in connection with activities on NFS lands.
- H. Bill the U.S. Forest Service for the Cooperator's actual costs incurred to date, displayed by separate cost elements, excluding any previous U.S. Forest Service payment(s) made to the date of the invoice, not to exceed the cumulative funds obligated hereunder and as specified on the Operating Plan. Billing frequency will be as specified in the Operating Plan. See related Provisions III-B, IV-I, and IV-P.
- I. Give the U.S. Forest Service or Comptroller General, through any authorized representative, access to and the right to examine all records related to this agreement. As used in this provision, "records" include books, documents, accounting procedures and practices, and other data, regardless of type and regardless of whether such items are in written form, in the form of computer data, or in any other form.
- J. Comply with all Federal statutes relating to nondiscrimination and all applicable requirements of all other Federal laws, Executive Orders, regulations, and policies. These include, but are not limited to Sections 119 and 504 of the Rehabilitation Act of 1973 as amended, which prohibits discrimination on the basis of race, color, religion, sex, age, national origin, marital status, familial status, sexual orientation, participation in any public assistance program, or disability.
- K. Maintain current information in the System for Award Management (SAM) until receipt of final payment. This requires review and update to the information at least annually after the initial registration, and more frequently if required by changes in information or agreement term(s). For purposes of this agreement, System for Award Management (SAM) means the Federal repository into which an entity must provide information required for the conduct of business as a Cooperator. Additional



information about registration procedures may be found at the SAM Internet site at www.sam.gov.

- L. Monitor the U.S. Forest Service radio during the following time period(s): for any emergencies or assistance as required between the date of last signature and December 31, 2027. Address any concerns or notify/ request assistance from the U.S. Forest Service as required in the judgment of the Cooperator.
- M. Provide 24 hour law enforcement communication and emergency services to U.S. Forest Service Law Enforcement Officers (LEOs). Provide check in and check out, criminal justice queries, and any other type of LE mission support necessary for LEOs to accomplish their mission.

III. THE U.S. FOREST SERVICE SHALL:

- Perform in accordance with the Operating Plan attached as Exhibit A. A.
- В. Reimburse the Cooperator for actual expenses incurred, not to exceed the estimated amount shown in the Operating Plan. The U.S. Forest Service will make payment for project costs upon receipt of an invoice. Each correct invoice shall display the Cooperator actual expenditures to date of the invoice, displayed by separate cost elements as documented in the Operating Plan, less any previous U.S. Forest Service payments. See related Provisions II-H and IV-I. The invoice should be forwarded as follows:

Submit original invoice(s) for payment to:

USDA, Forest Service Albuquerque Service Center Payments – Grants & Agreements 101B Sun Avenue NE Albuquerque, NM 87109 FAX: (877) 687-4894

E-Mail: sm.fs.asc ga@usda.gov

Send copy to:

Ross Gamboa, Patrol Captain U.S. Forest Service, Northern NM 2113 Osuna Road NE Albuquerque, NM 87113

Phone: (505) 346-3881

E-Mail: ross.gamboa@usda.gov

IV. IT IS MUTUALLY UNDERSTOOD AND AGREED UPON BY AND BETWEEN THE PARTIES THAT:

- A. The parties will make themselves available, when necessary to provide for continuing consultation, exchange information, aid in training and mutual support, discuss the conditions covered by this agreement and agree to actions essential to fulfill its purposes.
- B. The principal contacts for this agreement are:



Principal Cooperator Contacts:

Cooperator Program Contact	Cooperator Administrative Contact
Name: David Frazee, Sheriff	Name: Cheryl Allen
Address: 903 N 5 th Street	Address: 903 N 5 th Street
City, State, Zip: Estancia, NM 87016	City, State, Zip: Estancia, NM 87016
Telephone: (505)544-4900	Telephone: (505)544-4900
FAX: (505)274-7281	FAX: (505)274-7281
Email: dfrazee@tcnm.us	Email: callen@tcnm.us

Principal U.S. Forest Service Contacts:

U.S. Forest Service Program Manager	U.S. Forest Service Administrative
Contact	Contact
Name: Ross Gamboa, Patrol Captain	Name: Darlene Gavaldon
Address: 2113 Osuna Road NE	Address: 2113 Osuna Road NE
City, State, Zip: Albuquerque, NM 87113	City, State, Zip: Albuquerque, NM 87113
Telephone: (505) 346-3881	Telephone: (505) 346-3881
FAX: (505) 346-3902	FAX: (505) 346-3902
Email: ross.gamboa@usda.gov	Email: Darlene.gavaldon@usda.gov

- C. An Operating Plan will be negotiated on a calendar year basis. At the end of the year, funds not spent may be carried forward to the next year, or deobligated at the request of the U.S. Forest Service. Upon expiration of the Cooperative Law Enforcement Agreement, funds not spent will be deobligated.
- D. This agreement has no effect upon the Cooperator's right to exercise civil and criminal jurisdiction on NFS lands nor does this agreement have any effect upon the responsibility of the U.S. Forest Service for the enforcement of federal laws and regulations relative to NFS lands.
- E. Any Operating Plan added to this agreement will be jointly prepared and agreed to by the parties. The Operating Plan shall at a minimum contain:
 - 1. Specific language stating that the Operating Plan is being added to this agreement thereby subjecting it to the terms of this agreement.
 - 2. Specific beginning and ending dates.
 - 3. Bilateral execution prior to any purchase or the performance of any work for which reimbursement is to be made.



- 4. Specify any training, equipment purchases, and enforcement activities to be provided and agreed rates for reimbursement including the maximum total amount(s) for reimbursement.
- 5. An estimate of the useful life of any equipment purchased under this agreement as required by Provision IV-K.
- 6. Billing frequency requirement(s). See related Provisions II-H and III-B.
- 7. Designation of specific individuals and alternate(s) to make or receive requests for enforcement activities under this agreement.
- 8. A review and signature of a U.S. Forest Service Agreements Coordinator.
- F. Nothing in this agreement obligates either party to accept or offer any Operating Plan under this agreement.
- G. The officers/agents of the Cooperator performing law enforcement activities under this agreement are, and shall remain, under the supervision, authority, and responsibility of the Cooperator. Law enforcement provided by the Cooperator and its employees shall not be considered as coming within the scope of federal employment and none of the benefits of federal employment shall be conferred under this agreement.
- H. Federal Communication Commission procedures will be followed when operating radio(s) on either party's frequency.
- I. The Cooperator's reimbursable expenses must be: listed in an approved Operating Plan; expended in connection with activities on NFS lands; and expenses beyond those which are normally able to provide.
- J. During extraordinary situations such as, but not limited to: fire emergency, drug enforcement activities, or certain group gatherings, the U.S. Forest Service may request to provide additional special enforcement activities. The U.S. Forest Service will reimburse the Cooperator for only the additional activities requested and not for activities that are regularly performed by the Cooperator.
- K. Reimbursement may include the costs incurred by the Cooperator in equipping or training its officers/agents to perform the additional law enforcement activities authorized by this agreement. Unless specified otherwise in the Operating Plan, reimbursement for equipment and training will be limited to a pro rata share based on the percentage of time an officer/agent spends or equipment is used under this agreement.
- L. When reimbursement for items such as radios, radar equipment, and boats is being contemplated, reimbursement for leasing of such equipment should be considered. If



the U.S. Forest Service's equipment purchases are approved in the Operating Plan, an estimate of the useful life of such equipment shall be included. When purchased, equipment use rates shall include only operation and maintenance costs and will exclude depreciation and replacement costs. Whether the Cooperator is/are reimbursed for lease/purchase costs, or the U.S. Forest Service purchases and transfers the equipment, the total cost for the equipment cannot exceed the major portion of the total cost of the Operating Plan unless approved by all parties in the agreement and shown in the Operating Plan.

- M. When the U.S. Forest Service provides equipment, the transfer shall be documented on an approved property transfer form (AD-107) or equivalent. Title shall remain with the U.S. Forest Service, however; the Cooperator shall ensure adequate safeguards and controls exist to protect loss or theft. The Cooperator shall be financially responsible for any loss at original acquisition cost less depreciation at the termination of the agreement. The Cooperator is/are responsible for all operating and maintenance costs for equipment that the U.S. Forest Service has reimbursed the Cooperator for and/or transferred to the Cooperator under the AD-107 process or equivalent.
- N. Equipment and supplies approved for purchase under this agreement are available only for use as authorized. The U.S. Forest Service reserves the right to transfer title to the U.S. Forest Service of equipment and supplies, with a current per-unit fair market value in excess of \$5,000.00, purchased by the Cooperator using any Federal funding. Upon expiration of this agreement the Cooperator shall forward an equipment and supply inventory to the U.S. Forest Service, listing all equipment purchased throughout the life of the project and unused supplies. The U.S. Forest Service will issue disposition instructions within 120 calendar days, in accordance with equipment regulations contained in 7 CFR 3016.32.
- O. When no equipment or supplies are approved for purchase under an Operating Plan, U.S. Forest Service funding under this agreement is not available for reimbursement of the Cooperator's purchase of equipment or supplies.
- P. When State conservation agencies have the responsibility for public protection in addition to their normal enforcement responsibility, their public protection enforcement activities may be included in Operating Plans and are then eligible for reimbursement. Reimbursement is not authorized to State Conservation Agencies for enforcement of fish and game laws in connection with activities on NFS lands.
- Q. Pursuant to 31 U.S.C. 3716 and 7 CFR, Part 3, Subpart B, any funds paid to the Cooperator in excess of the amount to which the Cooperator is/are finally determined to be entitled under the terms and conditions of the award constitute a debt to the federal Government. If not paid within a reasonable period after the demand for payment, the Federal awarding agency may reduce the debt by:
 - 1. Making an administrative offset against other requests for reimbursements.



- 2. Withholding advance payments otherwise due to the Cooperator.
- 3. Taking other action permitted by statute.

Except as otherwise provided by law, the Federal awarding agency shall charge interest on an overdue debt in accordance with 4 CFR, Chapter II "Federal Claims Collection Standards" and 31 U.S.C. Chapter 37.

- R. Modifications within the scope of the agreement shall be made by mutual consent of the parties, by the issuance of a written modification, signed and dated by both parties, prior to any changes being performed. The U.S. Forest Service is not obligated to fund any changes not properly approved in advance.
- S. Either party, in writing, may terminate this agreement in whole, or in part, at any time before the date of expiration. Neither party shall incur any new obligations for the terminated portion of this agreement after the effective date and shall cancel as many obligations as is possible. Full credit shall be allowed for each party's expenses and all noncancelable obligations properly incurred up to the effective date of termination.
- T. <u>PROHIBITION AGAINST INTERNAL CONFIDENTIAL AGREEMENTS</u>. All non federal government entities working on this agreement will adhere to the below provisions found in the Consolidated Appropriations Act, 2016, Pub. L. 114-113, relating to reporting fraud, waste and abuse to authorities:
 - (a) The recipient may not require its employees, contractors, or subrecipients seeking to report fraud, waste, or abuse to sign or comply with internal confidentiality agreements or statements prohibiting or otherwise restricting them from lawfully reporting that waste, fraud, or abuse to a designated investigative or law enforcement representative of a Federal department or agency authorized to receive such information.
 - (b) The recipient must notify its employees, contractors, or subrecipients that the prohibitions and restrictions of any internal confidentiality agreements inconsistent with paragraph (a) of this award provision are no longer in effect.
 - (c) The prohibition in paragraph (a) of this award provision does not contravene requirements applicable to any other form issued by a Federal department or agency governing the nondisclosure of classified information.
 - (d) If the Government determines that the recipient is not in compliance with this award provision, it:



- (1) Will prohibit the recipient's use of funds under this award, in accordance with sections 743, 744 of Division E of the Consolidated Appropriations Act, 2016, (Pub. L. 114-113) or any successor provision of law; and
- (2) May pursue other remedies available for the recipient's material failure to comply with award terms and conditions.
- U. Federal wage provisions (Davis-Bacon or Service Contract Act) are applicable to any contract developed and awarded under this agreement where all or part of the funding is provided with Federal funds. Davis-Bacon wage rates apply on all public works contracts in excess of \$2,000 and Service Contract Act wage provisions apply to service contracts in excess of \$2,500. The U.S. Forest Service will award contracts in all situations where their contribution exceeds 50 percent of the cost of the contract. If the Cooperator is/are approved to issue a contract, it shall be awarded on a competitive basis.
- V. This agreement in no way restricts the U.S. Forest Service or the Cooperator from participating in similar activities with other public or private agencies, organizations, and individuals.
- W. In accordance with Executive Order (EO) 13513, "Federal Leadership on Reducing Text Messaging While Driving," any and all text messaging by Federal employees is banned: a) while driving a Government owned vehicle (GOV) or driving a privately owned vehicle (POV) while on official Government business; or b) using any electronic equipment supplied by the Government when driving any vehicle at any time. All cooperators, their employees, volunteers, and contractors are encouraged to adopt and enforce policies that ban text messaging when driving company owned, leased or rented vehicles, POVs or GOVs when driving while on official Government business or when performing any work for or on behalf of the Government.
- X. Any information furnished to the U.S. Forest Service under this agreement is subject to the Freedom of Information Act (5 U.S.C. 552).
- Y. This agreement is executed as of the date of the last signature and, unless sooner terminated, shall be effective for a period of five years through December 31, 2027.
- Z. By signature below, each party certifies that the individuals listed in this document as representatives of the individual parties are authorized to act in their respective areas for matters related to this agreement. In witness whereof, the parties hereto have executed this agreement as of the last date written below.



DAVID FRAZEE, Sheriff	Date	
Torrance, County of Sheriff's Office		
RYAN SCHWEBACH, Commission Chair	Date	
Torrance, County of		
CTEVEN HATTENDACH Foundt Samerican	Dete	
STEVEN HATTENBACH, Forest Supervisor	Date	
U.S. Forest Service, Cibola National Forest and Grasslands		
JAMES ALFORD, Special Agent in Charge	Date	
U.S. Forest Service, Southwestern Region LE&I		
The authority and format of this agreement have been reviewed	d and approved for	
signature.		
MARI Digitally signed by MARI		
LLITERAS Dale: 2023.02.02 13:51:17 -07'00'		
MARILLITERAS	Date	
U.S. Forest Service Grants Management Specialist		

Burden Statement

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0596-0217. The time required to complete this information collection is estimated to average 3 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should contact the responsible Agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at How to File a Program Discrimination Complaint and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by: (1) mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410; (2) fax: (202) 690-7442; or (3) email: program.intake@usda.gov. USDA is an equal opportunity provider, employer, and lender.



FS Agreement No.	23-LE-11030300-057
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Cooperator Agreement No.

EXHIBIT A

COOPERATIVE LAW ENFORCEMENT OPERATING & FINANCIAL PLAN Between The TORRANCE, COUNTY OF And the USDA, FOREST SERVICE CIBOLA NATIONAL FOREST AND GRASSLANDS

2023 OPERATING AND FINANCIAL PLAN

This Financial and Operating Plan (Operating Plan), is hereby made and entered into by and between the Torrance County Sheriff's Office, hereinafter referred to as "the Cooperator," and the United States Department of Agriculture (USDA), Forest Service, Carson National Forest, hereinafter referred to as the "U.S. Forest Service," under the provisions of Cooperative Law Enforcement Agreement #23-LE-11030300-057. This Operating and Financial Plan is made and agreed to as of the last signature date on the Cooperative Law Enforcement Agreement and is in effect through December 31, 2027, unless modified during the annual review.

I. GENERAL:

A. The following individuals shall be the designated and alternate representative(s) of each party, so designated to make or receive requests for special enforcement activities.

Principal Cooperator Contacts:

Cooperator Program Contact	Cooperator Administrative Contact
Name: David Frazee, Sheriff	Name: Cheryl Allen
Address: 903 N 5th Street	Address: 903 N 5th Street
City, State, Zip: Estancia, NM 87016	City, State, Zip: Estancia, NM 87016
Telephone: (505)544-4900	Telephone: (505)544-4900
FAX: (505)274-7281	FAX: (505)274-7281
Email: dfrazee@tcnm.us	Email: callen@tcnm.us



Principal U.S. Forest Service Contacts:

U.S. Forest Service Program Manager	U.S. Forest Service Administrative
Contact	Contact
Name: Ross Gamboa	Name: Darlene Gavaldon
Address: 2113 Osuna Rd NE	Address: 2113 Osuna Rd NE
City, State, Zip: Albuquerque, NM 87113 Telephone: (505)346-3881 FAX: (505)346-3902 Email: ross.gamboa@usda.gov	City, State, Zip: Albuquerque, NM 87113 Telephone: (505)346-3882 FAX: (505)346-3902 Email: Darlene.gavaldon@usda.gov

B. Reimbursement for all types of enforcement activities shall be at the following rates unless specifically stated otherwise:

\$0.32/mile patrolled

Wages (salaries + fringe benefits) will be reimbursed at the prevailing rate(s) based on current Cooperator pay plan (attached as Attachment A)

II. PATROL ACTIVITIES:

- A. Time schedules for patrols will be flexible to allow for emergencies, other priorities, and day-to-day needs of both the Cooperator and the U.S. Forest Service. Ample time will be spent in each area to make residents and visitors aware that law enforcement officers are in the vicinity.
 - 1. Patrol on following U.S. Forest Service roads:
 - Mountainair Ranger District
 - o Forest Road 55
 - o Forest Road 245
 - Forest Road 253 to Red Canyon Campground
 - Forest Road 422
 - o Forest Road 321
 - o Forest Road 275 from 422 to forest boundary
 - o Forest Road 142 to Pueblo Blanco
 - o Forest Road 458 to Pueblo Colorado Ruins
 - o Forest Road 167
 - 2. Patrol in the following campgrounds, developed sites, or dispersed areas:
 - o Tajique Campground



- o Fourth of July Campground
- o Bosque Trailhead
- o New Canyon Campground
- o Capilla Campground

Total reimbursement for this category shall not exceed the amount of: \$5,000.00.

III. TRAINING:

See Cooperative Law Enforcement Agreement Provision IV-K for additional information.

Total reimbursement for this category shall not exceed the amount of: \$0.00

IV. EQUIPMENT:

See Cooperative Law Enforcement Agreement Provisions IV-K, IV-L, and IV-M for additional information.

Total reimbursement for this category shall not exceed the amount of: \$0.00

V. SPECIAL ENFORCEMENT SITUATIONS:

- A. Special Enforcement Situations include but are not limited to: Fire Emergencies, Drug Enforcement, and certain Group Gatherings.
- B. Funds available for special enforcement situations vary greatly from year to year and must be specifically requested and approved prior to any reimbursement being authorized. Requests for funds should be made to the U.S. Forest Service designated representative listed in Item I-A of this Operating Plan. The designated representative will then notify the Cooperator whether funds will be authorized for reimbursement. If funds are authorized, the parties will then jointly prepare a revised Operating Plan.
 - 1. Drug Enforcement: This will be handled on a case-by-case basis. The request will normally come from the patrol Captain; however, it may come from the Special Agent in Charge or their designated representative. Reimbursement shall be made at the rates specified in Section I-B. Deputies assigned to the incident will coordinate all of their activities with the designated officer in charge of the incident.
 - 2. Fire Emergency: During emergency fire suppression situations and upon request by the U.S. Forest Service pursuant to an incident resource order, the Cooperator agrees to provide special services beyond those provided under Section II-A, within the Cooperator's resource capabilities, for the enforcement of State and local laws related to the protection of persons and their property. The Cooperator will be compensated at the rate specified in Section I-B; the U.S. Forest Service will specify times and schedules. Upon concurrence of the local patrol Captain or their designated representative, an official from the Incident Management Team managing the incident, Cooperator personnel assigned to an incident where meals



are provided will be entitled to such meals.

3. Group Gatherings: This includes but is not limited to situations which are normally unanticipated, or which typically include very short notices, large group gatherings such as rock concerts, demonstrations, and organization rendezvous. Upon authorization by a U.S. Forest Service representative listed in Section I-A for requested services of this nature, reimbursement shall be made at the rates specified in Section I-B. Deputies assigned to this type of incident will normally coordinate their activities with the designated officer in charge of the incident.

This includes but is not limited to situations which are normally unanticipated, or which typically include very short notice, large group gatherings such as rock concerts, demonstrations, and organizational rendezvous.

VI. BILLING FREQUENCY:

See Cooperative Law Enforcement Agreement Provisions II-H and III-B for additional information.

- A. Billing frequency is as follows: QUARTERLY Final bill shall be submitted within 30 days of the close of the calendar year.
- B. The following is a breakdown of the total estimated costs associated with this Operating Plan.

Category	Estimated Costs	Not to Exceed by %
Patrol Activities	\$5,000.00	N/A
Training	N/A	N/A
Equipment	N/A	N/A
Special Enforcement Situations	N/A	N/A
Total	\$5,000.00	N/A

C. Any remaining funding in this Operating Plan may be carried forward to the next calendar year and will be available to spend through the term of the Cooperative Law Enforcement Agreement, or deobligated at the request of the U.S. Forest Service. See Cooperative Law Enforcement Agreement Provision IV-C.

Attachment A

Wages will be reimbursed at the following rates

Torrance, County of Sheriff's Office

Employee Last Name	Employee First Name	Hourly Rate
ARREOLA	PABLO	28.00
BALLARD	KENT	36.00
CARTER	THOMAS	28.50
CORDOVA-COLLIER	RYAN	33.50
DURAN	JORDAN	33.50
FETTY	TATE	28.00
MARTINEZ	MATTHEW	28.00
QUINTANA	CESAR	28.00
SCHWERDEL	ALEXANDER	28.00
STOCUM	JOHN	25.10
SWATSWORTH	REESE	28.00
TORRES	MONICA	29.00
VIGIL	SHAWN	28.50
WHITSON	CHAD	29.00
YOUNG	ERWIN	29.50
SWATSWORTH	REESE	23.03



Agenda Item No. 12-D

STATUS

This "Status" page shows any pending actions that must be completed prior to program deadlines. It also provides you with payment(s) status for tracking your requests for approved funds.

- Red !'s indicate your attention is needed in order to complete a task for action.

CURRENT ACTIVITY STATUS

Applicat	tion	•	Approve	d by BVP		View Details
			AVAILABL	E AWARDS		
ATTN	Fiscal Year \$	Award Amount ≑	Total Paid ≑	Total Requests ♦	Eligible Balance ♦	Expiration Date
	2022	\$9,200.00	\$0.00	\$0.00	\$9.200.00	08/31/2024

APPLICATION SUMMARY

Date Submitted to BVP:

06/23/22

Application Status:

Approved by BVP

APPLICATION PROFILE

Participant

TORRANCE COUNTY

Fiscal Year

2022

Number of Agencies Applied

0

Total Number of Officers for

Application

23

Number of Officers on

Approved Applications

23

APPLICATION PROFILE

Fiscal Year

2022

Vest Replacement Cycle

a

3

Number of Officers

23

Number of

Number of

Stolen or

0

Emergency

Needs 0

Replacement

Number of

Damaged

Officer

3

Turnover

AGENCY INFORMATION

Please make sure your Jurisdiction name is correct since this is how it will appear on your banking form. If the jurisdiction name is incorrect, please contact the BVP Help Desk as shown at the bottom of the left side menu.

Successfully updated contacts

AGENCY INFORMATION	
Name:	TORRANCE COUNTY
Agency Type:	County/Parish
Government ID Number:	321030030
Tax Payer ID Number: 🕡	856000257
9 Digit DUNS:	140041695
DUNS 4:	
Unique Entity Identifier (UEI):	Q8N2MFFYFMC4
Number of Existing Population:	15045
Number of Existing Full Time Officers:	21
Number of Existing Part Time Officers:	2

OFFICE ADDRESS

Address Line 1:

PO Box 48

Address Line 2:

205 S 9th St

County:

City: ESTANCIA

State: NM

Zip: 87016-0048

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AGENCY CONTACTS

Please verify your agency contact information.

Note: The role of Primary Point of Contact (POC) is critical to the success of this program. The POC will be required to review and approve the online application and all requests for payment. You will also be making various assurances and certifications with respect to key program guidelines and requirements. If you feel these responsibilities exceed your authority, please STOP at this point and resume once your authority has been more clearly established. If you are the Chief Executive, then you will also be acting as the Primary Point of Contact for your jurisdiction.

ASSOCIATED USER INFORMATION (#IDE				
Name 🗢	User Id ♦	Phone Number	Email ‡	Status \$
Cheryl Allen	callen@tcnm.us	(505) 544-4309	callen@tcnm.us	Associated

CONTACTS	
Chief Executive Officer	
First Name:	Janice
Last Name:	Barela
E-mail:	jbarela@tcnm.us
Fax:	(505) 384-5294
Phone:	(505) 544-4703
Chief Financial Officer	
First Name:	Jeremy
Last Name:	Oliver

Oliver

Jurisdiction's Handbook

E-mail:	joliver@tcnm.us
Fax:	(505) 384-5294
Phone:	(505) 544-4720
Point of Contact	
First Name:	Cheryl
Last Name:	Allen
E-mail:	callen@tcnm.us
Fax:	(505) 384-5294
	(300) 304-3234
Phone:	(505) 544-4309
OFFICE ADDRESS	
Address Line 1:	205 S 9th St
Address Line 2:	PO Box 48
County:	
City:	Estancia
State:	NM
Zip:	87016-0048
CANCEL	en e

REVIEW BANK INFORMATION

The following information has been saved. In order to continue, click another option from the menu to the left hand side menu bar.

856000257
US Bank
1401 US Highway 66
PO Box 3535
Moriarty
NM S
87016-3535
(505) 832-9661
107002312
156402234017
Torrance County
Checking
to the second
Elise Taylor
(505) 832-9661

BANK FORM STATUS

Jurisdiction Name

TORRANCE COUNTY

Registration Last Updated

June 23, 2022

Bank Status

Grantee should register in SAM with banking information.

Print Bank Form

Printed on: 06/23/2022 14:34

PATRICK LEAHY BULLETPROOF VEST PARTNERSHIP PROGRAM BANKING INFORMATION:

This form is used for Automated Clearing House (ACH) payments with an addendum record that contains paymentrelated information processed through the Vendor Express Program. Recipients of these payments should bring this information to the attention of their financial institution when presenting this form for completion.

Please mail this form to:

Office of Justice Program

Attn: Office of the Chief Financial Officer - Control Desk

810 Seventh Street, NW Washington, DC 20531

Notice: BVP will not process wire transfers; this program has been designed to use only electronic payment for the transfer of funds. Also, any changes to the Routing Transit Number must be made on this form, in ink, prior to being

PRIVACY ACT STATEMENT

The following information is provided to comply with the Privacy Act of 1974 (P.L. 93-579). All information collected on this form is required under the provisions of 31 U.S.C. 3322 and 31 CFR 210. This information will be used by the Treasury Department to transmit payment data by electronic means to vendor's financial institution. Failure to provide the requested information may delay or prevent the receipt of payments through the Automated Clearing House system.

PAYÉE/COMPANY INFORMATION

Name: TORRANCE COUNTY (321030030)

SSN No. or Tax Payer ID No: 856000257

Address: P O BOX 498 903 N 5th St ESTANCIA, NM 87016-0498

Contact Person: Cheryl Allen

Contact Phone: (505) 544-4309

OJP Vendor Number: V321030030

FINANCIAL INSTITUTION INFORMATION

Bank Name: US Bank

Bank Phone: (505) 832-9661

Bank Address: 1401 US Highway 66 PO Box 3535 Moriarty, NM 87016-3535

Nine-Digit Routing Transit Number: 107002312

Depositor Account Title: Torrance County

Depositor Account Number: 156402234017

Type of Account: Checking

ACH Coordinator Name: Elise Taylor

ACH Coordinator Phone: (505) 832-9661

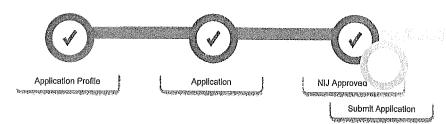
Signature and Title of Authorized Bank Official:

Certification by Authorized Bank Official:

I certify that the information above regarding Jurisdiction Name, Account Number and Routing Transit Number is accurate. [] YES Please attach your business card to this form.

	- U

MANAGE APPLICATION



Listed below is each of the vests which you included in your application. You may view, change or delete the information shown for each type of vests listed by clicking on its 'Model Name'. To add more vests to your application, please select the "Add Vests To Application" button. If all information is correct, please select the "Proceed To Submit Application" button to continue with the application process.

APPLICATION PROFILE		Section 1. The section of the sectio
Participant	TORRANCE COUNTY	
Fiscal Year	2022	
Number of Agencies Applied	1	
Total Number of Officers for Application	23	
Number of Officers on Approved Applications	23	

APPLICATIO	N PROFILE		
Fiscal Year		202	2
Vest Replace	ement Cycle (3	Called Help Desk. Advised: unable to change in application. Understood 5 yrs.
Number of O	fficers	23	
Number of Emergency Replacement Needs ①	Number of Stolen or Damaged	0	
	Number of	3	

2/2

MANDATORY WEAR POLICY

Since 2011, the Department of Justice's BVP Program has included an application requirement to ensure that agencies receiving funding for reimbursement of body armor purchases have a written Mandatory Wear Policy for uniformed patrol officers in place. Your agency has applied for BVP funding and certified that a wear policy is in place. The Bureau of Justice Assistance requests that you provide a copy of your agency's Mandatory Wear Policy for vests which were reported.

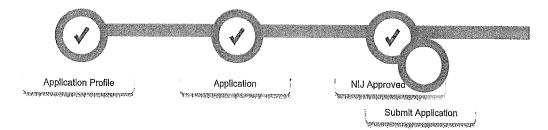
MANDATORY WEAR POLICY

Mandatory Wear Policy File Upload

CURRENT UPLOA	ADED MANDATORY	WEAR POLICY	
Upload Date	Upload User	Upload Comments	Action
06/23/2022 02:24:23 PM	callen@tcnm.us	Torrance County Sheriff's Office vest policy included in the uniform policy.	<u>View</u>

PREVIOUSLY UPLO	ADED MANDATORY	WEAR POLICIES	
Upload Date	Upload User ≑	Upload Comments 	Action
09/29/2015 05:59:15 PM	dgreen@tcnm.us	Policy from Torrance County Sheriff Department policies	<u>View</u>

SUBMIT APPLICATION



PLEASE NOTE: Applications for funding may be submitted for the purchase of any armor that meets the established NIJ ballistic or stab standards ordered on or after April 1, 2022. Once the open application period closes, funding levels will be established and all applicants will be notified.

APPLICATION PROFILE	
Participant	TORRANCE COUNTY
Fiscal Year	2022
Number of Agencies Applied	1
Total Number of Officers for Application	23
Number of Officers on Approved Applications	23

APPLICATION PROFILE	
Fiscal Year	2022
Vest Replacement Cycle 🛈	3
Number of Officers	23

	Number of	
	Stolen or	0
Number of	Damaged	
Emergency		
Replacement Needs (Number of	
	Officer	3
	Turnover	

SUBMIT APPLICATION FO	OR FUNDING	FOR BVP APPROVA	L	
Application for Funding				
Name	Quantity	Extended Cost	Tax, S&H*	Total Cost
TORRANCE COUNTY	23	\$18,400.00	\$0.00	\$18,400.00
Grand Totals	23	\$18,400.00	\$0.00	\$18,400.00
Requested BVP Portion of	Total Cost, u	p to:		\$9,200.00

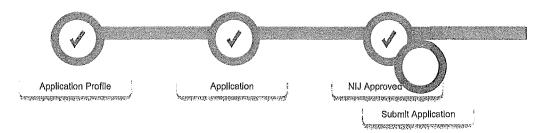
^{*} Total Taxes, Shipping and Handling Cost for each Application

SUBMIT APPLICATION FOR BVP APPROVAL

Paperwork Reduction Act Notice

Under the Paperwork Reduction Act, a person is not required to respond to a collection of information unless it displays a currently valid OMB control number. We try to create forms and instructions that are accurate, can be easily understood, and which impose the least possible burden on you to provide us with information. The estimated average time for all components of a jurisdiction to complete and file this Application for Funding form is two hours. If you have comments regarding the accuracy of this estimate, or suggestions for making this form simpler, you may use the Suggestions e-mail option on this BVP web site, or you may write to the BVP, c/o Bureau of Justice Assistance, 810 Seventh Street NW, Washington, DC, 20531.

CEO CERTIFICATION



CERTIFICATION General Certification

U.S. Department of Justice Office of Justice Programs

Patrick Leahy Bulletproof Vest Partnership Grant Certifications and Assurances by the Chief Executive of the Applicant Government

On behalf of the applicant, and in support of this application for an award under the Patrick Leahy Bulletproof Vest Partnership (BVP) Grant program, I certify under penalty of perjury to the Office of Justice Programs (OJP), U.S. Department of Justice (Department), that all of the following are true and correct:

- a. I have the authority, as chief executive of the applicant to make the following representations on behalf of myself and the applicant. I understand that these representations will be relied upon as material in any OJP decision to make an award to the applicant based on its application.
- b. The applicant has the legal authority to apply for the federal assistance sought by the application, and that it has funds sufficient to pay any required non-federal share of project costs.
- c. I assure that, throughout the period of performance for the award (if any) made by OJP based on the application, the applicant will
 - i. comply with all award requirements and all federal statutes and regulations applicable to the award;
 - ii. require all subrecipients to comply with all applicable award requirements and all applicable federal statutes and regulations; and
 - iii. maintain safeguards to address and prevent any organizational conflict of interest, and also to prohibit employees from using their positions in any manner that poses, or appears to pose, a personal or financial conflict of interest.
- d. The applicant understands that the federal statutes and regulations applicable to the award (if any) made by OJP based on the application specifically include statutes and regulations pertaining to civil rights and nondiscrimination, and, in addition-

i. the applicant understands that the applicable statutes pertaining to civil rights will include section 601 of the Civil Rights Act of 1964 (42 U.S.C. § 2000d); section 504 of the Rehabilitation Act of 1973 (29 U.S.C. § 794); section 901 of the Education Amendments of 1972 (20 U.S.C. § 1681); and section 303 of the Age Discrimination Act of 1975 (42 U.S.C. § 6102);

ii. the applicant understands that the applicable statutes pertaining to nondiscrimination may include section 815(c) of Title I of the Omnibus Crime Control and Safe Streets Act of 1968 (42 U.S.C. § 3789d(c)); section 1407(e) of the Victims of Crime Act of 1984 (42 U.S.C. § 10604(e)); section 299A(b) of the Juvenile Justice and Delinquency Prevention Act of 2002 (42 U.S.C. § 5672(b)); and that the grant condition set out at section 40002(b)(13) of the Violence Against Women Act (42 U.S.C. § 13925(b)(13)) also may apply; and

iii. on behalf of the applicant, I make the specific assurances set out in 28 C.F.R. §§ 42.105 and 42.204.

- e. The applicant also understands that (in addition to any applicable program-specific regulations and to applicable federal regulations that pertain to civil rights and nondiscrimination) the federal regulations applicable to the award (if any) made by OJP based on the application may include, but are not limited to, 2 C.F.R. Part 2800 (the DOJ "Part 200 Uniform Requirements") and 28 C.F.R. Parts 22 (confidentiality research and statistical information), 23 (criminal intelligence systems), and 46 (human subjects protection).
- f. I assure that the applicant will give the Department and the Government Accountability Office, through any authorized representative, access to, and opportunity to examine, all paper or electronic records related to the award (if any) made by OJP based on the application. The applicant agrees that documentation to support the BVP application and payment requests will be kept for at least a three year period.
- g. I certify that submission of this application for funding under the BVP Grant Act constitutes the legally binding acceptance by the applicant of the terms and conditions set forth in the application, and of the BVP program's statutory, regulatory, and programmatic requirements, restrictions, and conditions.
- h. The applicant understands that, in the case of any equipment or products that may be purchased under an award under the BVP Grant Act, it is the sense of the Congress that BVP recipients receiving the assistance should, in expending the award funds, purchase only American-made equipment and products.
- i. No funding received under any other Federal grant program will be used to pay or defer the cost, in whole or in part, of the matching requirement of 31 USC § 10531(1), except as provided in 31 USC § 10531(2) regarding funds appropriated for the activities of any agency of an Indian Tribal government or the Bureau of Indian Affairs.

j. The applicant EITHER:

- i. did NOT (or will NOT) apply for a Justice Assistance Grant (JAG) Local award for the same fiscal year as that of this application; OR
- ii. HAS applied for (or WILL apply for) a JAG Local award for the same fiscal year as that of this application and has considered but did NOT (and does NOT) expect to use those JAG Local award funds for any part of the cost of purchasing armor vests (including either the federal or the match portion).

I acknowledge and accept the General Certification

CERTIFICATION

Funding Limits Certification

- a. I acknowledge that all funding awards will be subject to the availability of funds and I acknowledge that there is no guaranteed level of funding associated with the submission of this application to the BVP program.
- b. The applicant will meet its financial and contractual obligations associated with any purchase transactions, regardless of the amount of funding received under this application.

2 I acknowledge and accept the Funding Limits Certification

CERTIFICATION

Mandatory Wear Policy Certification

- a. The applicant has a written, mandatory-wear policy that establishes general requirements for law enforcement and corrections officers, assigned to uniformed functions, to wear (subject to appropriate exceptions as determined by the applicant) bullet-resistant vests and that this policy is in effect on the date this application is submitted.
- b. I assure that the foregoing written mandatory-wear policy will remain in effect during the service life of any and all vests purchased with federal funds under this award.
- c. To the best of my knowledge and belief, after diligent inquiry and review, this applicant is, at the time this application is submitted, in compliance with the foregoing mandatory-wear policy.
- d. I assure that the applicant will remain in compliance with the foregoing mandatory-wear policy throughout the service life of any and all vests purchased with federal funds under this award.

2 I acknowledge and accept the Mandatory Wear Policy Certification

CERTIFICATION

Unique Vest Fit Certification

a. To the best of my knowledge and belief, after diligent inquiry and review, I certify that, at the time this application is submitted-

- i. The criteria and protocols, made available by the BVP program, for providing "uniquely fitted" ballistic or stab-resistant vests to officers have been reviewed.
- ii. All of the applicant's law enforcement and corrections officers have been provided with access to the ASTM International "Standard Practice for Body Armor Wearer Measurementand Fitting of Armor"-ASTM Standard E3003-and the Justice Information Technology Center's "Personal Armor Fit Assessment".
- iii. All of the applicant's law enforcement and corrections officers have been notified that, upon their request, they will be provided with the opportunity to receive a protectivevest that is uniquely fitted to them.

Note: In the BVP Program, "uniquely fitted vests" means protective (ballistic or stab-resistant) armorvests that conform to the individual wearer to provide the best possible fit and coverage, through a combination of 1)correctly-sized panels and carrier, determined through appropriate measurement, and 2) properly adjusted straps, harnesses, fasteners, flaps, or other adjustable features. The requirement that body armor be "uniquely fitted" does not necessarily require body armor that is individually manufactured based on the measurements of an individual wearer.

I acknowledge and accept the Unique Vest Fit Certification

CERTIFICATION

Signature Acknowledgement Certification

I understand and acknowledge that a materially false, fictitious, or fraudulent statement (or concealment or omission of a material fact) in this certification, or in the application that it supports, may be the subject of criminal prosecution (including under 18 U.S.C. §§ 1001 and/or 1621, and/or 34 U.S.C. §§ 10271-10273), and also may subject me and the applicant to civil penalties and administrative remedies for false claims or otherwise (including under 31 U.S.C. §§ 3729-3730 and 3801-3812). I also acknowledge that payments under OJP programs such as the BVP program, including certifications provided in connection with such awards, are subject to review by the Department, including by OJP and by the Department's Office of the Inspector General.

I acknowledge and accept the Signature Acknowledgement Certification

SIGNATURE

As the chief executive officer (or designee), authorized to submit this application, I hereby enter my full name in the space provided below:

Cheryl Allen	
SUBMIT	ВАСК



Agenda Item No. 12-E



Remittance:

Tyler Technologies, Inc. (FEIN 75-2303920) P.O. Box 203556 Dallas, TX 75320-3556

Invoice

Invoice No 025-386956

Date 06/30/2022

Page 1 of 1

Questions:

Tyler Technologies - Local Government Phone: 1-800-772-2260 Press 2, then 2

Email: ar@tylertech.com

PRIOR YEAR AP

Bill To: Cooperative Educational Services P.O. Box 81045 Albuquerque, NM 87198

Ship To: Torrance County

P.O. Box 48

Estancia, NM 87016-0048

54200	Ord No 139812	PO Number 2020-115526	Currency USD	A THE STATE OF THE	Terms NET45	Due Date 08/14/2022
Date	Description			Units	Rate	Extended Price
Frovide go-ilv	Douglas Sebert Torrance Co e assistance - Core Financials			4.25	130.00	552.50
Flovide go-liv	Douglas Sebert Torrance Co e assistance - Employee Manua	al History (FMH)		4.75	130.00	617.50
Provide go-liv	Douglas Sebert Torrance Co e assistance - Core Financials			11	130.00	1,430.00
Flovide go-liv	Douglas Sebert Torrance Co e assistance - Core Financials			8.5	130.00	1,105.00
Fibride go-livi	Douglas Sebert Torrance Co e assistance - Core Financials			9.25	130.00	1,202.50
Frovide go-live	Douglas Sebert Torrance Co a assistance - Employee Manua	I History (FMH)		6	130.00	780.00
riovide go-live	Douglas Sebert Torrance Co a assistance - EMH Continued			8	130.00	1,040.00
Frovide go-live	Douglas Sebert Torrance Co a assistance - EMH Continued			8	130.00	1,040.00
Flovide go-live	Douglas Sebert Torrance Co assistance - EMH Continued			9	130.00	1,170.00
Flovide go-live	Douglas Sebert Torrance Coe assistance - EMH Continued			9	130.00	1,170.00
Provide go-live	Gray Bullis Torrance County, assistance - Core Financials A	ssistance		8.2	130.00	1,066.00
Provide go-live	Gray Bullis Torrance County, assistance - Core Financials A	ssistance		5	130.00	650.00
Provide go-live	Gray Bullis Torrance County, assistance - Core Financials A	ssistance		8	130.00	1,040.00
Provide go-live	Gray Bullis Torrance County, assistance - Core Financials A	ssistance		2	130.00	260.00
and measurer	Shauna Swenson Torrance C Eagle Tax Project Manageme	nt - Time Entry		0.5	150.00	75.00
Jun 28 2022 and Treasurer	Shauna Swenson Torrance C Eagle Tax Project Manageme	ounty, NM 2020-115526 Ea		0.5	150.00	75.00
Jun 28 2022 and Treasurer	Theresa Kimberlin Torrance (Eagle Treasurer Review data	County, NM 2020-115526 Ea	to 10/1/ 0	0.5	150.00	75.00
and Treasurer	Eagle Treasurer Review data	County, NM 2020-115526 Ea	agle Assessor	0.5	150.00	75.00
Jun 30 2022	Theresa Kimberlin Torrance C Eagle Treasurer Review data	County NM 2020-115526 E-	ado Accessor	0.5	150.00	75.00

ATTENTION

Order your checks and forms from Tyler Business Forms at 877-749-2090 or tylerbusinessforms.com to guarantee 100% compliance with your software. Subtotal

13,498.50

Sales Tax

1,105.19

Invoice Total

14,603.69



Agenda Item No. 12-F



Agenda Item No. 13-A



Agenda Item No. 13-B



Agenda Item No. 13-C



Agenda Item No. 14-A



Agenda Item No. 15



Agenda Item No. 16



Agenda Item No. 17